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Agency Name: Hidalgo County
Grant/App: 3596402 **Start Date:** 10/1/2019 **End Date:** 9/30/2020

Project Title: Victims Unit Court Advocate Project
Status: Application Pending Submission

Profile Information

Applicant Agency Name: Hidalgo County
Project Title: Victims Unit Court Advocate Project
Division or Unit to Administer the Project: Hidalgo County Criminal District Attorney's Office
Address Line 1: 100 E Cano
Address Line 2:
City/State/Zip: Edinburg Texas 78539-3563
Start Date: 10/1/2019
End Date: 9/30/2020

Regional Council of Governments(COG) within the Project's Impact Area: Lower Rio Grande Valley Development Council
Headquarter County: Hidalgo
Counties within Project's Impact Area: Hidalgo

Grant Officials:

Authorized Official

Name: Richard F. Cortez
Email: countyjudge@co.hidalgo.tx.us
Address 1: 100 East Cano, 2nd Floor
Address 1:
City: Edinburg, Texas 78539
Phone: 956-318-2600 Other Phone:
Fax: 956-318-2699
Title: The Honorable
Salutation: Judge
Position: Hidalgo County Judge

Project Director

Name: Ricardo Rodriguez
Email: ricardo.rodriguez@da.co.hidalgo.tx.us
Address 1: Hidalgo County Courthouse
Address 1: 100 N. Closner, Room 303
City: Edinburg, Texas 78539
Phone: 956-318-2300 Other Phone: 956-318-2310
Fax: 956-318-2078
Title: The Honorable
Salutation: Mr.
Position: Criminal District Attorney

Financial Official

Name: Maria Arcilia Duran
Email: arcilia.duran@auditor.co.hidalgo.tx.us
Address 1: 2808 S. Business Hwy 281
Address 1:
City: Edinburg, Texas 78539
Phone: 956-318-2511 Other Phone:
Fax: 956-318-2577
Title: Ms.
Salutation: Ms.
Position: County Auditor

Grant Writer

Name: Ricardo Rodriguez
Email: ricardo.rodriguez@da.co.hidalgo.tx.us
Address 1: Hidalgo County Courthouse
Address 1: 100 N. Closner, Room 303
City: Edinburg, Texas 78539
Phone: 956-318-2300 Other Phone: 956-318-2310
Fax: 956-318-2078
Title: The Honorable
Salutation: Mr.

Position: Criminal District Attorney

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Grant Vendor Information

Organization Type: County

Organization Option: applying to provide direct services to victims only

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007176000

Data Universal Numbering System (DUNS): 103110834

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Narrative Information

Introduction

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

Program-Specific Questions

Culturally Competent Victim Restoration

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Culturally Specific and Underserved Populations

Following are relevant definitions needed to answer this question. - Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate. - Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g))). - Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics. - Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes

No

If you answered 'YES' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter 'N/A'.

Vehicle Purchases

VOCA applicants seeking grant funds for the purchase of a vehicle must describe below: 1) What are the current program transportation needs that will be addressed with vehicle purchases under this project; 2) What evidence exists to support the need for transportation funding that is specific to the program site; 3) What current transportation services exist at each specific program site and how will these current services be enhanced; 4) What transportation services will be provided; and 5) How the grantee will ensure the safe transportation of victims/survivors to and from the program site. If this application does not seek funds for the purchase of a vehicle, enter 'N/A'.

Victim Referral Process

Describe how victims are referred to your agency. For local units of government, please also explain your protocols for victim intake and referral.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 96 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. The evidence collection portion of the exam is to be paid by law enforcement per state law. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

Confidentiality and Privacy

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to

information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

Offender Firearm Prohibition

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

Criminal Charges

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Criminal History Reporting

Entities receiving funds from CJD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 60. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Immigration Legal Services

CJD prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. CJD will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

Records

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

Volunteers

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless CJD determines that a compelling reason exists to waive this requirement.

Crime Victims' Compensation

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

Civil Rights Information

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by CJD. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

Victims of Federal Crime

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

Effective Services

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2021 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Enter the Address for the Civil Rights Liaison:

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

— I certify to all of the application content & requirements.

Project Abstract :

This project will fulfill the requirement of the Hidalgo County Criminal District Attorney's Office to designate a Victim Assistance Coordinator or Victim Advocate in accordance with Article 56.05(c) of the Texas Code of Criminal Procedure to perform duties imposed by Chapter 56: Rights of Crime Victims. The Court Advocate positions that will be created with this funding will have the duty to ensure victims are afforded their victim's rights during the prosecution process and at the court hearings. The Court Advocates will be at the courthouse available to assist any victim that is attending a court hearing. Victims will be given the opportunity to participate in the criminal justice proceedings and receive information about their case at all stages of prosecution. The Court Advocate will provide court accompaniment to victims that are attending court proceedings and notify victim of all proceedings/ hearings in their case. The Court Advocate will help prepare victims for interview with prosecutors; explains the trial process, accompany victim to court proceedings, assist victims before and after testimony, explain the criminal justice process, assist victims with preparation of victim impact statements and allocutions, assist victims with court ordered restitution, register victims for post sentence services with the Texas Department of Criminal Justice and the VINE & VOICE system. They will do an assessment of the victim and family needs and makes appropriate referrals for on-site or off-site services including medical, mental health, and crime victim's compensation. They also may provide immediate crisis intervention or refer to mental health specialist as needed.

Problem Statement :

It is the duty of the Hidalgo County District Attorney's Office to designate a Victim Assistance Coordinator or Victim Advocates that will provide victim services to victims of crime in Hidalgo County. The Victims Unit staff is fulfilling the requirement of the TAC and in turn addressing the gap of victim services for victims in the criminal justice process. The HCDA Victims Unit has served a total of 13,380 victim of crime from 2015-2017. Our office has seen an increase in victims requesting court accompaniment and support during the court proceedings. The Victims Unit currently has 6 Victim Advocates that are assigned to assist victims of crime in all the divisions of the Hidalgo County Criminal District Attorney's Office making it very difficult to provide the much needed court accompaniment. This has created a gap in court advocacy services for victim. Victim of crime require on-going support throughout the entire criminal justice process. Court Advocates are an important component to the legal advocacy services provided for Preliminary Hearings, Pre-Trial Hearings, Trials, Guilty Pleas, Sentencing and other Court Hearings

Supporting Data :

From the inception of the Hidalgo County District Attorney's Office Victims Unit in April of 2015 through January of 2018, we have served a total of 13,380 victims of crime and provided over 29,808 different types of victim services. According to the Texas Department of Public Safety Uniform Crime Report of 2016. there was a total of 26,643 crimes reported by local law enforcement agencies in Hidalgo County.

Project Approach & Activities:

The Hidalgo County District Attorney's Office implemented the Victims Unit in an effort to comply with Article 56.05(c) of the Texas Code of Criminal Procedure that states the Attorney representing the state has the duty to ensure that victims are afforded their rights. This program will be addressing the needs identified by the LRGVDC Regional Strategic Plan: Goal#1, to build the local agencies' capacity to assist victims of violent crime. Objective #1: To support programs that provide direct and or referral services, including treatment to victims of violent crimes. Objective #3: To advocate for effective outreach education, prevention and intervention programs to services

communities in the region. Objective #4: To strengthen the working relationship between law enforcement, assistance centers, and other agencies that provides services to victims of crime. The Hidalgo County District Attorney's Office used the guide issued by the Texas Department of Criminal Justice Division "CRIME VICTIM ASSISTANCE STANDARDS" developed and distributed by the Texas Crime Victim Clearinghouse in accordance with Article 56.05(c) of the Texas Code of Criminal Procedure to aid Law Enforcement Officers and Attorneys Representing the State of Texas in performing duties imposed by Chapter 56. Rights of Crime Victims. https://www.tdcj.state.tx.us/documents/Victim_Assistance_Standards.pdf

Capacity & Capabilities:

The Hidalgo County Criminal District Attorney Office represents the state of Texas government in the prosecution of criminal offenses in the County of Hidalgo. The grant is administered by the D.A.'s Office and all required reports and justification for the grant are provided on a yearly basis. In addition, the D.A.'s office runs the Victims Unit and oversees that the grant monies are adequately expended. The D.A.'s office also works closely with the County Auditor's Office to ensure the proper use of grant funds and to budget accordingly. The Court Advocates will have 2 years in victim assistance experience and attend required training and certification in victim services for system based advocates. The goals of the Hidalgo County District Attorney's Office- Victims Unit are: 1) to protect victims' rights during the prosecution process 2) to reduce the trauma of victims of crime and ensure that their safety and is a priority 3) to provide victims with notification of court proceedings and ensure that their victim's voice is heard and considered during the prosecution process 4) to comply with the duties imposed to the attorneys representing the state by the Texas Administrative Code of Procedure: Chapter 56- Victims Rights 5) to serve justice.

Performance Management :

The overall goal of this project is to reduce trauma and problems encountered by victims of violent crimes during the court hearings. This will be achieved by providing immediate crisis intervention, judicial procedures, court accompaniment, victims' rights and compensation programs, and follow-up services by using a victim-centered, multi-disciplinary team approach within 12 months of operations. The program success will be measured by providing every victim that we serve with a Service Evaluation. The service evaluation will be in Spanish and English and will measure how effective our services were rendered to the victim.

Data Management:

The Hidalgo County District Attorney's office Data Management Plan includes the use of intake forms, monthly reports that collect demographics, type of services, and information needed to submit the required grant reports. HCDA uses "Odyssey" a computerized database used to track all case dispositions and direct victim services, this database allows us to run reports on specific crimes or services to ensure that we are meeting the outcome measures and program scope. In addition, a Client Satisfaction Survey to monitor and track the how victims are receiving services. The advocates and prosecutor will submit monthly reports to the Victim's Unit Director to track the outcomes and make sure that they are in compliance with all grant requirements. In addition, the HCDA Victims Unit is using VS tracking system to collect data that is required for the grant.

Target Group :

The target group will be Victims that reside in Hidalgo County population of 842,304 as of the last Census. Hidalgo County has a 91.3% of Hispanic Population ,Female Population in Hidalgo County is 51.2%. We will serve victims of crime, all age groups 0-99 years of age, Spanish speaking victims, undocumented victims of crime, and Female & Male victims.

Evidence-Based Practices:

The Hidalgo County District Attorney's Office implemented the Victims Unit in an effort to comply with Article 56.05(c) of the Texas Code of Criminal Procedure that states the Attorney representing the state has the duty to ensure that victims are afforded their rights. The office of the attorney representing the state has the duty to ensure to the extent practicable that a victim, guardian of a victim, or close relative of a deceased victim is afforded the rights granted by Subsection (a) of the CCP, Chapter 56. Subchapter A. Art. 56.02 and 56.021, and upon request, an explanation of those rights. Art. 56.02(c) If the offense is a capital felony, the victim has the right to receive by mail from the court a written explanation of defense-initiated victim outreach if the court has authorized expenditures for a defense-initiated victim outreach specialist. The victim has the right to not be contacted by the victim advocate unless the victim, guardian, or relative has consented to the contact by providing a written notice to the court. The victim may designate a victim service provider to receive all communications from a victim outreach specialist acting on behalf of any person. Art. 56.02(a)(16)(A-C) The Hidalgo County District Attorney's Office used the guide issued by the Texas Department of Criminal Justice Division "CRIME VICTIM ASSISTANCE STANDARDS" developed and distributed by the Texas Crime Victim Clearinghouse in accordance with Article 56.05(c) of the Texas Code of Criminal Procedure to aid Law Enforcement Officers and Attorneys Representing the State of Texas in performing duties imposed by Chapter 56. Rights of Crime Victims. https://www.tdcj.state.tx.us/documents/Victim_Assistance_Standards.pdf

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Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Program Evaluation and Assessment Activity

Special Instructions for Projects Selecting the Program Evaluation and Assessment Activity

Programs selecting "Program Evaluation and Assessment" as a project activity must indicate within the Detailed Project Activity Section whether the proposed evaluation is a **Tier-One** or **Tier-Two** evaluation. For Tier-One evaluations, describe the best practice/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. For Tier-Two evaluations, describe why this new program model is needed and the goal(s) of the evaluation. See definitions below:

Tier-One Evaluations

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation will also review available program output and outcome information.

Tier-Two Evaluations

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program's effectiveness and to produce data and evidence necessary for others to replicate the program model and to develop best practices that can be use in supporting similar efforts.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
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CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
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Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
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Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

- Yes
- No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
- No
- N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

Enter the End Date [mm/dd/yyyy]:

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

Enter the amount (\$) of State Grant Funds:

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

Equal Employment Opportunity Plan

Compliance

Review the information below and complete either Section A, B, or C of the federal EEOP Certification Form. The completed form must be sent to the Office of Civil Rights, Office of Justice Programs email address at EEOPForms@usdoj.gov. *The document must have the following title: EEOP Certification.* For more information and guidance on how to complete and submit the form, please see the instructions attached at the bottom of the EEOP Certification Form.

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section A** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must complete **Section B** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section C** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR).

Certification

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

Position 2 - Name:

Position 2 - Total Compensation (\$):

Position 3 - Name:

Position 3 - Total Compensation (\$):

Position 4 - Name:

Position 4 - Total Compensation (\$):

Position 5 - Name:

Position 5 - Total Compensation (\$):

You are logged in as **User Name:** HidalgoCDA

General Information and Instructions

Agency Type

Implementing Agency Type - Government

Which designation best describes your agency (select only one):

- Corrections
- Courts
- Juvenile justice
- Law enforcement
- Prosecutor
- Other – describe below

If Other is selected describe below:

Purpose of Award

Check all that apply:

- Continue an OOG-funded victim project funded in a previous year
- Expand or enhance an existing project not funded by OOG in the previous year
- Start up a new victim services project
- Start up a new Native American victim services project
- Expand or enhance an existing Native American project

Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime <i>Enter whole percentages only</i>	Funds Dedicated to Crime <i>Current Award x Percent Entered</i>
Child Physical Abuse	0	\$0.00
Child Sexual Abuse	0	\$0.00
Domestic and Family Violence	0	\$0.00
Child Sexual Assault	0	\$0.00
Adult Sexual Assault	0	\$0.00
DUI/DWI Crashes	0	\$0.00
Assault	0	\$0.00

Adults Molested As Children	0	\$0.00
Elder Abuse	0	\$0.00
Robbery	0	\$0.00
Survivors of Homicide	0	\$0.00
Adult Human Trafficking	0	\$0.00
Child Human Trafficking	0	\$0.00
Other Violent Crimes	0	\$0.00

Description:

Other Non-Violent Crimes	0	\$0.00
--------------------------	---	--------

Description:

SUM of %'s
Sum of % MUST = 100% 0

SUM of Funds
Sum of Funds MUST = OOG Current Budget \$0.00

Use of Funds

Does this project provide **DIRECT SERVICES** to victims:

- Yes
- No

Types of Victimization

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that is not associated with any of the types provided in the list. Check all that apply:

Type of Victimization

- Adult physical assault (includes aggravated and simple assault)
- Adult sexual assault
- Adults sexually abused/assaulted as children
- Arson
- Bullying (verbal, cyber, or physical)
- Burglary
- Child physical abuse or neglect
- Child pornography

- Child sexual abuse/assault
- Domestic and/or family violence
- DUI/DWI incidents
- Elder abuse or neglect
- Hate crime: racial/religious/gender/sexual orientation/other

If Hate Crime is TRUE provide explanation:

- Human trafficking: labor
- Human trafficking: sex
- Identity theft/fraud/financial crime
- Kidnapping (noncustodial)
- Kidnapping (custodial)
- Mass violence (domestic/international)
- Other vehicular victimization (e.g., hit and run)
- Robbery
- Stalking/harassment
- Survivors of homicide victims
- Teen dating victimization
- Terrorism (domestic/international)
- Other

If Other is TRUE provide explanation:

Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT

COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:	\$0.00
Other State Funds:	\$0.00
Other Local Funds:	\$0.00
Other Federal Funds:	\$0.00
Other Non-Federal Funds:	\$0.00
Total Victimization Program Budget:	\$0.00

Total number of paid staff for all grantee victimization program and/or services:

COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:	0
------------------------	---

Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:	0
------------------------	---

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:	0
----------------------------------	---

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:

Total COUNT of hours to work by all volunteers supporting the work of the award, including match.

Total hours to work by all volunteers:	0
--	---

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Agency Name: Hidalgo County Grant/App: 3596402 Start Date: 10/1/2019
 Project Title: Victims Unit Court Advocate Project Status: Application Pending Submission End Date: 9/30/2020 Fund Source: VA-Victims of Crime Act Formula Grant Program
 Current Grant Manager: Vanessa Galvan Current Program Manager: Scott Kelly Liquidation Date:
 Original Award: \$0.00
 Current Budget: \$0.00 Current Award: \$0.00 CFDA: 16.575 OOG Solicitation: VA18 PY20 General Direct Services [Announcement](#)

[Eligibility](#) [Profile](#) [Narrative](#) [Activities](#) [Measures](#) [Budget](#) [Documents](#) [Victim.Services](#) [Conditions.of.Funding](#) [Submit.Application](#) [Summary](#) [Upload.Files](#) [My.Home](#)

General Information and Instructions

Conditions of Funding

Current Condition(s) of Funding	Date Created	Date Met	Hold Funds-Project Level	Hold Funds-Line Item Level

View All Current Budget Line Item Hold(s) for this Project

Condition(s) of Funding for a Budget Line Item(s) Hold: To access and view the **Condition(s) of Funding for a Budget Line Item(s) Hold** click the **Show Budget Line Item Condition of Funding** button and the applicable Condition(s) of Funding for a Budget Line Item(s) will display. To view the specific budget line item that the condition of funding has a 'Hold Expense' on, click the **View** in the Details column. The budget line item detail will display below in the **View those Budget Line Item(s) with a Pending Hold** section.

10 Items Per Page ▼ Select the number of records to display per page.

View those Budget Line Item(s) with a Pending Hold

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General Information and Instructions

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[Show Budget Line Item Conditions of Funding](#)

10 Items Per Page ▼ Select the number of records to display per page.

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Eligibility Profile Narrative Activities Measures Budget Documents Victim.Services Conditions.of.Funding Submit.Application Summary Upload.Files My.Home

General Information and Instructions

[View Introduction](#)

[View Instructions](#)

Fund Source Information and Instructions

List of Application Errors and Incomplete Information

Item(s) that Need to be Resolved	Tab Name
Required: The Direct Deposit form must be uploaded before you can submit your application.	GrantVendor
Required: The W9 form must be uploaded before you can submit your application.	GrantVendor
Required: The Texas Payee ID form must be uploaded before you can submit your application.	GrantVendor
Required: Information regarding contract compliance.	Documents
Required: Information regarding lobbying assurances.	Documents
Required: Information regarding lobbying assurances.	Documents
Required: Information regarding the grantee's fiscal year.	Documents
Required: Information regarding the grantee's fiscal year.	Documents
Required: Information regarding Sources of Financial Support.	Documents
Required: Information regarding Sources of Financial Support.	Documents
Required: Information regarding single audits.	Documents
Required: Information regarding EEO Certification.	Documents
Required: Information regarding debarment certification.	Documents
Required: Information regarding annual gross revenue for FFATA.	Documents
Required: Information regarding executive compensation for FFATA.	Documents
Required: Information regarding victim restoration.	Narrative
Required: Information regarding specific underserved population.	Narrative
Required: Information regarding culturally specific populations.	Narrative
Required: Information regarding vehicle purchase(s).	Narrative
Required: Information regarding victim referrals.	Narrative
Required: The name of the civil rights liaison.	Narrative
Required: The address for the civil rights liaison.	Narrative
Required: The phone number for the civil rights liaison.	Narrative
Required: Overall certification requirement.	Narrative
Invalid: The Dedicated Percentage column for the OOG and Grantee-Defined Project Activities under the Detailed Project Activity Area must total 100 %.	Activities
Required: Information regarding the Budget Details tab.	Budget Details
Required: You must provide matching contribution(s) for this funding opportunity.	Budget Details
You must select an Agency Type.	Victim Services
You must select at least one choice from Purpose of Award.	Victim Services
The Sum of Percents must equal 100 percent.	Victim Services
The Sum of Funds must equal the Current Award Amount.	Victim Services
You must check either Yes or No under Direct Services.	Victim Services
Please enter the Number of Paid Staff.	Victim Services

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds

[Submit Initial Application](#) [Withdraw Application](#)

[Print This Page](#)

Agency Name: Hidalgo County
Grant/App: 3596402 **Start Date:** 10/1/2019 **End Date:** 9/30/2020

Project Title: Victims Unit Court Advocate Project
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460007176000

Application Eligibility Certify:

Created on:2/1/2019 11:06:49 AM By:Ricardo Rodriguez

Profile Information

Applicant Agency Name: Hidalgo County
Project Title: Victims Unit Court Advocate Project
Division or Unit to Administer the Project: Hidalgo County Criminal District Attorney's Office
Address Line 1: 100 E Cano
Address Line 2:
City/State/Zip: Edinburg Texas 78539-3563
Start Date: 10/1/2019
End Date: 9/30/2020

Regional Council of Governments(COG) within the Project's Impact Area: Lower Rio Grande Valley Development Council
Headquarter County: Hidalgo
Counties within Project's Impact Area: Hidalgo

Grant Officials:

Authorized Official

Name: Richard F. Cortez
Email: countyjudge@co.hidalgo.tx.us
Address 1: 100 East Cano, 2nd Floor
Address 1:
City: Edinburg, Texas 78539
Phone: 956-318-2600 Other Phone:
Fax: 956-318-2699
Title: The Honorable
Salutation: Judge
Position: Hidalgo County Judge

Project Director

Name: Ricardo Rodriguez
Email: ricardo.rodriquez@da.co.hidalgo.tx.us
Address 1: Hidalgo County Courthouse
Address 1: 100 N. Closner, Room 303
City: Edinburg, Texas 78539
Phone: 956-318-2300 Other Phone: 956-318-2310
Fax: 956-318-2078
Title: The Honorable
Salutation: Mr.
Position: Criminal District Attorney

Financial Official

Name: Maria Arcilia Duran
Email: arcilia.duran@auditor.co.hidalgo.tx.us
Address 1: 2808 S. Business Hwy 281
Address 1:
City: Edinburg, Texas 78539
Phone: 956-318-2511 Other Phone:
Fax: 956-318-2577
Title: Ms.
Salutation: Ms.
Position: County Auditor

Grant Writer

Name: Ricardo Rodriguez
Email: ricardo.rodriguez@da.co.hidalgo.tx.us
Address 1: Hidalgo County Courthouse
Address 1: 100 N. Closner, Room 303
City: Edinburg, Texas 78539
Phone: 956-318-2300 Other Phone: 956-318-2310
Fax: 956-318-2078
Title: The Honorable
Salutation: Mr.
Position: Criminal District Attorney

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide direct services to victims only
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007176000
Data Universal Numbering System (DUNS): 103110834

Narrative Information

Introduction

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

Program-Specific Questions

Culturally Competent Victim Restoration

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Culturally Specific and Underserved Populations

Following are relevant definitions needed to answer this question. - Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate. - Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g))). - Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics. - Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a **YES** response in the section below.)

Yes
 No

If you answered 'YES' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter 'N/A'.

Vehicle Purchases

VOCA applicants seeking grant funds for the purchase of a vehicle must describe below: 1) What are the current program transportation needs that will be addressed with vehicle purchases under this project; 2) What evidence exists to support the need for transportation funding that is specific to the program site; 3) What current transportation services exist at each specific program site and how will these current services be enhanced; 4) What transportation services will be provided; and 5) How the grantee will ensure the safe transportation of victims/survivors to and from the program site. If this application does not seek funds for the purchase of a vehicle, enter 'N/A'.

Victim Referral Process

Describe how victims are referred to your agency. For local units of government, please also explain your protocols for victim intake and referral.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 96 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. The evidence collection portion of the exam is to be paid by law enforcement per state law. Crime Victim

or the evidence collection kit. The evidence collection portion of the exam is to be paid by law enforcement per state law. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

Confidentiality and Privacy

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

Offender Firearm Prohibition

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

Criminal Charges

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Criminal History Reporting

Entities receiving funds from CJD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 60. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Immigration Legal Services

CJD prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. CJD will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

Records

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

Volunteers

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless CJD determines that a compelling reason exists to waive this requirement.

Crime Victims' Compensation

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

Civil Rights Information

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by CJD. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

Victims of Federal Crime

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

Effective Services

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2021 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Enter the Address for the Civil Rights Liaison:

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content & requirements.

Project Abstract :

This project will fulfill the requirement of the Hidalgo County Criminal District Attorney's Office to designate a Victim Assistance Coordinator or Victim Advocate in accordance with Article 56.05(c) of the Texas Code of Criminal Procedure to perform duties imposed by Chapter 56: Rights of Crime Victims. The Court Advocate positions that will be created with this funding will have the duty to ensure victims are afforded their victim's rights during the prosecution process and at the court hearings. The Court Advocates will be at the courthouse available to assist any victim that is attending a court hearing. Victims will be given the opportunity to participate in the criminal justice proceedings and receive information about their case at all stages of prosecution. The Court Advocate will provide court accompaniment to victims that are attending court proceedings and notify victim of all proceedings/ hearings in their case. The Court Advocate will help prepare victims for interview with prosecutors; explains the trial process, accompany victim to court proceedings, assist victims before and after testimony, explain the criminal justice process, assist victims with preparation of victim impact statements and allocations, assist victims with court ordered restitution, register victims for post sentence services with the Texas Department of Criminal Justice and the VINE & VOICE system. They will do an assessment of the victim and family needs and makes appropriate referrals for on-site or off-site services including medical, mental health, and crime victim's compensation. They also may provide immediate crisis intervention or refer to mental health specialist as needed.

Problem Statement :

It is the duty of the Hidalgo County District Attorney's Office to designate a Victim Assistance Coordinator or Victim Advocates that will provide victim services to victims of crime in Hidalgo County. The Victims Unit staff is fulfilling the requirement of the TAC and in turn addressing the gap of victim services for victims in the criminal justice process. The HCDA Victims Unit has served a total of 13,380 victim of crime from 2015-2017. Our office has seen an increase in victims requesting court accompaniment and support during the court proceedings. The Victims Unit currently has 6 Victim Advocates that are assigned to assist victims of crime in all the divisions of the Hidalgo County Criminal District Attorney's Office making it very difficult to provide the much needed court accompaniment. This has created a gap in court advocacy services for victim. Victim of crime require on-going support throughout the entire criminal justice process. Court Advocates are an important component to the legal advocacy services provided for Preliminary Hearings, Pre-Trial Hearings, Trials, Guilty Pleas, Sentencing and other Court Hearings

Supporting Data :

From the inception of the Hidalgo County District Attorney's Office Victims Unit in April of 2015 through January of 2018, we have served a total of 13,380 victims of crime and provided over 29,808 different types of victim services. According to the Texas Department of Public Safety Uniform Crime Report of 2016. there was a total of 26,643 crimes reported by local law enforcement agencies in Hidalgo County.

Project Approach & Activities:

The Hidalgo County District Attorney's Office implemented the Victims Unit in an effort to comply with Article 56.05(c) of the Texas Code of Criminal Procedure that states the Attorney representing the state has the duty to ensure that victims are afforded their rights. This program will be addressing the needs identified by the LRGVDC Regional Strategic Plan: Goal#1, to build the local agencies' capacity to assist victims of violent crime. Objective #1: To support programs that provide direct and or referral services, including treatment to victims of violent crimes. Objective #3: To advocate for effective outreach education, prevention and intervention programs to services communities in the region. Objective #4: To strengthen the working relationship between law enforcement, assistance centers, and other agencies that provides services to victims of crime. The Hidalgo County District Attorney's Office used the guide issued by the Texas Department of Criminal Justice Division "CRIME VICTIM ASSISTANCE STANDARDS" developed and distributed by the Texas Crime Victim Clearinghouse in accordance with Article 56.05(c) of the Texas Code of Criminal Procedure to aid Law Enforcement Officers and Attorneys Representing the State of Texas in performing duties imposed by Chapter 56. Rights of Crime Victims. https://www.tdcj.state.tx.us/documents/Victim_Assistance_Standards.pdf

Capacity & Capabilities:

The Hidalgo County Criminal District Attorney Office represents the state of Texas government in the prosecution of criminal offenses in the County of Hidalgo. The grant is administered by the D.A.'s Office and all required reports and justification for the grant are provided on a yearly basis. In addition, the D.A.'s office runs the Victims Unit and oversees that the grant monies are adequately expended. The D.A.'s office also works closely with the County Auditor's Office to ensure the proper use of grant funds and to budget accordingly. The Court Advocates will have 2 years in victim assistance experience and attend required training and certification in victim services for system based advocates. The goals of the Hidalgo County District Attorney's Office- Victims Unit are: 1) to protect victims' rights during the prosecution process 2) to reduce the trauma of victims of crime and ensure that their safety and is a priority 3) to provide victims with notification of court proceedings and ensure that their victim's voice is heard and considered during the prosecution process 4) to comply with the duties imposed to the attorneys representing the state by the Texas Administrative Code of Procedure: Chapter 56- Victims Rights5) to serve justice.

Performance Management :

The overall goal of this project is to reduce trauma and problems encountered by victims of violent crimes during the court hearings. This will be achieved by providing immediate crisis intervention, judicial procedures, court accompaniment, victims' rights and compensation programs, and follow-up services by using a victim-centered, multi-disciplinary team approach within 12 months of operations. The program success will be measured by providing every victim that we serve with a Service Evaluation. The service evaluation will be in Spanish and English and will measure how effective our services were rendered to the victim.

Data Management:

The Hidalgo County District Attorney's office Data Management Plan includes the use of intake forms, monthly reports that collect demographics, type of services, and information needed to submit the required grant reports. HCDA uses "Odyssey" a computerized database used to track all case dispositions and direct victim services, this database allows us to run reports on specific crimes or services to ensure that we are meeting the outcome measures and program scope. In addition, a Client Satisfaction Survey to monitor and track the how victims are receiving services. The advocates and prosecutor will submit monthly reports to the Victim's Unit Director to track the outcomes and make sure that they are in compliance with all grant requirements. In addition, the HCDA Victims Unit is using VS tracking system to collect data that is required for the grant.

Target Group :

The target group will be Victims that reside in Hidalgo County population of 842,304 as of the last Census. Hidalgo County has a 91.3% of Hispanic Population ,Female Population in Hidalgo County is 51.2%. We will serve victims of crime, all age groups 0-99 years of age, Spanish speaking victims, undocumented victims of crime, and Female & Male victims.

Evidence-Based Practices:

The Hidalgo County District Attorney's Office implemented the Victims Unit in an effort to comply with Article 56.05(c) of the Texas Code of Criminal Procedure that states the Attorney representing the state has the duty to ensure that victims are afforded their rights. The office of the attorney representing the state has the duty to ensure to the extent practicable that a victim, guardian of a victim, or close relative of a deceased victim is afforded the rights granted by Subsection (a) of the CCP, Chapter 56. Subchapter A. Art. 56.02 and 56.021, and upon request, an explanation of those rights. Art. 56.02(c)If the offense is a capital felony, the victim has the right to receive by mail from the court a written explanation of defense-initiated victim outreach if the court has authorized expenditures for a defense-initiated victim outreach specialist. The victim has the right to not be contacted by the victim advocate unless the victim, guardian, or relative has consented to the contact by providing a written notice to the court. The victim may designate a victim service provider to receive all communications from a victim outreach specialist acting on behalf of any person. Art. 56.02(a)(16)(A-C) The Hidalgo County District Attorney's Office used the guide issued by the Texas Department of Criminal Justice Division "CRIME VICTIM ASSISTANCE STANDARDS" developed and distributed by the Texas Crime Victim Clearinghouse in accordance with Article 56.05(c) of the Texas Code of Criminal Procedure to aid Law Enforcement Officers and Attorneys Representing the State of Texas in performing duties imposed by Chapter 56. Rights of Crime Victims. https://www.tdcj.state.tx.us/documents/Victim_Assistance_Standards.pdf

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Program Evaluation and Assessment Activity

Special Instructions for Projects Selecting the Program Evaluation and Assessment Activity

Programs selecting "Program Evaluation and Assessment" as a project activity must indicate within the Detailed Project Activity Section whether the proposed evaluation is a **Tier-One** or **Tier-Two** evaluation. For Tier-One evaluations, describe the best practice/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. For Tier-Two evaluations, describe why this new program model is needed and the goal(s) of the evaluation. See definitions below:

Tier-One Evaluations

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation will also review available program output and outcome information.

Tier-Two Evaluations

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program's effectiveness and to produce data and evidence necessary for others to replicate the program model and to develop best practices that can be use in supporting similar efforts.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
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CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
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Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

- Yes
- No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
- No
- N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

Enter the End Date [mm/dd/yyyy]:

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

Enter the amount (\$) of State Grant Funds:

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

Equal Employment Opportunity Plan

Compliance

Review the information below and complete either Section A, B, or C of the federal [EEOP Certification Form](#). The completed form must be sent to the Office of Civil Rights, Office of Justice Programs email address at EEOPForms@usdoj.gov. *The document must have the following title: EEOP Certification.* For more information and guidance on how to complete and submit the form, please see the instructions attached at the bottom of the EEOP Certification Form.

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section A** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must complete **Section B** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section C** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR).

Certification

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

- Position 1 - Name:
- Position 1 - Total Compensation (\$):
- Position 2 - Name:
- Position 2 - Total Compensation (\$):
- Position 3 - Name:
- Position 3 - Total Compensation (\$):
- Position 4 - Name:
- Position 4 - Total Compensation (\$):
- Position 5 - Name:
- Position 5 - Total Compensation (\$):

Fiscal Capability Information

Section 1: Organizational Information

- Enter the Year in which the Corporation was Founded:
- Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:
- Enter the Employer Identification Number Assigned by the IRS:
- Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
----------	-----	------------	---------------	-----	-------

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** HidalgoCDA

Agency Name: Hidalgo County Grant/App: 3596402 Start Date: 10/1/2019
 Project Title: Victims Unit Court Advocate Project Status: Application Pending Submission End Date: 9/30/2020 Fund Source: VA-Victims of Crime Act Formula Grant Program
 Current Grant Manager: Vanessa Galvan Current Program Manager: Scott Kelly Liquidation Date:
 Original Award: \$0.00
 Current Budget: \$0.00 Current Award: \$0.00 CFDA: 16.575 OOG Solicitation: VA18 PY20 General Direct Services **Announcement**

- Eligibility
- Profile
- Narrative
- Activities
- Measures
- Budget
- Documents
- Victim.Services
- Conditions.of.Funding
- Submit.Application
- Summary
- Upload.Files
- My.Home
- Grant.History
- Award.Preview
- Grant.Issues

General Information and Instructions

Grant Award Documents

Click to View
[Responsibilities Memo](#)

[Print Statement of Grant Award](#)

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	3596402	Award Amount:	\$0.00
Date Awarded:	PREVIEW - AWARD NOT ACTIVE	Grantee Cash Match:	\$0.00
Grant Period:	10/01/2019 - 09/30/2020	Grantee In Kind Match:	\$0.00
Liquidation Date:	12/29/2020	Total Project Cost:	\$0.00
Program Fund:	VA-Victims of Crime Act Formula Grant Program		
Grantee Name:	Hidalgo County		
Project Title:	Victims Unit Court Advocate Project		
Grant Manager:	Vanessa Galvan		
DUNS Number:	103110834		

CFDA:	16.575 - Victims of Crime Act Formula Grant Program
Federal Awarding Agency:	U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime
Federal Award Date:	8/9/2018
Federal/State Award ID Number:	2018-V2-GX-0040
Total Federal Award/State Funds Appropriated:	\$284,101,321.00
Pass Thru Entity Name:	Texas Office of the Governor - Criminal Justice Division (CJD)
Is the Award R&D:	No
Federal/State Award Description:	This grant award provides funds from the Crime Victims Fund to enhance crime victim services in the State. Victims of Crime Act (VOCA) assistance funds are typically competitively awarded by the State to local community-based organizations that provide direct services to crime victims

Item(s) that Need to be Resolved	Tab Name
Required: The Direct Deposit form must be uploaded before you can submit your application.	GrantVendor
Required: The W9 form must be uploaded before you can submit your application.	GrantVendor
Required: The Texas Payee ID form must be uploaded before you can submit your application.	GrantVendor
Required: Information regarding contract compliance.	Documents
Required: Information regarding lobbying assurances.	Documents
Required: Information regarding lobbying assurances.	Documents
Required: Information regarding the grantee's fiscal year.	Documents
Required: Information regarding the grantee's fiscal year.	Documents
Required: Information regarding Sources of Financial Support.	Documents
Required: Information regarding Sources of Financial Support.	Documents
Required: Information regarding single audits.	Documents
Required: Information regarding EEOP Certification.	Documents
Required: Information regarding debarment certification.	Documents
Required: Information regarding annual gross revenue for FFATA.	Documents
Required: Information regarding executive compensation for FFATA.	Documents
Required: Information regarding victim restoration.	Narrative
Required: Information regarding specific underserved population.	Narrative
Required: Information regarding culturally specific populations.	Narrative
Required: Information regarding vehicle purchase(s).	Narrative
Required: Information regarding victim referrals.	Narrative
Required: The name of the civil rights liaison.	Narrative
Required: The address for the civil rights liaison.	Narrative
Required: The phone number for the civil rights liaison.	Narrative
Required: Overall certification requirement.	Narrative
Invalid: The Dedicated Percentage column for the OOG and Grantee-Defined Project Activities under the Detailed Project Activity Area must total 100 %.	Activities
Required: Information regarding the Budget Details tab.	Budget Details
Required: You must provide matching contribution(s) for this funding opportunity.	Budget Details
You must select an Agency Type.	Victim Services
You must select at least one choice from Purpose of Award.	Victim Services
The Sum of Percents must equal 100 percent.	Victim Services
The Sum of Funds must equal the Current Award Amount.	Victim Services
You must check either Yes or No under Direct Services.	Victim Services
Please enter the Number of Paid Staff.	Victim Services