

Supplemental Agreement Form

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THIS SUPPLEMENTAL AGREEMENT is made pursuant to the terms and conditions of paragraph 5 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **HINOJOSA ENGINEERING, INC.** Professional Engineers of, **Mission**, Texas, hereinafter called the "**Engineer**".

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the **Agreement** on the 31st day of **July 2018** concerning Engineering for **City of La Joya Street Improvements – Havana Subdivision** hereinafter referred to as the ("**Project**") and,

WHEREAS, Paragraph I of the **Agreement**, Scope of Services, establishes the services to be provided by the Engineer described in Exhibit B; and,

WHEREAS, it has become necessary to amend the Agreement to account for a re-design to include all streets and a second bidding process as part of the scope of services.

A. AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

1. Exhibit B to the Agreement shall be deleted in its entirety and the **Amended Exhibit B** attached hereto shall be substituted in lieu thereof.
2. The Best and Final Offer for Engineering Services letter dated July 11, 2018 shall be deleted in its entirety and the **Revised Best and Final Offer for Engineering Services letter dated February 5, 2019** shall be substituted in lieu thereof.

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the 12th day of February, 2019.

**THE ENGINEER:
HINOJOSA ENGINEERING, INC.**

**THE OWNER:
HIDALGO COUNTY**

By: Ricardo Hinojosa, P.E., President

By: Richard F. Cortez, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

1. Amended Exhibit B
2. Revised Best & Final Offer for Engineering Services Letter dated February 5, 2019.

AMENDED EXHIBIT B

-Amended Scope of Services to be provided by the Engineer

(Description of Services)

Hinojosa Engineering, Inc. will provide Civil Engineering and Surveying services that consists of funding for the paving (overlay) of streets for the City of La Joya Street Improvements – Havana Subdivision Project.

1st, 2nd, 3rd, and 4th Streets
Main Street and
P.J. Garza Street, La Joya, TX. 78560.

Services include re-design to include all street improvements and a second bidding process.

Engineering fee: \$ 27,500.⁰⁰



HINOJOSA ENGINEERING, INC.

Structural Engineering • Civil Engineering
108 West 18th Street, Mission, TX 78572
OFFICE: (956) 581-0143 FAX: (956) 581-2074

REGISTRATION NUMBER F-908 EXPIRATION DATE: 09/30/2019

February 5, 2019

Diana R. Serna
Director
Urban County Program
427 E Duranta Ave.
Alamo, TX 78516
(956)787-8127 Ph
(956)787-5291 Fax


RE: Revised Best and Final Offer for Engineering Services

PROJECT: City of La Joya Street Improvements – Havana Subdivision

Dear Diana,

Due to the second bidding process, we would like to request an increase of \$5,500 in additional services for the re-design and bidding process of the project. This will increase our contract from \$22,000.00 to \$27,500.00. Please feel free to contact our office if any questions or concerns arise regarding this matter.

Respectfully submitted,
Hinojosa Engineering, Inc.


Ricardo Hinojosa R.E.
President

CC: Hinojosa Engineering, Inc. File

EXHIBIT D
-Work Authorization #2

HIDALGO COUNTY
Professional Engineering Services

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, acting by and through the **Hidalgo County Urban County Program**, hereinafter called the “**Owner**,” and, **Hinojosa Engineering** professional engineers of **Mission**, Texas, hereinafter called “**Engineer**”.

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the “engineering services” to provide **professional engineering services for La Joya Street Improvements (Havana Subdivision)**

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **\$5,500.00**. This amount is based upon the additional scope of services for the re-design to include all streets and re-bidding process.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section **4** of the Agreement.

PART 4. FUNDING

This Work Authorization No. **2** shall be funded through funding source:
Account No. **5017-40-0311-5000-4000**
Purchase Order Number **10283**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scope of the work authorization.**

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties’ responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and Confirmation by Hidalgo County Urban County Program, Diana Serna (Director) as to content and detail of this **Work Authorization No. 2**.

**HIDALGO COUNTY
URBAN COUNTY PROGRAM**

BY: _____
Diana R. Serna, Director

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on **12th Day of February, 2019**, as indicated below and effective as of the **12th Day of February, 2019**.

**THE ENGINEER:
HINOJOSA ENGINEERING**

**THE OWNER:
HIDALGO COUNTY**

By: Ricahrdo Hinojosa, P.E President

By: Richard F. Cortez, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

**APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.**

By: _____
On: _____

Exhibit A: Best & Final Offer Letter & Cost Increase



HINOJOSA ENGINEERING, INC.

Structural Engineering • Civil Engineering

108 West 18th Street, Mission, TX 78572

OFFICE: (956) 581-0143 FAX: (956) 581-2074

REGISTRATION NUMBER F-908 EXPIRATION DATE: 09/30/2019

February 5, 2019

Diana R. Serna
Director
Urban County Program
427 E Duranta Ave.
Alamo, TX 78516
(956)787-8127 Ph
(956)787-5291 Fax

RE: Revised Best and Final Offer for Engineering Services

PROJECT: City of La Joya Street Improvements – Havana Subdivision

Dear Diana,

Due to the second bidding process, we would like to request an increase of \$5,500 in additional services for the re-design and bidding process of the project. This will increase our contract from \$22,000.00 to \$27,500.00. Please feel free to contact our office if any questions or concerns arise regarding this matter.

Respectfully submitted,
Hinojosa Engineering, Inc.

Ricardo Hinojosa, P.E.
President

CC: Hinojosa Engineering, Inc. File

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

**OFFICE USE ONLY
CERTIFICATION OF FILING**

Certificate Number:
2019-449275

Date Filed:
02/06/2019

Date Acknowledged:

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Hinojosa Engineering, Inc.
Mission, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Urban County Program

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

5015-40-0311-500-4000 UCP- GVG
City of La Joya Street Improvements - Havana Subdivision

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary
Hinojosa Engineering, Inc.	Mission, TX United States	X	

5 Check only if there is NO Interested Party.


6 UNSWORN DECLARATION

My name is Ricardo Hinojosa, and my date of birth is 02/22/1958

My address is 108 W. 18th Street, Mission, TX, 78572, US
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 6 day of February, 20 19
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Hinojosa Engineering, Inc.
 Mission, TX United States

Certificate Number:
 2019-449275

Date Filed:
 02/06/2019

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County Urban County Program

Date Acknowledged:
 02/06/2019

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 5015-40-0311-500-4000 UCP- GVG
 City of La Joya Street Improvements - Havana Subdivision

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Hinojosa Engineering, Inc.	Mission, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/6/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: W. CARL DAVIS	
DAVIS INSURANCE AGENCY		PHONE (A/C No., Ext.): (956)581-9838	FAX (A/C, No.): (956)519-1524
2030 E Griffin Pkwy		E-MAIL: davisinsuranceagency@yahoo.com	
Mission, TX 78572		ADDRESS:	
		(INSURER(S) AFFORDING COVERAGE)	
		NAIC #	
		INSURER A: TRUCK INSURANCE EXCHANGE	
		INSURER B: PROGRESSIVE COUNTY MUTUAL INS CO	
		INSURER C: MID-CENTURY INSURANCE COMPANY	
		INSURER D: TEXAS MUTUAL INSURANCE COMPANY	
		INSURER E: LANDMARK AMERICAN INSURANCE CO	
		INSURER F:	
INSURED			
Hinojosa Engineering, Inc.			
108 W 18th St.			
Mission, TX 78572			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADVL INSD	SUBR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	X	606639679	12/6/2018	12/6/2019	EACH OCCURRENCE (DAMAGE TO RENTED PREMISES (Ea occurrence)) \$ 1,000,000.00 75,000.00 MED EXP (Any one person) \$ 5,000.00 PERSONAL & ADV INJURY \$ 1,000,000.00 GENERAL AGGREGATE \$ 2,000,000.00 PRODUCTS - COMP/OP AGG \$ 1,000,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X	X	00388214-0	1/30/2019	1/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000.00 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED RETENTIONS <input checked="" type="checkbox"/> OCCUR CLAIMS-MADE			606639688	12/6/2018	12/6/2019	EACH OCCURRENCE \$ 1,000,000.00 AGGREGATE \$ 1,000,000.00
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	TBA212055	2/6/2019	2/6/2020	<input checked="" type="checkbox"/> PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000.00 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000.00 E.L. DISEASE - POLICY LIMIT \$ 1,000,000.00
A	PROFESSIONAL LIABILITY			LHR772418	10/15/2018	10/15/2019	Claims Made \$1,000,000 Claims Made-Agg \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

HIDALGO COUNTY URBAN COUNTY PROGRAM
427 E. DURANTE AVE. SUITE 107
ALAMO, TX. 78516

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

W. Carl Davis

© 1988-2015 ACORD CORPORATION. All rights reserved.

Re: Supplemental for La Joya St Imp Havana Subd.

From : guadalupe garcia
<guadalupe.garcia@co.hidalgo.tx.us>

Wed, Feb 06, 2019 11:06 AM

Subject : Re: Supplemental for La Joya St Imp
Havana Subd.

To : scrain <scrain@atlashall.com>

Thank you!

Respectfully,

Guadalupe V. Garcia
Coordinator II, UCP
956-787-8127 ext. 2237
<https://www.hidalgocounty.us/618/Urban-County>

"Let your Faith be greater than your Fear!"

From: "scrain" <scrain@atlashall.com>
To: "guadalupe garcia" <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Wednesday, February 6, 2019 11:05:27 AM
Subject: RE: Supplemental for La Joya St Imp Havana Subd.

Exhibit B is OK.

From: guadalupe garcia <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Wednesday, February 06, 2019 10:15 AM
To: scrain <scrain@atlashall.com>
Subject: Re: Supplemental for La Joya St Imp Havana Subd.

Respectfully,

Guadalupe V. Garcia
Coordinator II, UCP
956-787-8127 ext. 2237

<https://www.hidalgocounty.us/618/Urban-County>

"Let your Faith be greater than your Fear!"

From: "scrain" <scrain@atlashall.com>
To: "guadalupe garcia" <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Wednesday, February 6, 2019 10:03:50 AM
Subject: RE: Supplemental for La Joya St Imp Havana Subd.

There is nothing attached.

From: guadalupe garcia <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Tuesday, February 05, 2019 4:56 PM
To: scrain <scrain@atlashall.com>
Subject: Re: Supplemental for La Joya St Imp Havana Subd.

Attached is exhibit B as revised. Can I get an approval please.
Thank you!

Respectfully,

Guadalupe V. Garcia
Coordinator II, UCP
956-787-8127 ext. 2237
<https://www.hidalgocounty.us/618/Urban-County>

"Let your Faith be greater than your Fear!"

From: "scrain" <scrain@atlashall.com>
To: "guadalupe garcia" <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Tuesday, February 5, 2019 4:26:42 PM
Subject: RE: Supplemental for La Joya St Imp Havana Subd.

Exhibit B is incorrect. Please call me. Thanks.

From: guadalupe garcia <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Tuesday, February 05, 2019 4:11 PM
To: scrain <scrain@atlashall.com>
Subject: Re: Supplemental for La Joya St Imp Havana Subd.

Mr. Crain:
Please see attached.

Respectfully,

Guadalupe V. Garcia
Coordinator II, UCP
956-787-8127 ext. 2237
<https://www.hidalgocounty.us/618/Urban-County>

"Let your Faith be greater than your Fear!"

From: "scrain" <scrain@atlashall.com>
To: "guadalupe garcia" <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Tuesday, February 5, 2019 3:42:54 PM
Subject: RE: Supplemental for La Joya St Imp Havana Subd.

The attachments are not attached to the Supplemental Agreement.

From: guadalupe garcia <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Tuesday, February 05, 2019 1:08 PM
To: scrain <scrain@atlashall.com>
Cc: antonio barco <antonio.barco@co.hidalgo.tx.us>; patricio avila <patricio.avila@co.hidalgo.tx.us>; diana serna <diana.serna@co.hidalgo.tx.us>
Subject: Supplemental for La Joya St Imp Havana Subd.

Mr. Crain,
Attached please find the supplemental form and exhibits as requested along with the Work Authorization #2. with Revised Best and final offer.
Any changes please advise, otherwise if approved please advise so that I may proceed with Agenda Item.

Respectfully,

Guadalupe V. Garcia
Coordinator II, UCP
956-787-8127 ext. 2237
<https://www.hidalgocounty.us/618/Urban-County>

"Let your Faith be greater than your Fear!"

From: "scrain" <scrain@atlashall.com>
To: "guadalupe garcia" <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Tuesday, February 5, 2019 8:59:36 AM
Subject: RE: contract amendment approval for agenda