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**Agency Name:** Hidalgo County

**Grant/App:**                      **Start Date:**

**End Date:**

**Project Title:** Domestic Violence Unit

**Status:** Pending OOG Review

**Profile Information**

**Applicant Agency Name:** Hidalgo County

**Project Title:** Domestic Violence Unit

**Division or Unit to Administer the Project:** Hidalgo County Criminal District Attorney's Office

**Address Line 1:** 100 E Cano

**Address Line 2:**

**City/State/Zip:** Edinburg Texas 78539-3563

**Start Date:**

**End Date:**

**Regional Council of Governments(COG) within the Project's Impact Area:** Lower Rio Grande Valley Development Council

**Headquarter County:** Hidalgo

**Counties within Project's Impact Area:** Hidalgo

**Grant Officials:**

**Authorized Official**

**Name:** Ramon Garcia

**Email:** ramon.garcia@co.hidalgo.tx.us

**Address 1:** 302 W. University

**Address 1:**

**City:** Edinburg, Texas 78539

**Phone:** 956-318-2600 Other Phone:

**Fax:** 956-318-2699

**Title:** Mr.

**Salutation:** Judge

**Position:** Hidalgo County Judge

**Project Director**

**Name:** Ricardo Rodriguez

**Email:** ricardo.rodriguez@da.co.hidalgo.tx.us

**Address 1:** Hidalgo County Courthouse

**Address 1:** 100 N. Closner, Room 303

**City:** Edinburg, Texas 78539

**Phone:** 956-318-2300 Other Phone: 956-318-2310

**Fax:** 956-318-2078

**Title:** The Honorable

**Salutation:** Mr.

**Position:** Criminal District Attorney

**Financial Official**

**Name:** Maria Arcilia Duran

**Email:** arcilia.duran@auditor.co.hidalgo.tx.us

**Address 1:** 2808 S. Business Hwy 281

**Address 1:**

**City:** Edinburg, Texas 78539

**Phone:** 956-318-2511 Other Phone:

**Fax:** 956-318-2577

**Title:** Ms.

**Salutation:** Ms.

**Position:** County Auditor

**Grant Writer**

**Name:** Rosie Martinez

**Email:** rosa.martinez@da.co.hidalgo.tx.us

**Address 1:** 100 E Cano

**Address 1:** Administrative Bldg 2nd Floor

**City:** Edinburg, Texas 78539

**Phone:** 956-292-7616 Other Phone: 956-569-0231

**Fax:**

**Title:** Ms.

**Salutation:** Ms.

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**Agency Name:** Hidalgo County

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**Grant Vendor Information**

**Organization Type:** County

**Organization Option:** applying to provide services to all others

**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460007176000

**Data Universal Numbering System (DUNS):** 103110834

You are logged in as **User Name:** HidalgoCDA

Agency Name: Hidalgo County  
Grant/App: Start Date: End Date:

Project Title: Domestic Violence Unit  
Status: Pending OOG Review

## Narrative Information

### Introduction

This application covers grant applications for funds administered by CJD under the funding announcements for the Juvenile Justice Grant Programs (local and statewide), Residential Substance Abuse Treatment (RSAT), Justice Assistance Grant (JAG), Truancy Prevention and Intervention (program), and Specialty Court Grant Programs for (general courts and training and technical assistance) See the relevant CJD funding announcement (linked above under "OOG Solicitation") for application instructions.

**WARNING:** This application has changed significantly since last year. It is essential to review the funding announcement (linked above) for instructions specific to each grant program. The funding announcements may require certain information – especially under the project narrative boxes – that your application may be considered incomplete without, resulting in the application being declared invalid and ineligible for funding.

Unless otherwise specifically instructed, DO NOT UPLOAD ATTACHMENTS with further information. Use the space provided here to address any aspects of the project you consider relevant.

### Section 1: Program-Specific Questions

#### A. Specialty Courts

If applicant applying to fund a specialty court operating under Ch. 121 of the Texas Government Code, enter the **CJD ID for the court** (list available here). If applicant is not, enter "0":

For specialty courts, this application will be considered incomplete until the program fills out the CJD Specialty Courts survey, released in December 2016. The survey is available here.

0

### Program-Specific Questions

#### B. Drug Testing

If the project tests program participants for drugs or alcohol, describe the testing policy, including the method used for testing and the frequency of testing for participants. Enter 'N/A' if the project does not have participants or those participants are not drug tested.

N/A

#### C. Juvenile Case Managers

Select the option that best describes the support for juvenile case managers (including programs administered by juvenile case managers) in this project:

- No support for juvenile case managers
- Support for juvenile case managers to address truancy only
- Support for juvenile case managers to address juvenile crime

If this project includes support for juvenile case managers, select all options that apply. The juvenile case managers under this project will be employed or co-employed by:

- A truancy court under Chapter 65, Texas Family Code
- An independent school district
- A juvenile probation department
- A juvenile criminal court
- Another type of entity

This project does not support juvenile case managers

If this project supports juvenile case managers, list the names of the entities employing, co-employing, or utilizing the case managers, including the name of the truancy court and the name of the school district (if applicable). Projects that do not support juvenile case managers should enter **N/A**:

N/A

If this project supports juvenile case managers, list any of the entities entered immediately above that currently employ juvenile case managers. If the project does not support juvenile case managers or none of the entities currently employ them, enter **N/A**:

N/A

If the applicant is applying for funds to support a juvenile case manager, check all that apply (all other applicants select the last option):

- Each county of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each municipality of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each county of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each municipality of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each county of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Each municipality of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Applicant is not applying for funds to support a juvenile case manager

#### **D. Evaluation Projects**

This section regards any evaluation budget line item and/or selection of "Program Evaluation" as a project activity.

##### **Tier-One Evaluations**

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation also will review available program output and outcome information.

Does this application include a tier-one evaluation?

Yes  
 No

If you answered 'YES' above, describe below the best practices/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. If you answered 'No' above, enter 'N/A'.

N/A

##### **Tier-Two Evaluations**

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program's effectiveness and to produce data and evidence necessary for others to replicate the program models and to develop best practices that CJD can use in supporting similar efforts.

Does this application include a tier-two evaluation?

Yes  
 No

If you answered 'YES' above, describe below why this new program model is needed and the goal(s) of the evaluation. If you answered 'No' above, enter 'N/A'.

N/A

If you answered **NO** to both questions above, check this box.

#### **E. Sustainment**

How many additional years, beyond this request, do you plan to request continuation funding?

5

1) If you entered three (3) years or fewer, provide a brief explanation of your sustainment plan (if you entered more than three years or the project will not be sustained, enter 'N/A'):

N/A

2) If you entered more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible (if you entered three years or fewer or the project will not be sustained, enter 'N/A'):

N/A

#### **Section 2: Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

**A. Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

**B. Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

**C. Bulletproof Vests**

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

**D. Uniform Crime Reports**

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the twelve previous months.

**E. Criminal History Reporting**

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

**F. DNA Testing of Evidentiary Materials**

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

**G. Interoperable Communications**

Funds to support emergency communications activities must ensure compliance with the FY 2015 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

**H. Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

**I. Specialty Court Certifications**

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

**J. Generated Program Income**

Unless specifically and explicitly authorized to do otherwise by OOG, at OOG's sole discretion, the applicant will report Generated Program Income (GPI), which includes any portion of fees collected from program participants and retained by the grantee. GPI will be applied to the grant through a grant adjustment. GPI must be used to offset project costs and must be expended prior to seeking payment from OOG.

**K. Immigration and Customs Enforcement Requests**

The full text of this certification can be found [here](#). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

- Applicant is not a county or municipal government
- Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned CJD website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

Enter the Name of the Civil Rights Liaison:

Rosalinda Cantu

Enter the Address for the Civil Rights Liaison:

100 E Cano 2nd Floor Administration Building Edinburg, Texas 78539

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(956)2927600 x 8085

## **Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**I certify to all of the application content & requirements.**

## **Project Abstract :**

The Hidalgo County Criminal District Attorney's Office has identified under the Regional Priorities of the Regional Criminal Justice Strategic Plan under the Drug Related Crime & Violent Crime category the lack of law enforcement officers & equipment to sustain and enhance operations and a need for direct and referral services for victims of crime. In addition, the need for training of law enforcement officers, evidence collection, report writing, and more victim services to assist victims in the criminal justice process was also identified. The Domestic Violence Unit grant plans to expand the HCDA Domestic Violence Unit and hire 2 additional staff members to assist the Specialty Prosecutor in the prosecution of domestic violence cases, assist victims in obtaining protective orders and help them seek safety. The proposed project will achieve the following goals and objectives 1) improving the criminal court prosecutions and investigations of domestic violence 2) establishing a more community coordinated response in Hidalgo County for the crime of domestic violence 3) addressing the safety of domestic violence victims with protective orders, bond conditions, and assisting the local police departments with training on emergency protective orders 4) increasing the prevention education on Domestic Violence at all levels of our local government and in the community to inform victims of domestic violence of the services available. The new Prosecutor and Domestic Violence Investigator will assist the Specialty Domestic Violence Prosecutor implement the Domestic Violence Unit through input from local police departments, victim advocates, and victims of domestic violence and will participate in the Hidalgo County Family Violence Taskforce. The assigned Prosecutor will also determine how many of the domestic violence referrals lead to indictments by the Grand Jury for prosecution in Hidalgo County District Courts and assist in the prosecution of Misdemeanor Family Violence cases. It will serve all cities, municipalities and unincorporated areas in Hidalgo County, Texas. The services will target victims of domestic violence while focusing on keeping victims safe and holding perpetrators accountable. We will serve all genders, all ages, all races, and all income levels because anyone can become a victim of domestic violence.

## **Problem Statement :**

The Hidalgo County Criminal District Attorney's Office has developed a victim centered approach to address the prosecution and victim services for domestic violence cases that are being submitted in our office. Domestic violence cases are one of the most difficult cases to prosecute and require specially trained investigators, prosecutors and victim advocates. Special areas of concern for the Hidalgo County Criminal District Attorney's Office include: 1) children exposed to domestic violence 2) reducing the number of affidavits of non prosecution (ANP) filed by victims 3) increase participation of victim in the criminal justice process 4) lack of physical evidence during investigation of crime 5) changing the viewpoints in the community about domestic violence victims and decreasing victim blaming while holding perpetrators accountable. One of the primary areas of concern of the Hidalgo County District Attorney's Office is to address the safety of children that are exposed to domestic violence at home. The program will follow guidance found on the Evidence-Based Practices for Children Exposed to Violence of the U.S. Department of Justice and the U.S Department of Health and Human Services and develop a set of key principles to address children's exposure to domestic violence such as safety focused victim services, culturally appropriate victim services, and referrals to trauma informed community based victim services for children. Our office understands that in cases of domestic violence ensuring the safety of the victim and their children is paramount. It is very common for victims of domestic violence to decide to recant their testimony and not follow through on pursuing charges against their intimate partner for fear and other reasons. The Hidalgo County Criminal District Attorney's Office has implemented a Safety Planning program to ensure that every domestic violence victim that comes to our office to submit an Affidavit of Non Prosecution meets in person with a Victim Advocate. The Victim Advocate informs victims of the resources available to them and goes through a Safety Plan with them in a language they can read and understand and offers them to apply for a protective order. If the victim states that they still want to submit the Affidavit of Non Prosecution the Victim Advocates advises them that the case will still be reviewed by the Specialty Domestic Violence Prosecutor and that the outcome of the case is not the victim's responsibility. We educate them on the criminal justice process and explain to victims that our office is prosecuting the violation of the law. The defendant will be held accountable and the primary concern of our office is to ensure victim safety. The Domestic Violence Investigator will work with all local law enforcement offices of Hidalgo County to provide guidance, training, and assistance in order to ensure that during the investigation of the domestic violence incident officers are collecting as much physical evidence of the crime as possible and are documenting visible injuries. The DV Investigator will be a certified Sexual Assault /Family Violence Investigator (SAFVIC) and will train other officers on victim safety and how to respond to children that exposed to domestic violence at the crime scene. Law enforcement officers encounter children when they respond to a domestic violence incident and have reported children visibly distressed, frightened, sad and crying. For police officers, domestic violence cases present some of the greatest challenges in their work. Incidents are often repetitive, emotionally charged, and volatile. This can be the most dangerous calls that officers respond to increasing the lethality of both the victim and the officer. The DV Investigator will coordinate specialized trainings for officers on best practices to responding to domestic violence calls. In addition, the DV Investigator will work with the HCDA Victims Unit to provide specialized training to law enforcement agencies on safety planning and community based resources for victims of domestic violence. The Domestic Violence Unit staff will provide prevention education to the general public to inform victims of the services available to them. In addition, during Domestic Violence Awareness month they will launch the Purple Day campaign against domestic violence and educate the public of the dynamics of family violence with the intention to change the public view of domestic violence victims and reduce victim blaming. It is time for the community to come together and blame the perpetrator for committing abuse and violating the law. The DVU will join forces with the Hidalgo County Domestic Violence Task Force to increase prevention education in Hidalgo County.

## **Supporting Data :**

The Texas Family Violence Code defines Family Violence as an act by a member of a family or household against another member that is intended to result in physical harm, bodily injury, assault or a threat that reasonably places the member of fear of imminent physical harm. According to the Texas Department of Public Safety Uniform Crime Report of 2016 there were a total of 5,493 incidents of family

violence reported to local law enforcement agencies in Hidalgo County.

## **Project Approach & Activities:**

The goals of the Hidalgo County Domestic Violence Unit Program are: 1) to protect the victim from additional acts of violence committed by the perpetrator; 2) to reduce the exposure and/or possible injury to children or other family members from domestic violence; 3) to deter the perpetrator from committing continued acts of violence in the community and hold him accountable for his actions; 4) to create a general deterrence to domestic violence in the community 5) to serve justice. This project will address the following priorities in the LRGVDC Regional Strategic Plan: domestic violence, dating violence, and stalking. It will also address safety and referrals for victim services for victims of domestic violence. The Domestic Violence Prosecutor will review, investigate, and prosecute cases of family violence, stalking, and dating violence. The Victim Advocate will provide victim assistance to assist victims through the judicial process. The Domestic Violence Investigator will work with local law enforcement agencies to provide guidance, training and develop victim centered responses to domestic violence incidents. He will also refer victims to community based services and work closely with the HCDA Victims Unit to ensure victims receive a Safety Plan and victim services. They will help victims obtain protective orders. They will work with the Domestic Violence Specialty Prosecutor, the Victim Advocate and Administrative Assistant that comprise the Domestic Violence Unit. The Victim Advocate will provide additional services including crisis counseling, case management, resources and referrals, education about the criminal justice system, emergency assistance for transportation, food, and housing through the victim's emergency fund, and access to emergency relocation. Translation services will be available for non-English speaking victims. The Domestic Violence Unit staff will interact with other community based organizations, the local Domestic Violence Shelter, and the Hidalgo County Family Violence Task Force to coordinate community responses to domestic violence and work directly with victims throughout the criminal justice process to help ensure victims' rights are afforded and the victim's voice is heard in proceedings.

## **Capacity & Capabilities:**

The Hidalgo County Criminal District Attorney Office represents the state of Texas government in the prosecution of criminal offenses in the County of Hidalgo. The grant is administered by the D.A.'s Office and all required reports and justification for the grant are provided on a yearly basis. In addition, the D.A.'s office runs the domestic violence unit and oversees that the grant monies are adequately expended. The D.A.'s office also works closely with the County Auditor's Office to ensure the proper use of grant funds and to budget accordingly. The Domestic Violence Prosecutor will be an attorney for the state with prosecutorial experience in domestic violence cases. The Domestic Violence Investigator will be a certified Peace Officer with the Sexual Assault/Family Violence Investigator Certificate (SAFVIC) from the Texas Commission on Law Enforcement.

## **Performance Management :**

The program success will be measured by providing every victim that we serve with a Service Evaluation. The service evaluation will be in Spanish and English and will measure how effective our services were rendered to the victim.

## **Data Management:**

The Hidalgo County Criminal District Attorney's office will provide a Client Satisfaction Survey to monitor and track the how victims are receiving services. The advocate and prosecutor will submit monthly reports to the Victim's Unit Director to track the outcomes and make sure that they are in compliance with all grant requirements. Victim Services will be tracked using the VS Tracking data base to ensure that accurate data and outcomes are being reported. In addition, all the cases that are submitted for prosecution are imputed in the Odyssey system and Prosecutors, Investigator, and Victim Advocates document notes on victim services and track progress of the case.

## **Target Group :**

Victims of Domestic Violence-of all age groups from 0-99 years of age, to include Spanish speaking victims, undocumented victims, female & male victims, all socio economic and education backgrounds who reside in Hidalgo County.

## **Evidence-Based Practices:**

According to the Child Welfare Information Gateway Evidence-Based Practice in Domestic Violence Services any agency that works with victims of domestic violence should strive to ensure that they are providing sound and effective services to children, youth, and families impacted by domestic violence. One of the special areas of concern of the Hidalgo County District Attorney's Office is to address the safety of children that are exposed to domestic violence at home. The program will follow guidance found on the Evidence-Based Practices for Children Exposed to Violence of the U.S. Department of Justice and the U.S Department of Health and Human Services to develop a set of key principles to address children's exposure to domestic violence such as safety focused victim services, culturally appropriate victim services, and referrals to trauma informed community based victim services. In cases of domestic violence ensuring the safety of the victim and their children is paramount.

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### Project Activities Information

#### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

#### Section 1: Program Enrolled/Served Population

This question is relevant for projects that serve or enroll specific individuals, rather than targeting the general public. This could include training, providing services, treatment programs, or offender programs. Please estimate the following for the project period, or if this does not apply to your project, enter "0" in each box.

Number of individuals NEWLY enrolled or BEGAN being served:

0

Number of carry-over individuals enrolled/being served in the program at the beginning of the project period:

0

Number of individuals who will successfully complete the program / full course of services:

0

Choose one:

My program does not serve or enroll specific individuals

My program's typical designed (ideal) length is best measured in HOURS of services delivered/ enrollment for each individual

My program's typical designed (ideal) length is best measured in DAYS of services delivered/ enrollment for each individual

Enter the number of hours or days (depending on selection above) of the typical designed (ideal) length of the program for each individual. Enter "0" if you indicated that your program does not serve or enroll specific individuals:

0

#### Section 2: Special Project Types and Information

Select all special project types that apply to your project.

Task forces: Project will support the operations and coordination activities of a task force.

Yes

No

If you answered 'YES' above, enter the name of the task force. If you selected **No**, enter **N/A**.

N/A

If you answered 'YES' above, enter the agencies or organizations that participate in the above-named task force. If you selected **No**, enter **N/A**.

N/A

Gang activity: Project involves a focus specifically on gang activity.

Yes

No

Transnational and organized crime: Project involves a focus specifically on transnational and organized crime.

Yes

No

Border activities: Project involves a focus specifically related to the Texas-Mexico border.

Yes

No

Human trafficking (select all that apply):

Project focuses on human trafficking

Project specifically focuses on trafficking of minors

Project specifically focuses on trafficking of adults

Project specifically focuses on sex trafficking

Project specifically focuses on labor trafficking

Project does not have any particular focus on human trafficking

#### Section 3: Juvenile Justice Projects

Select all categories that describe the project's juvenile crime activities. Definitions are available [here](#).

- Diversion
- Mental health services
- Aftercare/reentry
- After-school programs
- Alternatives to detention
- Community-based programs and services
- Delinquency prevention
- Girl-focused services
- School programs
- Substance and alcohol abuse
- Disproportionate minority contact
- Mentoring, counseling and training programs
- Job training
- Aptitude testing
- Diversion in a rural setting
- Project does NOT have a particular focus on juvenile crime

### Section 4: Campus-Based Projects

This project is based on – or serves – one or more specific educational campuses (K-12 or higher education).

How many TOTAL students at ALL campuses will be served by the project? (enter "0" if this project is not based on – or serves – specific educational campuses):

0

List each educational campus that will be served by this project. Enter 'N/A' if this project is not based on – or serves – specific educational campuses.

N/A

### Section 5: Crime or Victim Type

This question is for justice projects that target specific crimes and ALL victim services projects. Others may enter "100" under "All other crimes". Applicants to serve victims of or prosecute/investigate/prevent exclusively child sex trafficking victims should assign 100% to that category.

Select the type(s) of crime or crime victim this project targets and provide the percentage of time dedicated to each. Applicants with projects that target multiple-offense offenders or multiple-victimization victims should assign percentages that best describe the activity. Percentages may not exceed 100%.

Sexual assault (%):

5

Domestic abuse (%):

75

#### Crime or Victim Type

Child abuse (%):

5

DUI / DWI (crashes for victim services) (%):

0

Survivors of homicide (%):

0

Assault (%):

0

Adults molested as children (%):

0

Elder abuse (%):

0

Robbery (%):

0

Stalking (%):

5

Dating/acquaintance violence (%):

10

Human trafficking (%):

0

Child sex trafficking (%):

0

All Other Crimes / No Specific Crimes or Victims Targeted (%):

0

#### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
General Law Enforcement or Public Safety	40.00	To provide specialized investigation for domestic violence cases
Targeted Prosecution or Investigation	40.00	To prosecute domestic violence cases
Training, Professional Development, or Technical Assistance Provided	20.00	To provide specialized law enforcement training on domestic violence topics

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**Measures Information**

Objective Output Measures

<b>OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
*REQUIRED TOTAL: Targeted prosecution or investigation: Criminal cases resulting in arrest (for LEAs) or conviction/ deferred adjudication (for prosecutors) resulting from project activities	300
*REQUIRED TOTAL: Targeted prosecution or investigation: Criminal cases resulting in arrest (for LEAs) or conviction/deferred adjudication (for prosecutors) resulting from project activities in the LAST COMPLETE agency fiscal year	0
*REQUIRED TOTAL: Targeted prosecution or investigation: Grant-funded prosecutions or investigations carried out by the unit/division	500
*REQUIRED TOTAL: Training, professional development, or technical assistance: Hours provided	8
Forensic interviews performed by a law enforcement officer or prosecutor: Individuals interviewed	100
General law enforcement: Arrests or new prosecutions resulting from grant (LEAs only)	150
General law enforcement: Convictions or deferred adjudications resulting from grant (prosecutors only)	100
Public outreach/ information sessions: Total individuals attending	500
Public outreach/information sessions: Sessions held	3
Technical assistance: Hours provided	100
Technical assistance: Organizations provided	10
Training or professional development: Hours provided	64
Training or professional development: Individuals provided	250

Objective Outcome Measures

<b>OUTCOME MEASURE</b>	<b>TARGET LEVEL</b>
------------------------	---------------------

Agency Name: Hidalgo County

Grant/App: Start Date:

End Date:

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### Section 1: Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

### Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

### Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Yes

No

N/A

### Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

1/1/2018

Enter the End Date [mm/dd/yyyy]:

12/31/2018

### Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

77766629

Enter the amount (\$) of State Grant Funds:

13659264

### Section 6: Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above.

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

**OR**

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Yes

No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit [mm/dd/yyyy]:

12/31/2016

## Section 7: Equal Employment Opportunity Plan

### Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

### Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

### Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

### Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Rosie Cantu 100 E Cano Edinburg, TX 78539

### Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

### Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

### Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

### Section 9: FFATA Certification

#### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

You are logged in as **User Name:** HidalgoCDA

Agency Name: Hidalgo County Grant/App: Start Date:  
 Project Title: Domestic Violence Unit Status: Pending OOG Review Fund Source: DJ-Edward Byrne Memorial Justice Assistance Grant Program  
 Current Grant Manager: Jim Hershey Current Program Manager: Andrew Friedrichs Liquidation Date:  
 Original Award: \$0.00  
 Current Budget: \$190,232.18 Current Award: \$0.00 CFDA: 16.738 OOG Solicitation: DJ16-PY18/19 Justice Assistance Grant Program - local pass-through (announcement)

Eligibility Profile Narrative Activities Measures Budget Documents Conditions of Funding Summary Upload Files My Mail My Home

General Information and Instructions

Conditions of Funding

Current Condition(s) of Funding	Date Created	Date Met	Hold Funds-Project Level	Hold Funds-Line Item Level
Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then upload the <b>CEO/Law Enforcement Certifications and Assurances Form</b> certifying compliance with federal and state immigration enforcement requirements.	1/3/2019 11:56:41 AM		<input type="checkbox"/>	<input type="checkbox"/>

View All Current Budget Line Item Hold(s) for this Project

**Condition(s) of Funding for a Budget Line Item(s) Hold:** To access and view the **Condition(s) of Funding for a Budget Line Item(s) Hold** click the **Show Budget Line Item Condition of Funding** button and the applicable Condition(s) of Funding for a Budget Line Item(s) will display. To view the specific budget line item that the condition of funding has a 'Hold Expense' on, click the **View** in the Details column. The budget line item detail will display below in the **View those Budget Line Item(s) with a Pending Hold** section.

Show Budget Line Item Conditions of Funding

10 Items Per Page ▼ Select the number of records to display per page.

View those Budget Line Item(s) with a Pending Hold

10 Items Per Page ▼ Select the number of records to display per page.

**Agency Name:** Hidalgo County  
**Grant/App:**

**Project Title:** Domestic Violence Unit  
**Status:** Pending OOG Review

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460007176000

**Application Eligibility Certify:**  
Created on:2/1/2018 3:53:50 PM By:Ricardo Rodriguez

**Profile Information**

**Applicant Agency Name:** Hidalgo County  
**Project Title:** Domestic Violence Unit  
**Division or Unit to Administer the Project:** Hidalgo County Criminal District Attorney's Office  
**Address Line 1:** 100 E Cano  
**Address Line 2:**  
**City/State/Zip:** Edinburg Texas 78539-3563  
**Start Date:** 10/1/2018  
**End Date:** 9/30/2019

**Regional Council of Governments(COG) within the Project's Impact Area:** Lower Rio Grande Valley Development Council  
**Headquarter County:** Hidalgo  
**Counties within Project's Impact Area:** Hidalgo

**Grant Officials:**

**Authorized Official**  
**Name:** Ramon Garcia  
**Email:** ramon.garcia@co.hidalgo.tx.us  
**Address 1:** 302 W. University  
**Address 1:**  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2600 Other Phone:  
**Fax:** 956-318-2699  
**Title:** Mr.  
**Salutation:** Judge  
**Position:** Hidalgo County Judge

**Project Director**

**Name:** Ricardo Rodriguez  
**Email:** ricardo.rodriguez@da.co.hidalgo.tx.us  
**Address 1:** Hidalgo County Courthouse  
**Address 1:** 100 N. Closner, Room 303  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2300 Other Phone: 956-318-2310  
**Fax:** 956-318-2078  
**Title:** The Honorable  
**Salutation:** Mr.  
**Position:** Criminal District Attorney

**Financial Official**

**Name:** Maria Arcilia Duran  
**Email:** arcilia.duran@auditor.co.hidalgo.tx.us  
**Address 1:** 2808 S. Business Hwy 281  
**Address 1:**  
**City:** Edinburg, Texas 78539  
**Phone:** 956-318-2511 Other Phone:  
**Fax:** 956-318-2577  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** County Auditor

**Grant Writer**

**Name:** Rosie Martinez  
**Email:** rosa.martinez@da.co.hidalgo.tx.us  
**Address 1:** 100 E Cano

**Address 1:** Administrative Bldg 2nd Floor  
**City:** Edinburg, Texas 78539  
**Phone:** 956-292-7616 Other Phone: 956-569-0231  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Victims Unit Director

## Grant Vendor Information

**Organization Type:** County  
**Organization Option:** applying to provide services to all others  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**  
17460007176000  
**Data Universal Numbering System (DUNS):** 103110834

## Narrative Information

### Introduction

This application covers grant applications for funds administered by CJD under the funding announcements for the Juvenile Justice Grant Programs ([local](#) and [statewide](#)), Residential Substance Abuse Treatment ([RSAT](#)), Justice Assistance Grant ([JAG](#)), Truancy Prevention and Intervention ([program](#)), and Specialty Court Grant Programs for ([general courts](#) and [training and technical assistance](#)) See the relevant CJD funding announcement (linked above under "OOG Solicitation") for application instructions.

**WARNING:** This application has changed [significantly](#) since last year. [It is essential](#) to review the funding announcement (linked above) for instructions specific to each grant program. The funding announcements may require certain information – especially under the project narrative boxes – that [your application may be considered incomplete](#) without, resulting in the application being declared [invalid and ineligible for funding](#).

Unless otherwise specifically instructed, DO NOT UPLOAD ATTACHMENTS with further information. Use the space provided here to address any aspects of the project you consider relevant.

### Section 1: Program-Specific Questions

#### A. Specialty Courts

If applicant applying to fund a specialty court operating under Ch. 121 of the Texas Government Code, enter the **CJD ID for the court** (list available [here](#)). If applicant is not, enter "0":

For specialty courts, this application will be considered incomplete until the program fills out the CJD Specialty Courts survey, released in December 2016. The survey is available [here](#).

0

### Program-Specific Questions

#### B. Drug Testing

If the project tests program participants for drugs or alcohol, describe the testing policy, including the method used for testing and the frequency of testing for participants. Enter 'N/A' if the project does not have participants or those participants are not drug tested.

N/A

#### C. Juvenile Case Managers

Select the option that best describes the support for juvenile case managers (including programs administered by juvenile case managers) in this project:

- No support for juvenile case managers
- Support for juvenile case managers to address truancy only
- Support for juvenile case managers to address juvenile crime

If this project includes support for juvenile case managers, select all options that apply. The juvenile case managers under this project will be employed or co-employed by:

- A truancy court under Chapter 65, Texas Family Code
- An independent school district
- A juvenile probation department
- A juvenile criminal court
- Another type of entity
- This project does not support juvenile case managers

If this project supports juvenile case managers, list the names of the entities employing, co-employing, or utilizing the case managers, including the name of the truancy court and the name of the school district (if applicable). Projects that do not support juvenile case managers should enter **N/A**:

N/A

If this project supports juvenile case managers, list any of the entities entered immediately above that [currently](#) employ juvenile case managers. If the project does not support juvenile case managers or none of the entities currently employ them, enter **N/A**:

N/A

If the applicant is applying for funds to support a juvenile case manager, check all that apply (all other applicants select the last option):

- Each county of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each municipality of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each county of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each municipality of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each county of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Each municipality of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Applicant is not applying for funds to support a juvenile case manager

#### **D. Evaluation Projects**

This section regards any evaluation budget line item and/or selection of "Program Evaluation" as a project activity.

##### **Tier-One Evaluations**

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation also will review available program output and outcome information.

Does this application include a tier-one evaluation?

- Yes
- No

If you answered 'YES' above, describe below the best practices/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. If you answered 'No' above, enter 'N/A'.

N/A

##### **Tier-Two Evaluations**

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program's effectiveness and to produce data and evidence necessary for others to replicate the program models and to develop best practices that CJD can use in supporting similar efforts.

Does this application include a tier-two evaluation?

- Yes
- No

If you answered 'YES' above, describe below why this new program model is needed and the goal(s) of the evaluation. If you answered 'No' above, enter 'N/A'.

N/A

If you answered **NO** to both questions above, check this box.

#### **E. Sustainment**

How many additional years, beyond this request, do you plan to request continuation funding?

5

1) If you entered three (3) years or fewer, provide a brief explanation of your sustainment plan (if you entered more than three years or the project will not be sustained, enter 'N/A'):

N/A

2) If you entered more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible (if you entered three years or fewer or the project will not be sustained, enter 'N/A'):

N/A

## **Section 2: Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

**A. Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

**B. Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

**C. Bulletproof Vests**

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

**D. Uniform Crime Reports**

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the twelve previous months.

**E. Criminal History Reporting**

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

**F. DNA Testing of Evidentiary Materials**

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

**G. Interoperable Communications**

Funds to support emergency communications activities must ensure compliance with the FY 2015 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

**H. Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

**I. Specialty Court Certifications**

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

**J. Generated Program Income**

Unless specifically and explicitly authorized to do otherwise by OOG, at OOG's sole discretion, the applicant will report Generated Program Income (GPI), which includes any portion of fees collected from program participants and retained by the grantee. GPI will be applied to the grant through a grant adjustment. GPI must be used to offset project costs and must be expended prior to seeking payment from OOG.

**K. Immigration and Customs Enforcement Requests**

The full text of this certification can be found [here](#). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

- Applicant is not a county or municipal government
- Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned CJD website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

Enter the Name of the Civil Rights Liaison:

Rosalinda Cantu

Enter the Address for the Civil Rights Liaison:

100 E Cano 2nd Floor Administration Building Edinburg, Texas 78539

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(956)2927600 x 8085

## **Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content & requirements.

## **Project Abstract :**

The Hidalgo County Criminal District Attorney's Office has identified under the Regional Priorities of the Regional Criminal Justice Strategic Plan under the Drug Related Crime & Violent Crime category the lack of law enforcement officers & equipment to sustain and enhance operations and a need for direct and referral services for victims of crime. In addition, the need for training of law enforcement officers, evidence collection, report writing, and more victim services to assist victims in the criminal justice process was also identified. The Domestic Violence Unit grant plans to expand the HCDA Domestic Violence Unit and hire 2 additional staff members to assist the Specialty Prosecutor in the prosecution of domestic violence cases, assist victims in obtaining protective orders and help them seek safety. The proposed project will achieve the following goals and objectives 1) improving the criminal court prosecutions and investigations of domestic violence 2) establishing a more community coordinated response in Hidalgo County for the crime of domestic violence 3) addressing the safety of domestic violence victims with protective orders, bond conditions, and assisting the local police departments with training on emergency protective orders 4) increasing the prevention education on Domestic Violence at all levels of our local government and in the community to inform victims of domestic violence of the services available. The new Prosecutor and Domestic Violence Investigator will assist the Specialty Domestic Violence Prosecutor implement the Domestic Violence Unit through input from local police departments, victim advocates, and victims of domestic violence and will participate in the Hidalgo County Family Violence Taskforce. The assigned Prosecutor will also determine how many of the domestic violence referrals lead to indictments by the Grand Jury for prosecution in Hidalgo County District Courts and assist in the prosecution of Misdemeanor Family Violence cases. It will serve all cities, municipalities and unincorporated areas in Hidalgo County, Texas. The services will target victims of domestic violence while focusing on keeping victims safe and holding perpetrators accountable. We will serve all genders, all ages, all races, and all income levels because anyone can become a victim of domestic violence.

## **Problem Statement :**

The Hidalgo County Criminal District Attorney's Office has developed a victim centered approach to address the prosecution and victim services for domestic violence cases that are being submitted in our office. Domestic violence cases are one of the most difficult cases to prosecute and require specially trained investigators, prosecutors and victim advocates. Special areas of concern for the Hidalgo County Criminal District Attorney's Office include: 1) children exposed to domestic violence 2) reducing the number of affidavits of non prosecution (ANP) filed by victims 3) increase participation of victim in the criminal justice process 4) lack of physical evidence during investigation of crime 5) changing the viewpoints in the community about domestic violence victims and decreasing victim blaming while holding perpetrators accountable. One of the primary areas of concern of the Hidalgo County District Attorney's Office is to address the safety of children that are exposed to domestic violence at home. The program will follow guidance found on the Evidence-Based Practices for Children Exposed to Violence of the U.S. Department of Justice and the U.S. Department of Health and Human Services and develop a set of key principles to address children's exposure to domestic violence such as safety focused victim services, culturally appropriate victim services, and referrals to trauma informed community based victim services for children. Our office understands that in cases of domestic violence ensuring the safety of the victim and their children is paramount. It is very common for victims of domestic violence to decide to recant their testimony and not follow through on pursuing charges against their intimate partner for fear and other reasons. The Hidalgo County Criminal District Attorney's Office has implemented a Safety Planning program to ensure that every domestic violence victim that comes to our office to submit an Affidavit of Non Prosecution meets in person with a Victim Advocate. The Victim Advocate informs victims of the resources available to them and goes through a Safety Plan with them in a language they can read and understand and offers them to apply for a protective order. If the victim states that they still want to submit the Affidavit of Non Prosecution the Victim Advocates advises them that the case will still be reviewed by the Specialty Domestic Violence Prosecutor and that the outcome of the case is not the victim's responsibility. We educate them on the criminal justice process and explain to victims that our office is prosecuting the violation of the law. The defendant will be held accountable and the primary concern of our office is to ensure victim safety. The Domestic Violence Investigator will work with all local law enforcement offices of Hidalgo County to provide guidance, training, and assistance in order to ensure that during the investigation of the domestic violence incident officers are collecting as much physical evidence of the crime as possible and are documenting visible injuries. The DV Investigator will be a certified Sexual Assault /Family Violence Investigator (SAFVIC) and will train other officers on victim safety and how to respond to children that exposed to domestic violence at the crime scene. Law enforcement officers encounter children when they respond to a domestic violence incident and have reported children visibly distressed, frightened, sad and crying. For police officers, domestic violence cases present some of the greatest challenges in their work. Incidents are often repetitive, emotionally charged, and volatile. This can be the most dangerous calls that officers respond to increasing the lethality of both the victim and the officer. The DV Investigator will coordinate specialized trainings for officers on best practices to responding to domestic violence calls. In addition, the DV Investigator will work with the HCDA Victims Unit to provide specialized training to law enforcement agencies on safety planning and community based resources for victims of domestic violence. The Domestic Violence Unit staff will provide prevention education to the general public to inform victims of the services available to them. In addition, during Domestic Violence Awareness month they will launch the Purple Day campaign against domestic violence and educate the public of the dynamics of family violence with the intention to change the public view of domestic violence victims and reduce victim blaming. It is time for the community to come together and blame the perpetrator for committing abuse and violating the law. The DVU will join forces with the Hidalgo County Domestic Violence Task Force to increase prevention education in Hidalgo County.

## **Supporting Data :**

The Texas Family Violence Code defines Family Violence as an act by a member of a family or household against another member that is intended to result in physical harm, bodily injury, assault or a threat that reasonably places the member of fear of imminent physical harm. According to the Texas Department of Public Safety Uniform Crime Report of 2016 there were a total of 5,493 incidents of family violence reported to local law enforcement agencies in Hidalgo County.

## **Project Approach & Activities:**

The goals of the Hidalgo County Domestic Violence Unit Program are: 1) to protect the victim from additional acts of violence committed by the perpetrator; 2) to reduce the exposure and/or possible injury to children or other family members from domestic violence; 3) to deter the perpetrator from committing continued acts of violence in the community and hold him accountable for his actions; 4) to create a general deterrence to domestic violence in the community 5) to serve justice. This project will address the following priorities in the LRGVDC Regional Strategic Plan: domestic violence, dating violence, and stalking. It will also address safety and referrals for victim services for victims of domestic violence. The Domestic Violence Prosecutor will review, investigate, and prosecute cases of family violence, stalking, and dating violence. The Victim Advocate will provide victim assistance to assist victims through the judicial process. The Domestic Violence Investigator will work with local law enforcement agencies to provide guidance, training and develop victim centered responses to domestic violence incidents. He will also refer victims to community based services and work closely with the HCDA Victims Unit to ensure victims receive a Safety Plan and victim services. They will help victims obtain protective orders. They will work with the Domestic Violence Specialty Prosecutor, the Victim Advocate and Administrative Assistant that comprise the Domestic Violence Unit. The Victim Advocate will provide additional services including crisis counseling, case management, resources and referrals, education about the criminal justice system, emergency assistance for transportation, food, and housing through the victim's emergency fund, and access to emergency relocation. Translation services will be available for non-English speaking victims. The Domestic Violence Unit staff will interact with other community based organizations, the local Domestic Violence Shelter, and the Hidalgo County Family Violence Task Force to coordinate community responses to domestic violence and work directly with victims throughout the criminal justice process to help ensure victims' rights are afforded and the victim's voice is heard in proceedings.

### **Capacity & Capabilities:**

The Hidalgo County Criminal District Attorney Office represents the state of Texas government in the prosecution of criminal offenses in the County of Hidalgo. The grant is administered by the D.A.'s Office and all required reports and justification for the grant are provided on a yearly basis. In addition, the D.A.'s office runs the domestic violence unit and oversees that the grant monies are adequately expended. The D.A.'s office also works closely with the County Auditor's Office to ensure the proper use of grant funds and to budget accordingly. The Domestic Violence Prosecutor will be an attorney for the state with prosecutorial experience in domestic violence cases. The Domestic Violence Investigator will be a certified Peace Officer with the Sexual Assault/Family Violence Investigator Certificate (SAFVIC) from the Texas Commission on Law Enforcement.

### **Performance Management :**

The program success will be measured by providing every victim that we serve with a Service Evaluation. The service evaluation will be in Spanish and English and will measure how effective our services were rendered to the victim.

### **Data Management:**

The Hidalgo County Criminal District Attorney's office will provide a Client Satisfaction Survey to monitor and track the how victims are receiving services. The advocate and prosecutor will submit monthly reports to the Victim's Unit Director to track the outcomes and make sure that they are in compliance with all grant requirements. Victim Services will be tracked using the VS Tracking data base to ensure that accurate data and outcomes are being reported. In addition, all the cases that are submitted for prosecution are imputed in the Odyssey system and Prosecutors, Investigator, and Victim Advocates document notes on victim services and track progress of the case.

### **Target Group :**

Victims of Domestic Violence-of all age groups from 0-99 years of age, to include Spanish speaking victims, undocumented victims, female & male victims, all socio economic and education backgrounds who reside in Hidalgo County.

### **Evidence-Based Practices:**

According to the Child Welfare Information Gateway Evidence-Based Practice in Domestic Violence Services any agency that works with victims of domestic violence should strive to ensure that they are providing sound and effective services to children, youth, and families impacted by domestic violence. One of the special areas of concern of the Hidalgo County District Attorney's Office is to address the safety of children that are exposed to domestic violence at home. The program will follow guidance found on the Evidence-Based Practices for Children Exposed to Violence of the U.S. Department of Justice and the U.S Department of Health and Human Services to develop a set of key principles to address children's exposure to domestic violence such as safety focused victim services, culturally appropriate victim services, and referrals to trauma informed community based victim services. In cases of domestic violence ensuring the safety of the victim and their children is paramount.

## **Project Activities Information**

### **Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

### **Section 1: Program Enrolled/Served Population**

This question is relevant for projects that serve or enroll specific individuals, rather than targeting the general public. This could include training, providing services, treatment programs, or offender programs. Please estimate the following for the project period, or if this does not apply to your project, enter "0" in each box.

Number of individuals NEWLY enrolled or BEGAN being served:

0

Number of carry-over individuals enrolled/being served in the program at the beginning of the project period:

0

Number of individuals who will successfully complete the program / full course of services:

0

Choose one:

- My program does not serve or enroll specific individuals
- My program's typical designed (ideal) length is best measured in HOURS of services delivered/ enrollment for each individual
- My program's typical designed (ideal) length is best measured in DAYS of services delivered/ enrollment for each individual

Enter the number of hours or days (depending on selection above) of the typical designed (ideal) length of the program for each individual. Enter "0" if you indicated that your program does not serve or enroll specific individuals:

0

## Section 2: Special Project Types and Information

Select all special project types that apply to your project.

Task forces: Project will support the operations and coordination activities of a task force.

- Yes
- No

If you answered 'YES' above, enter the name of the task force. If you selected **No**, enter **N/A**.

N/A

If you answered 'YES' above, enter the agencies or organizations that participate in the above-named task force. If you selected **No**, enter **N/A**.

N/A

Gang activity: Project involves a focus specifically on gang activity.

- Yes
- No

Transnational and organized crime: Project involves a focus specifically on transnational and organized crime.

- Yes
- No

Border activities: Project involves a focus specifically related to the Texas-Mexico border.

- Yes
- No

Human trafficking (select all that apply):

- Project focuses on human trafficking
- Project specifically focuses on trafficking of minors
- Project specifically focuses on trafficking of adults
- Project specifically focuses on sex trafficking
- Project specifically focuses on labor trafficking
- Project does not have any particular focus on human trafficking

## Section 3: Juvenile Justice Projects

Select all categories that describe the project's juvenile crime activities. Definitions are available [here](#).

- Diversion
- Mental health services
- Aftercare/reentry
- After-school programs
- Alternatives to detention
- Community-based programs and services
- Delinquency prevention
- Girl-focused services
- School programs
- Substance and alcohol abuse
- Disproportionate minority contact
- Mentoring, counseling and training programs
- Job training
- Aptitude testing
- Diversion in a rural setting
- Project does NOT have a particular focus on juvenile crime

## Section 4: Campus-Based Projects

This project is based on – or serves – one or more specific educational campuses (K-12 or higher education).

How many TOTAL students at ALL campuses will be served by the project? (enter "0" if this project is not based on – or serves – specific educational campuses):

0

List each educational campus that will be served by this project. Enter 'N/A' if this project is not based on – or serves – specific educational campuses.

N/A

## Section 5: Crime or Victim Type

This question is for justice projects that target specific crimes and ALL victim services projects. Others may enter "100" under "All other crimes". Applicants to serve victims of or prosecute/investigate/prevent exclusively child sex trafficking victims should assign 100% to that category.

Select the type(s) of crime or crime victim this project targets and provide the percentage of time dedicated to each. Applicants with projects that target multiple-offenders or multiple-victimization victims should assign percentages that best describe the activity. Percentages may not exceed 100%.

Sexual assault (%):

5

Domestic abuse (%):

75

### Crime or Victim Type

Child abuse (%):

5

DUI / DWI (crashes for victim services) (%):

0

Survivors of homicide (%):

0

Assault (%):

0

Adults molested as children (%):

0

Elder abuse (%):

0

Robbery (%):

0

Stalking (%):

5

Dating/acquaintance violence (%):

10

Human trafficking (%):

0

Child sex trafficking (%):

0

All Other Crimes / No Specific Crimes or Victims Targeted (%):

0

### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
General Law Enforcement or Public Safety	40.00	To provide specialized investigation for domestic violence cases
Targeted Prosecution or Investigation	40.00	To prosecute domestic violence cases
Training, Professional Development, or Technical Assistance Provided	20.00	To provide specialized law enforcement training on domestic violence topics

### CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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### Measures Information

#### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
*REQUIRED TOTAL: Targeted prosecution or investigation: Criminal cases resulting in arrest (for LEAs) or conviction/deferred adjudication (for prosecutors) resulting from project activities	300

*REQUIRED TOTAL: Targeted prosecution or investigation: Criminal cases resulting in arrest (for LEAs) or conviction/deferred adjudication (for prosecutors) resulting from project activities in the LAST COMPLETE agency fiscal year	0
*REQUIRED TOTAL: Targeted prosecution or investigation: Grant-funded prosecutions or investigations carried out by the unit/division	500
*REQUIRED TOTAL: Training, professional development, or technical assistance: Hours provided	8
Forensic interviews performed by a law enforcement officer or prosecutor: Individuals interviewed	100
General law enforcement: Arrests or new prosecutions resulting from grant (LEAs only)	150
General law enforcement: Convictions or deferred adjudications resulting from grant (prosecutors only)	100
Public outreach/ information sessions: Total individuals attending	500
Public outreach/information sessions: Sessions held	3
Technical assistance: Hours provided	100
Technical assistance: Organizations provided	10
Training or professional development: Hours provided	64
Training or professional development: Individuals provided	250

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
-----------------------	--------------

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

**Section 1: Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

## Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

## Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

- Yes  
 No  
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes  
 No  
 N/A

## Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

1/1/2018

Enter the End Date [mm/dd/yyyy]:

12/31/2018

## Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

77766629

Enter the amount (\$) of State Grant Funds:

13659264

## Section 6: Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above.

### For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

**OR**

### For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Yes  
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit [mm/dd/yyyy]:  
12/31/2016

## Section 7: Equal Employment Opportunity Plan

### Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

#### Requirements for a Type I Entity.

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

### Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

#### Requirements for a Type II Entity. - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Rosie Cantu 100 E Cano Edinburg, TX 78539

### Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

#### Requirements for a Type III Entity. - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Type I Entity  
 Type II Entity  
 Type III Entity

## Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify  
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

## Section 9: FFATA Certification

### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

## Fiscal Capability Information

### Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

Yes  
 No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes  
 No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes  
 No