

February 1, 2019

Valde Guerra, Executive Officer
Attn: Glinda Pacheco, Planning Analyst III
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

**RE: On-Call Services for "Road and Bridge, C.I.P. and Other Projects in General"
(C-17-243-09-05)**

**Work Authorization No. 7 ~ Preliminary Design and Construction Phase Services –
County Services Facilities**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #7 during the month of January 2019 on the subject referenced project.

The following is attached:

- Invoice No. 40062

The following is a narrative of the progress for this period.

Building 1 – Justice Center

TASK	% Complete
1.1 – Review of Existing Materials	
UPDATED: This task is complete. Please reference invoice dated September 1, 2018.	100%
1.2 – Prepare PMP	
UPDATED: This task is complete. Please reference invoice dated November 1, 2018	100%

2.0 – Preliminary Cost Estimate	
<u>UPDATED:</u> This task is complete. Please reference invoice dated October 1, 2018.	100%
3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)	
<u>UPDATED:</u> B2Z has conducted and attended several meetings with Hidalgo County Executive Office staff, ROFA Architects and end-users of the facility. These meetings have provided insight into the workflow of various departments and will be used in the development of floor plans of the facility. Room type, room sizing, adjacencies, employee count, vehicle count and storage are some of the items discussed at these coordination meetings. B2Z will continue these meetings until all departments/end users have had input into the design of the facility. B2Z stresses to all departments that all recommendations made may not be incorporated into final design because of other project constraints, i.e., size, budget, etc.	40%
3.2 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
3.3 - Utility Coordination	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
3.4 - Coordinate Design Review at 30%, 60% & 90%	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
3.5 - Monthly Design Meetings	
<u>UPDATED:</u> B2Z continues to coordinate and meet with the architect of record, ROFA architects for the development of schematic level design documents. B2Z met with ROFA multiple times this month for coordination meetings with various Hidalgo County departments.	35%
4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs	

<p><u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.</p>	<p>100%</p>
<p>4.2 - Contractor Outreach/Contractor Pre-Qualification</p>	
<p><u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.</p>	<p>100%</p>
<p>4.3 - Conduct Pre-RFQ/P Meeting</p>	
<p><u>UPDATED:</u> This task is complete. Please reference invoice dated January 3, 2019.</p>	<p>100%</p>
<p>4.4 - Coordinate and prepare responses to Contractor Questions</p>	
<p><u>UPDATED:</u> This task is complete. Please reference invoice dated January 3, 2019.</p>	<p>100%</p>
<p>4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor</p>	
<p><u>UPDATED:</u> B2Z has reviewed all SOQ/P submittals presented to Hidalgo County. The contractor outreach performed was effective and nine packets were submitted for the CMAR position. The contractors that submitted are:</p> <ol style="list-style-type: none"> 1. Bullard Construction 2. ECON 3. Peacock General Contractors 4. Wilson Construction 5. Holchemont LTD 6. NM Contracting 7. Hunt & Woodruff 8. Davila Construction 9. Celso Gonzalez Construction <p>B2Z provided a bid tabulation summary to the County and multiple evaluators to assist in the grading of the submissions. B2Z will provide a formal recommendation to the County along with a scoring matrix once all evaluations have been complete.</p>	<p>50%</p>
<p>4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).</p>	

<u>UPDATED:</u> No update on this task this month.	25%
5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.2 - Bi-Weekly Construction Meetings	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.3 - Permit Coordination	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.4 - Daily Project Site Visits with field reports and photographs.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.6 - Change Order Review, Negotiation, and Preparation.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.7 - Review and verify Contractor Applications for Payment	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

Building 2 – County Services Facility

TASK	% Complete
1.1 – Review of Existing Materials	
<p><u>UPDATED:</u> This task is complete. Please reference invoice dated September 1, 2018.</p>	100%
1.2 – Prepare PMP	
<p><u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.</p>	100%
2.0 – Preliminary Cost Estimate	
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3.2 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	
<p><u>NO UPDATE:</u> <i>This task has not begun.</i></p>	0%
3.3 - Utility Coordination	
<p><u>NO UPDATE:</u> <i>This task has not begun.</i></p>	0%

3.4 - Coordinate Design Review at 30%, 60% & 90%	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
3.5 - Monthly Design Meetings	
<u>UPDATED:</u> B2Z continues to coordinate and meet with the architect of record, ROFA architects for the development of schematic level design documents. B2Z met with ROFA multiple times this month for coordination meetings with various Hidalgo County departments.	35%
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16. Hunt & Woodruff 17. Davila Construction 18. Celso Gonzalez Construction B2Z provided a bid tabulation summary to the County and multiple evaluators to assist in the grading of the submissions. B2Z will provide a formal recommendation to the County along with a scoring matrix once all evaluations have been complete.	
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5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

Carlos Del Angel
Senior Construction Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
2/1/2019	40062

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:

Hidalgo County Precinct #4
 Contract # C-17-243-09-05
 Work Authorization #7
 County Services Facilities
 County Wide Departments
 Judicial & Law Enforcement Bldg

B2Z JOB: 4111
 PO # 783749

Billing Period **January 2019**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Preliminary Design and Construction Phase Services - Building 1 - Justice Center

1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate

	\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
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3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ 748.28	\$ 748.27	\$ 1,496.55	40.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ -	\$ -	\$ -	0.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ -	\$ -	\$ -	0.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ 789.28	\$ 591.96	\$ 1,381.24	35.00%

4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ 960.98	\$ -	\$ 960.98	100.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ 896.91	\$ -	\$ 896.91	100.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ -	\$ 2,011.64	\$ 2,011.64	50.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ 1,214.03	\$ -	\$ 1,214.03	25.00%

5.0 Construction Contract Administration and Oversight

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 9,866.00	\$ -	\$ -	\$ -	0.00%
Task 5.3 - Permit Coordination	\$ 640.65	\$ -	\$ -	\$ -	0.00%
Task 5.4 - Daily Project Site Visits	\$ 59,067.70	\$ -	\$ -	\$ -	0.00%
Task 5.5 - Project Documentation Review/Control	\$ 26,266.60	\$ -	\$ -	\$ -	0.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%

Direct Expenses

\$ 2,808.96	\$ -	\$ -	\$ -	0.00%
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Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Preliminary Design and Construction Phase Services - Building 2 - County Services Facility

1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate

\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
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3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ -	\$ 1,496.55	\$ 1,496.55	40.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ -	\$ -	\$ -	0.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ -	\$ -	\$ -	0.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ 789.28	\$ 591.96	\$ 1,381.24	35.00%

4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ 960.98	\$ -	\$ 960.98	100.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ 896.91	\$ -	\$ 896.91	100.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ -	\$ 2,011.64	\$ 2,011.64	50.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ 1,214.03	\$ -	\$ 1,214.03	25.00%

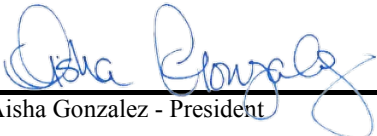
5.0 Construction Contract Administration and Oversight

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
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Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%
Direct Expenses	\$ 2,808.96	\$ -	\$ -	\$ -	0.00%

Total For This Billing Period \$7,452.02

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
7	\$315,000.00	\$40,298.28	15.16%	\$267,249.70



 Aisha Gonzalez - President