

# Requisition

Req # 00387515

PO #

Date: 02/06/19

**Bill To:**

**Vendor :** 211567  
 GE CAPITAL INFORMATION TECHNOLOGY SO:  
 RICOH USA, INC.  
 P.O. BOX 650073  
 DALLAS TX 75265

**Ship To:** ELECTIONS  
 101 S. 10TH AVENUE  
 EDINBURG TX 78539

**Contact:** Mel Esparza  
 956-318-2570

**Contract No:** DIR-TSO-3041

**Special Instructions:**

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-TSO-3041 DO NOT DUPLICATE ORDER		
11.00	MONTH	NEW 48 MONTH (CAPITAL LEASE FOR A RICOH MP7503SP #417918 WITH SERVICE)	247.06	2,717.66
11.00	MONTH	ESP XG-PCS-20D	3.28	36.08
11.00	MONTH	Network & Scan Connect - Seg 5 / #PS-NWSC5	6.36	69.96
11.00	MONTH	"LCIT RT4848 "	22.04	242.44
11.00	MONTH	Finisher SR4120	29.27	321.97
11.00	MONTH	Punch Unit PU3060 NA	5.69	62.59
11.00	MONTH	Service 40,000 B&W Clicks @ \$0.0044	176.00	1,936.00
1.00	LOT	OVERAGES BILLED QUARTERLY - B/W @ \$0.0069 and Color @ \$0.0428	100.00	100.00
1.00		11 MONTHS REMAINING IN FISCAL YEAR: 2/01/19-12/31/19		.00
1.00		DIR-TSO-3041		.00
1.00		LEASE AND SERVICE TERM 48 MONTHS GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES *To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement. *Includes Full and Final Upgrade of: 429301 - 3346197 *Bill To / Ship To: Hidalgo County Of Elections Department 101 S. 10th Street Edinburg, TX 78539 Contact: Melanie Esparza / Phone: 956-318-2570 Ext: 5707		.00

**Authorized By:** \_\_\_\_\_

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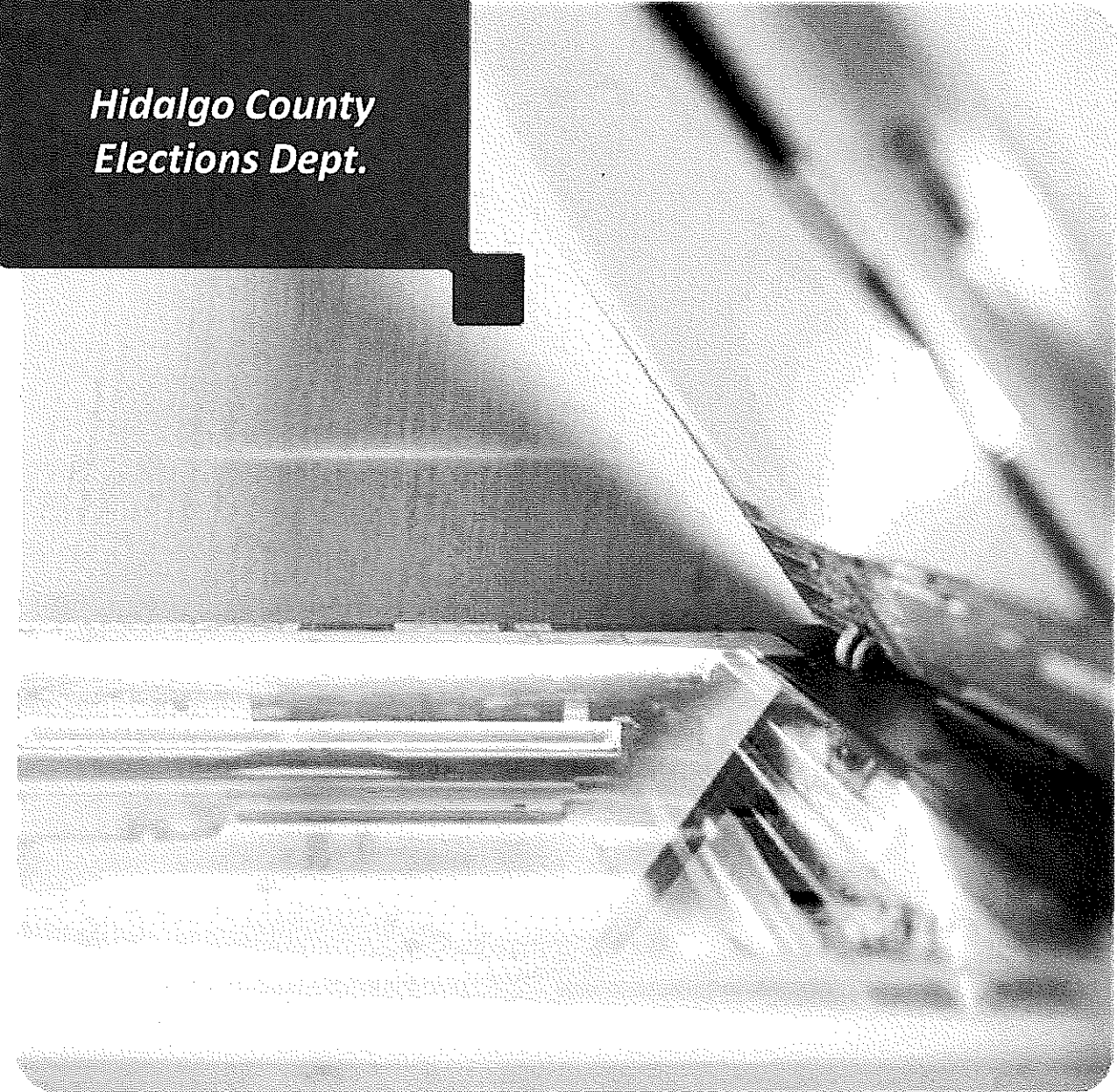
Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Account No _____	Encumbrance	
		9-1100-414-00-130-001-0-430	1,936.00	
		9-1100-414-00-130-001-0-610	100.00	
		9-1100-414-00-130-001-0-780	3,450.70	
			Freight	.00
			Total	5,486.70
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: \_\_\_\_\_

**Upgrade Proposal for  
Document Copying &  
Printing Solutions**

*Hidalgo County  
Elections Dept.*



PREPARED BY:

**Aissa Acevedo – Account Manager**

**Mobile: (956) 607-6465**

**Email: [Aissa.Acevedo@Ricoh-USA.com](mailto:Aissa.Acevedo@Ricoh-USA.com)**

***Proposal Submitted: January 25, 2019***

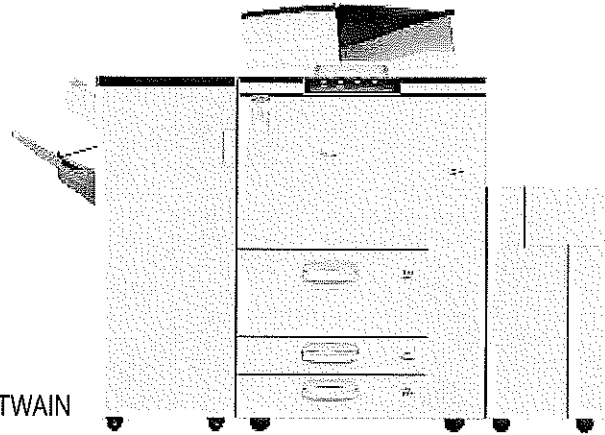
**RICOH**  
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# Ricoh MP7503SP

## Black/White Multifunctional Device

### Key Features

- 75-PPM monochrome and color Copy/Print Speeds
- 10.1" Soft Key Smart Operation Panel with integrated USB/SD Card ports for Scan To/Print From functionality
- 220 Sheet Single Pass Document Feeder
- 8,300 Total Paper Capacity  
Tray 1 – 1,550 x 2 - Tandem Paper Tray  
Trays 2 and 3 – 550 Sheet Paper Trays and 100 Sheet Bypass Tray  
Large Capacity Side Tray – 4,000 Sheets
- 3,000 Sheet External Finisher/Stapler/Sorter
- Configured to Print & Scan -Providing both black & white and color scanning Scan-to-Email, Scan-to-Folder, Scan-to-URL and Network TWAIN Scanning
- DOSS (Data Overwrite Security System) For ISO 15408 Compliance
- Energy Star® compliant



### DIR Contract - Investment Details for Either Purchase or 48 Month Lease

Equipment Breakdown	DIR Purchase Pricing	DIR 48 Month Pricing	Budget Code
Ricoh MP7503SP #417918	\$9,461.43	\$247.06	780
ESP XG-PCS-20D	\$128.96	\$3.28	780
Network & Scan Connect – Seg 5 / #PS-NWSC5	\$250.00	\$6.36	780
LCIT RT4848	\$866.45	\$22.04	780
Finisher SR4120	\$1,150.57	\$29.27	780
Punch Unit PU3060 NA	\$223.67	\$5.69	780
<b>Equipment Totals</b>	<b>\$12,081.08</b>	<b>\$313.70</b>	
Service (40,000 B/W impressions monthly @ \$0.0044)		\$176.00	430
Lot Overages B&W Billed Annually at \$0.0044		\$TBD	610

**GRAND TOTAL PER MONTH \$489.70**

**Pricing Components Include:** Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

10 MONTHS REMAINING IN FISCAL YEAR: 03/01/19-12/31/19

State of Texas DIR Contract Number: DIR-TSO-3041

48 MONTH LEASE AND SERVICE TERM

GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES

\*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

Includes Full and Final Upgrade of 429301 - 3346197

\*Ship To:

Hidalgo County

Elections Department

101 S. 10<sup>th</sup> Street

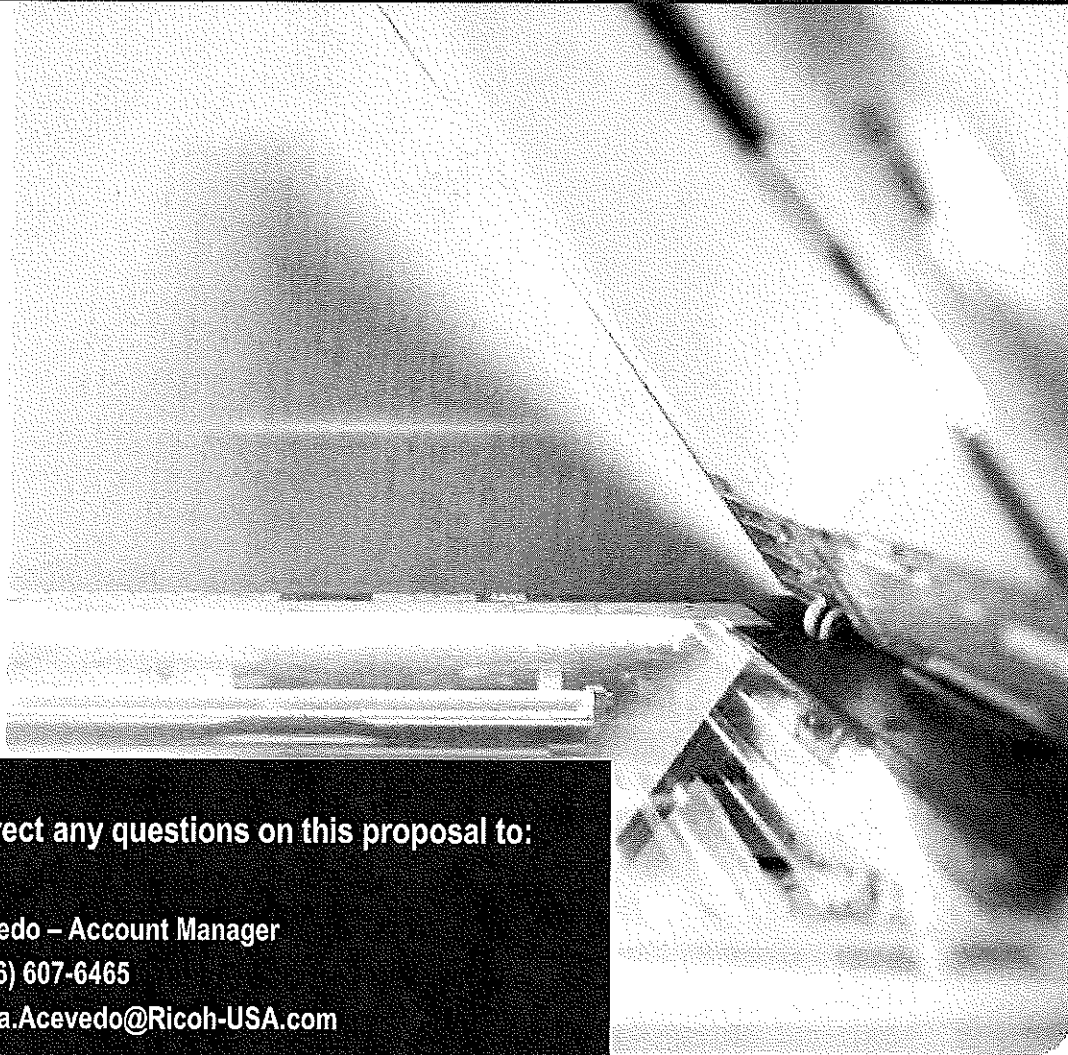
Edinburg, TX 78539

Contact: Melanie Esparza

Phone: 956-318-2570 Ext: 5707

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[www.ricoh-usa.com](http://www.ricoh-usa.com)



Please direct any questions on this proposal to:

Aissa Acevedo – Account Manager

Mobile: (956) 607-6465

Email: [Aissa.Acevedo@RicoH-USA.com](mailto:Aissa.Acevedo@RicoH-USA.com)

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PO 387515

# RICOH SAVINNIER

Texas DIR

Purchase / Lease / Full Maintenance

Schedule B to

Ricoh Master Pricing Agreement

Terms & Conditions to reference Ricoh Master Agreement.

Pricing valid for 60 Days.

Lease rates are subject to quarterly review and adjustment, unless otherwise noted in the Ricoh Master Agreement.

Lease payments exclude taxes.

RicoH Product Code EDP	Copies/Ricoh Price Prints/Equipment and Options or Minus Price Per Unit	Jul-18 Suggested Retail Price	Discount From SRP	Contract Equipment Purchase Price	FMV Lease 24 Monthly Payments	FMV Lease 36 Monthly Payments	FMV Lease 48 Monthly Payments	FMV Lease 60 Monthly Payments	Service Plan Options					Supplies Included	Production 11x17 Click	Delivery & Installation Hardware Included	Footnotes	
									Base Charge	Base Frequency	B&W Allowance	B&W CPC	Color Allowance					Color CPC
417917	(Seg. MP 6403SP	\$24,499.00	63.35%	\$8,977.83	\$407.41	\$265.79	\$234.76	\$206.05										
417918	(Seg. MP 7503SP	\$30,899.00	69.48%	\$9,461.43	\$428.76	\$300.76	\$247.06	\$216.86	\$154.00	MTH	35,000	0.0044					1,2	
417919	(Seg. MP 9003SP	\$38,999.00	73.27%	\$10,425.61	\$471.33	\$330.62	\$271.59	\$238.39	\$220.00	MTH	50,000	0.0044					1,2	
006429MU	ESP XG-PCS-200 (120 Volt, 20 Amp)	350.00	83.15%	128.98	5.69	3.99	3.28	2.88	\$450.00	MTH	100,000	0.0044					1,2	
007138MU	ESP XG-PCS-200C200 (208 Volt, 20 Amp)	365.42	83.08%	135.01	5.80	4.18	3.43	3.01									39	
PS-HW5SC4	Network Print/Scan Connection (Seg. 4)	425.00	41.18%	250.00	11.04	7.74	6.36	5.59									40	
PS-HW5SC5	Network Print/Scan Connection (Seg. 5)	500.00	30.00%	250.00	11.54	7.74	6.36	5.58										
418226	Network Print/Scan Connection (Seg. 5)	200.00	82.72%	74.58	3.29	2.31	1.90	1.96										
417834	LCIT RT4040	2,249.00	85.11%	388.45	38.25	26.85	22.54	19.33									1,2,43	
418232	8 1/2x14" PAPER SIZE TRAY Type 9002	1,080.00	60.25%	432.22	19.08	13.39	11.00	9.85									4	
417828	Finisher SR4120	3,555.00	70.81%	1,150.67	50.80	35.63	29.27	25.89	\$17.00	MTH							5	
417829	Booklet Finisher SR4130	6,585.00	73.49%	1,746.00	77.09	54.07	44.42	38.99	\$39.00	MTH							5	
415900	Finisher SR4050	6,550.00	87.13%	2,153.03	95.05	66.68	54.77	48.08									1,6	
416812	Punch Unit FJ3080 NA	983.00	77.25%	223.67	8.87	6.93	5.69	4.90									1,7	
415282	Type 1075 Hole Punch	1,223.00	87.38%	388.57	17.61	12.58	10.15	8.91									9	
417827	Cover Interposer Tray CM4030	1,315.00	94.53%	485.47	20.59	14.45	11.67	10.42									11, 13	
417831	Cover Interposer Tray CM4040	1,365.00	82.42%	524.21	23.14	16.23	13.34	11.71									11, 12	
417830	Output Jigger Unit Type M25	465.00	59.65%	190.42	8.41	5.90	4.84	4.25									12, 14	
418231	Output Jigger Unit Type 9002B	470.00	82.07%	178.54	7.87	5.52	4.53	3.98									12, 14	
416633	Mail Box CS4010	2,850.00	62.50%	1,067.45	47.15	33.07	27.17	23.85									13, 14	
415906	Multi-Folding Unit FD4000	11,510.00	82.15%	4,356.43	192.34	134.82	110.83	97.28									11, 12, 15	
418230	Tab Sheet Holder Type 9002	58.00	61.78%	22.17	0.98	0.69	0.56	0.49									16	
415017	11" x 17" Tray Unit Type 0001	1,942.00	68.15%	618.01	27.31	19.18	15.74	13.61									17	
415814	Card Reader/Bracklet Type 33S2	190.00	82.22%	60.45	2.37	1.87	1.54	1.35									18	
417111	Optional Counter Interface	81.00	83.83%	26.22	1.20	0.90	0.74	0.65									19	
417836	Fax Accessories																20	
417841	Fax Option Type M25	1,289.00	75.48%	318.38	13.87	9.80	8.05	7.08									21	
417844	G3 Interface Unit Type M25	785.00	74.56%	194.45	8.58	6.02	4.95	4.34									30	
417844	64 MB Fax Memory Unit Type M25	85.00	80.78%	37.28	1.65	1.15	0.95	0.83									31	
417845	Fax Connection Unit Type M25	205.00	82.77%	109.82	4.85	3.40	2.76	2.45									32	
417851	Print / Scan Option Accessories																33	
417851	PostScript3 Unit Type M25	2,585.00	57.87%	1,094.15	46.31	33.89	27.84	24.43									21	
417493	IEEE 1284 Interface Board Type M19	126.00	82.12%	47.45	2.09	1.47	1.20	1.08									22	
417863	IEEE 802.11a/g/n Interface Unit Type M19	739.00	56.83%	304.27	15.43	8.42	7.74	6.79									23	
417854	XPS Direct Print Option Type M25	115.00	63.50%	42.11	1.86	1.20	1.07	0.94									24	
417854	IPDS Unit Type M25	2,235.00	83.82%	808.22	38.51	27.30	22.05	19.83									25	
417968	Extended USB Board Type M19	375.00	82.87%	140.00	6.18	4.24	3.56	3.13									26	
417958	File Format Converter Type M19	736.00	72.32%	204.52	9.05	6.33	5.20	4.57									27	
417428	OCR Unit	335.00	82.20%	126.32	5.58	3.91	3.21	2.82									28	
404056	Third Party Enablers																29	
409057	StreamPunch Ultra MP 115V 60HZ	16,339.00	34.03%	12,757.56	583.25	395.10	324.55	294.66									44	
409057	DIE, Ricoh, Col, Rnd, 47H HD	3,650.00	82.68%	1,369.58	60.33	42.22	34.77	30.82									45	
409058	DIE, Ricoh, 3 Hole, 8mm, HD	2,125.00	82.80%	790.45	34.90	24.48	20.11	17.85									45	
409059	DIE, Ricoh, CombBind, 21H HD	4,103.00	82.84%	1,519.28	67.08	47.05	38.85	33.93									45	
404771	GBC StreamPunch Ultra Die C4 Coll Oval 43-47H	2,869.00	84.55%	1,052.52	49.47	32.60	26.78	23.50									45	
404789	GBC - DIE W3 square 32-34H Wirebind Die	1,225.00	64.31%	437.26	18.30	13.54	11.12	9.78									45	
404788	GBC - DIE W2SQ 21H-23H Wirebind Die	1,225.00	64.31%	437.26	18.30	13.54	11.12	9.78									45	
404787	GBC - DIE Combined 19-20-21 Hole Die	1,175.00	62.79%	437.26	18.30	13.54	11.12	9.78									45	
404785	GBC - DIE 18 LTR	1,225.00	64.31%	437.26	18.30	13.54	11.12	9.78									45	
404781	GBC - DIE 3-5-7 HOLE	1,249.00	64.45%	479.57	21.17	14.85	12.20	10.71									45	
404780	GBC - DIE 3 HOLE	1,175.00	64.31%	437.26	18.30	13.54	11.12	9.78									45	
404757	GBC - DIE C4 Round 43-47H 2475 Color Coll Die	1,349.00	64.45%	479.57	21.17	14.85	12.20	10.71									45	
417499	Security & Misc. Accessories																	
417657	DataChassis/Security Unit Type M19	479.00	59.25%	166.48	8.78	6.15	5.05	4.43									34	
417627	(Impl w/417927) Copy Connector Type M25	1,775.00	82.88%	609.32	29.42	20.64	16.85	14.68									35	
417627	Copy Connector Type M25	1,775.00	82.46%	668.32	29.42	20.64	16.85	14.68									36	
417696	External Keyboard Bracket Unit Type M25	85.00	82.33%	35.79	1.58	1.11	0.91	0.80									37	
100288FNG	External USB Keyboard (No bracket)	70.00	42.43%	40.50	1.78	1.25	1.00	0.90									38	
417573	NFC Card Reader Type M19	339.00	82.43%	127.37	5.62	3.84	3.24	2.84									38	
417555	NFC Card Reader Type M19	105.00	89.30%	42.32	1.87	1.31	1.08	0.94									37	
415620	Smart Card Reader Built-In Unit Type M19	961.00	59.74%	368.89	16.48	13.19	10.58	9.03									38	
ED-RETURN-SECPLUS	Lease Return	250.00	100.00%	-	-	-	-	-									41	
				Total Purchase Price	\$12,091.08	48 Month Lease	\$313.70				40,000 B&W Clicks Monthly @ \$0.0044	\$176.00				48 Month Total Payment with 40,000 B&W Clicks Included Monthly	\$489.70	

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

Certificate Number:  
 2019-449909

Date Filed:  
 02/07/2019

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Ricoh USA, Inc.  
 Malvern, PA United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

County of Hidalgo

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

REQ #387515  
 Lease and Service of Ricoh MP7503SP for Hidalgo County Elections Dept.

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ricoh Americas Holdings, Inc.	West Caldwell, NJ United States	X	

5 Check only if there is NO Interested Party.


**6 UNSWORN DECLARATION**

My name is Karl Lamb, and my date of birth is 11/18/65.

My address is 20728 Kearney Hill Rd, Pflugerville, TX, 78660, USA.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 7th day of February, 2019.  
(month) (year)

  
 Signature of authorized agent of contracting business entity  
 (Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

Certificate Number:  
 2019-449909

Date Filed:  
 02/07/2019

Date Acknowledged:  
 02/08/2019

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Ricoh USA, Inc.  
 Malvern, PA United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

County of Hidalgo

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

REQ #387515  
 Lease and Service of Ricoh MP7503SP for Hidalgo County Elections Dept.

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ricoh Americas Holdings, Inc.	West Caldwell, NJ United States	X	

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

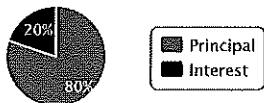
Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)

# Lease Calculator

Fixed Rate	Fixed Pay
Asset Value	12081.08
Residual Value	0.00
Lease Term	0 years 48 months
Monthly Payment	313.70
<b>Calculate</b>	

Result	
Interest/Return Rate	11.248%
Total of 48 Monthly Payments	\$15,057.60
Total Interest	\$2,976.52



### Related

[Auto Lease Calculator](#) | [Auto Loan Calculator](#)

### What is a Lease?

A lease is a contract made between a lessor (the legal owner of the asset) and a lessee (the person who wants to use the asset) for the use of an asset, bound by rules intended to protect both parties. In a typical contractual agreement, the lessee obtains the right to use an asset or multiple assets belonging to the lessor for a specific term in return for regular rental payments. Leasing is often associated with living spaces, working spaces, and cars, but mostly anything that can be owned can be leased. Other examples of leasable items include storage, conveyor belts, lighting, furnishings, software, server hardware, aircraft, cleaning equipment, and many more.

### Rent vs Lease

Although they are often used interchangeably, "lease" and "rent" technically have different meanings. By definition, a lease refers to the contractual agreement or contract itself, while rent refers to the periodic payment for the use of an asset. In neither case is equity of the asset being rented or leased actually gained.

### Residual Value

Residual value, sometimes called salvage value, is an estimate of how much an asset will be worth at the end of its lease. It is most commonly associated with car leasing. As an example, a car worth \$20,000 that is leased for 3 years can have a residual value of \$10,000 when the lease ends. Residual value is not exclusive to car leases, but can be leases of any type of asset, as long as it depreciates and can be sold at value once again. For most assets, the longer the lease period, the lower the residual value. One exception to this is real estate assets, which may have higher residual values after the lease period. The term "residual value" is also often used to refer to the value of an asset after depreciation. For more information or to do calculations involving depreciation, use the [Depreciation Calculator](#).

### Leasing a Car

Auto leases enable people to drive new cars for a short term while under warranty, and without the financial burden associated with new car purchases. However, it generally costs more to lease a new car for a specific time period than it does to own it (assuming the cost of ownership is prorated over its expected life). Leasing used cars is possible, but not as prevalent. There are many factors to consider in an auto lease, such as the initial down payment, the amount of the monthly payment, the term of the lease, and the average accumulated miles in a year. One characteristic that is unique to car leasing is something called the money factor, which is an alternative method of presenting the amount of interest charged on a lease with monthly payments. Money factor, sometimes called "lease factor" or "lease fee," can be translated into the more common annual percentage rate (APR) by multiplying it by 2,400.

Monthly payments are mainly based on the difference between the cost of the new automobile (transaction price or capitalized cost), and what the car is forecasted to be worth at the end of the leasing period (residual value). Security deposits will most likely be required at signing. Additional charges may be imposed by dealers, so discuss all financing carefully before agreeing to a car leasing contract. Some lease contracts allow for the lessee to purchase the leased vehicle after the end of the lease. For more information or to do calculations regarding auto leases, use the [Auto Lease Calculator](#).

### Renting vs Leasing Cars

Financial Calculators	
<a href="#">Mortgage</a>	<a href="#">Loan</a>
<a href="#">Auto Loan</a>	<a href="#">Interest</a>
<a href="#">Real Estate</a>	<a href="#">Take-Home-Paycheck</a>
<a href="#">Payment</a>	<a href="#">Retirement</a>
<a href="#">Amortization</a>	<a href="#">Investment</a>
<a href="#">Currency</a>	<a href="#">Personal Loan</a>
<a href="#">Inflation</a>	<a href="#">Lease</a>
<a href="#">Finance</a>	<a href="#">Mortgage Payoff</a>
<a href="#">Refinance</a>	<a href="#">Budget</a>
<a href="#">Income Tax</a>	<a href="#">More Financial Calculators</a>
<a href="#">Financial</a>   <a href="#">Fitness and Health</a>   <a href="#">Math</a>   <a href="#">Other</a>	





A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov.

Log In

Login.gov FAQs

- ALERT - June 11, 2018: Entities registering in SAM must submit a **notarized letter** appointing their authorized Entity Administrator. Read our **updated FAQs** to learn more about changes to the notarized letter review process and other system improvements.
- ALERT - There may be a delay in data updates between the Small Business Administration (SBA) and SAM. If you notice any issues with your entity's SBA status or trouble on the SBA Supplemental page, please contact the Federal Service Desk.
- ALERT - Direct hyperlinks to the Federal Acquisition Regulation (FAR) are not working due to Acquisition.gov maintenance. SAM.gov will restore all hyperlinks as soon as the FAR is restored on Acquisition.gov.
- ALERT - SAM.gov will be down for scheduled maintenance Saturday, 02/09/2019, from 8:00 AM to 1:00 PM (EST).

### Entity Dashboard

Ricoh USA, Inc.  
 DUNS: 043964519 CAGE Code: 31310  
 Status: Active  
 Expiration Date: 08/27/2019  
 Purpose of Registration: All Awards

70 Valley Stream Pkwy  
 Malvern, PA, 19355-1407,  
 UNITED STATES

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#### Entity Overview

##### Entity Registration Summary

**Name:** Ricoh USA, Inc.  
**Business Type:** Business or Organization  
**Last Updated By:** David Haggerty  
**Registration Status:** Active  
**Activation Date:** 08/27/2018  
**Expiration Date:** 08/27/2019

##### Exclusion Summary

Active Exclusion Records? No



IBM-P-20190201-0952  
WWW5

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