



2802 S. Bus Hwy 281
Edinburg, Texas 78539
Phone (956) 318-2626
Fax (956) 292-7612
www.co.hidalgo.tx.us/purchasing

February 12, 2019

Mr. Richard Cohrs
P O Box 698
Donna, TX 78537

via email: ergoffice@aol.com
jvoncordes@aol.com
term: 04-19-19 to 06-18-19

Re: HB Form 1295 Required/Extension Notice
60 Day Extension to Contract # E-18-098-04-03-Lease of Parcel for Citizen Collection Site-Donna, TX

Dear Mr. Cohrs,

Be advised, that County has chosen to exercise the **Sixty (60) day grace period, under the same rates, terms and conditions** with your company for the referenced project. However, in order to proceed with the approval of the extension, the County is required, as of January 1, 2016, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County when the County may enters into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **E-18-098; 60 Day Extension**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed an "**unsworn declaration**" and submitted to our office by the deadline stated below.

In order to maintain the schedule for presentation to Commissioners Court, the signed an "**unsworn declaration**" Form 1295 must be received in our office completed via email to: yvette.salinas@co.hidalgo.tx.us by no later than **Wednesday, February 20, 2019, at 2:30 pm**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed an "**unsworn declaration**" may result in delay.

Please acknowledge receipt of this notice by signing below and returning to the Hidalgo County Purchasing Department, via email to yvette.salinas@co.hidalgo.tx.us by no later than date reflected above.

By: 
Mr. Richard Cohrs

Date: 2/13/19

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,
Yvette Salinas
Yvette Salinas
Contract Specialist III
Hidalgo County Purchasing Department

xc: project file