



COUNTY OF HIDALGO

Human Resources Department

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: COMPLETE MULTIPLE PERSONNEL ACTION FORM IF DEPARTMENT IS REQUESTING MORE THAN (3) PERSONNEL ACTIONS.

DATE:	02/06/2019	CURRENT POSITION TITLE:	Truck Driver III
DEPARTMENT NAME:	Hidalgo County Precinct 3	CURRENT SLOT NO.:	0019
DEPARTMENT NO.:	123-049	REQUESTED POSITION TITLE:	Truck Driver III

ALLOWANCE REQUEST: Type of Allowance

- | | | | |
|--|-----|---|-----------------------------------|
| <input type="checkbox"/> Longevity | EBT | <input checked="" type="checkbox"/> Interpreter | <input type="checkbox"/> Clothing |
| <input checked="" type="checkbox"/> Supplemental | | <input type="checkbox"/> Auto | |

Allowance Amount:		\$ 3,000.00	\$ 3,000.00
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 3,000.00

POSITION/ALLOWANCE TO BE FUNDED FROM ONE OF THE FOLLOWING:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Current Department Budget | <input type="checkbox"/> Annual Budget Cycle | <input type="checkbox"/> Will Require Additional Funds |
| <input type="checkbox"/> Salary Adjustment | <input type="checkbox"/> Other _____ | |

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt FLSA: Exempt
 Non-Exempt Non- Exempt

JUSTIFICATION/PRIORITY: *(Explain why this allowance request is essential)*

Employees are the only ones operating Semi-Truck with a lowboy trailer to load/unload, haul all heavy construction equipment to different area in Precinct 3.

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

Department Head

Department of Human Resources

Department of Budget & Management

02/06/2019
Date

2/12/2019
Date

2/13/19
Date



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DEPARTMENT NO.:	<u>123-049</u>	REQUESTED POSITION TITLE:	<u>Truck Driver III</u>

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Allowance Amount:	<u>\$ 3,000.00</u>	<u>\$ 3,000.00</u>
Current Budgeted Amount	Proposed Budgeted Amount	Net Change

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POSITION/ALLOWANCE TO BE FUNDED FROM ONE OF THE FOLLOWING:

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POSITION TYPE:

<input checked="" type="checkbox"/> Full Time Regular Object Code 113	<input type="checkbox"/> Part Time Regular Object Code 114
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CIVIL SERVICE: Exempt Non-Exempt

FLSA: Exempt Non-Exempt

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Department Head

Department of Human Resources

Department of Budget & Management

02/06/2019
Date

2/02/2019
Date

2/13/19
Date