



WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:

- Office Use or Individual
- Name Change from Nuisance Abatement to Exec. Off.
- Equipment Change
- Plan Change
- Delete Service

Wireless Data Device:

- Data Card
- Blackberry
- Other: Data 956-609-5029
Ipad Asset # 69214

Stipend:

- Cellular Telephone \$50/mo
- Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# _____ Signature: _____Department: Executive Office Dept#: 125Quantity: 1Service: \$ 37.99 /mo (x) 11 months = \$ 417.89 Account: 9-1100-413-00-125-001-0 -532

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664

Requisition Total: \$ 417.89 Requisition Number: PO# 791305

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Monica Salinas Monica Salinas 2/6/19
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

V. Guerra V. Guerra 2/6/19
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Transfer data service for 956-609-5029 from Nuisance Abatement 822603189-00045 to Executive Office " " -00030

Commissioner's Court Action: _____ Commissioner's Court Date: _____

 Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/irs/article/0,,id=167154,00.html>, EXAMPLE 2.