DATE: February 8, 2019

2019
Transfer

DEPARTMENT HEAD: Ellie Torres

DEPARTMENT Hidalgo County Pct. 4

ACCOUNT NUMBER: 9-1200-431-00-124-005-0-XXX

Contact Person: Nick Perez **Ph#:** (956) 383-3112

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
753	PCT4 ADM-FURNITURE & FIXTURES	550	PCT4 ADM-PRINTING & BINDING	$ 600.00
			TOTAL	600.00

REASON:
Needed to fund letterhead and business card purchases.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK