HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 1/22/2019

DEPARTMENT HEAD: Jason Pena

DEPARTMENT NAME: Justice of the Peace 5-1

ACCOUNT NUMBER: 9-1100-412-00-069-001-0-XXX

CONTACT PERSON: Melanie M Guzman **PHONE:** 1502

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	Travel out of county	442	Equip & Vehicle Rental	265.00
550	Printing and Binding	412	Cable/Satellite TV	574.30
			TOTAL	$839.30

REASON: Need to rent vehicle for 3 employees to attend seminar/ not enough funds to pay invoice for DirectTV

Department Head Signature **Date**

Approved Commissioners' Court **Attest County Clerk**