

## EXHIBIT "A"

### SPECIFICATIONS/REQUIREMENTS

Hidalgo County Sheriff's Office

**"Repair, Removal and Installation and/or Purchases of Radios, Computers and Other Misc. Equipment"**

Bid No: 201-037-00-00-MEG

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#### **PROJECT OVERVIEW:**

Hidalgo County Sheriff's Office is seeking to contract with a qualified vendor to conduct all "Repair, Removal and Installation and/or Purchases of Radios, Computers and Other Misc. Equipment" on an as needed basis including, but not limited to the following: The enclosed list does not limit the scope of repairs to those items only. The repairs will be for anything installed and/or assigned to a County unit, both marked and unmarked, that is considered emergency equipment. Other misc. equipment includes flashlight chargers, power sources, shotgun racks and vehicle floor mounting brackets, portable/mobile and hand held radios etc.

#### **SPECIFICATIONS/REQUIREMENTS**

- 1) This bid will be for emergency equipment, radios & miscellaneous equipment that is currently installed in or will be installed in emergency vehicles only. This bid contract will not include repairs to tower site repeaters or equipment.
- 2) Awarded vendor shall have been in business (in this field) for a minimum of three (3) years.
- 3) A list of a minimum of five (5) current references/contracts for any state, local political subdivision, private sector or any other law enforcement agency must be submitted with your bid. Information should include, but not limited to the following:
  - A). Company
  - B). Contact Person
  - C). Phone Number
  - D). Work Performed
  - E). Contract Term (If Applicable)
- 4) Vendors submitting bid will use only experience service technicians in performing all repairs installations and removals with at least three (3) years experience.
- 5) If the distance from site A., (i.e. Sheriff's Office or other), and site B, (vendors location), is more than twenty (20) miles one way, Hidalgo County will request assistance from the vendor in the transportation of unit(s) at no additional charge to Hidalgo County.
- 6) Vendors submitting bid shall have a covered working area to protect vehicles and equipment against inclement weather while conducting installations or removals.
- 7) Vendor(s) submitting bid must be able to schedule and complete a vehicle installation in two (2) working days and a removal in one (1) working day.
- 8) Vendor(s) submitting bid will be able to service a fleet size of over three- hundred (300) units or more.
- 9) Vendor(s) submitting bid will be able to work on multiple (example: three (3) or more) vehicles at one given time.
- 10) Vendor(s) submitting bid will be able to refurbish and/or repair any and all non-working overhead lightbars, radios, sirens and miscellaneous equipment unless equipment is beyond repair.
- 11) For items under Manufacturer's warranty, warranty will prevail until expiration of that warranty, thereafter this agreement will commence.
- 12) Any additional item(s) that might be needed/required and not herein specified shall be honored under this contract.

- 13) Vendor(s) invoicing additional items with mark up pricing must also include all supporting documentation. (See Exhibit B for sample)
- 14) Vendor(s) submitting bid will have ample space to store property being removed and/or installed and the ability to track and document the storage of property.
- 15) Vendor(s) submitting bid will have the proposed facility insured for damages, losses resulting in theft, fire, employee negligence or hazardous weather conditions. (Garage Keepers Insurance)
- 16) Awarded vendor(s) will be responsible for vehicles and/or equipment that are damaged or vandalized while in their control.
- 17) Vendor(s) must have an area to keep vehicles secured for overnight and weekends.
- 18) Vendors submitting bid must have a service facility located in Hidalgo County to be able to complete work specified.
- 19) Vendors submitting bid must guarantee work performed on vehicles shall be for a period of at least ninety (90) days.
- 20) On occasion awarded vendor will be required to perform emergency install and/or remove onsite. All charges and service calls must be included in the bid price.
- 21) Interested vendor(s) are welcome to make arrangements with the purchasing department to examine fleet vehicles prior to bid opening date.
- 22) Services Facility must have the ability to tract and document the storage of property, while conducting repair and/or installing equipment.
- 23) Brand names and model numbers that may appear in the Specification and/or Pricing/Delivery Information sheet are for reference only. It is not the intent of Hidalgo County to restrict these bids in such cases, but to establish a desired quality of level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Hidalgo County shall act as sole judge in determining equality and acceptability of products offered. After opening of bids, but prior to award recommendation, Hidalgo County may require documentation demonstrating equal or superior products as compared to products required.

## **TERMS & CONDITIONS**

1. The term of the contract will be for one (1) year with the county's option to extend for three (3) additional one (1) year terms under the same rates, terms and conditions.
2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
3. Hidalgo County may utilize state contracts if it is in the county's best interest to do so.
4. Hidalgo County reserves the right to add or delete during the term of the contract under the same rates and conditions.
5. Any contract awarded to a successful bidder will be in effect until;
  - a) The contract expires

- b) Delivery acceptance of products and/or performance of services ordered, or
- c) Terminated by County with thirty (30) days written notice prior to be cancellation.

6. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.
7. Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit "C" for limits).
8. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.
9. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.
10. Bidder(s) agrees that to the extent an items is unavailable from Bidder(s) own inventory, Bidder(s) will be responsible for locating an alternative supplier and for providing the product or service to Hidalgo County.
11. After bid is awarded and low bidder(s) default(s) in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.
12. All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.
13. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style or quality of material desired.
14. Hidalgo County reserves the right to award this contract on the basis of lowest and best bid.

## REPAIRS, REMOVAL, INSTALLATION and/or PURCHASE

Equipment used can change on a day-to-day basis depending on new product lines available. The list below is to let you identify what type of equipment you may be repairing and not limited to the scope of repairs to these items. The repairs will be for everything installed or assigned specifically to police units, marked units and unmarked units that is considered emergency equipment. Miscellaneous equipment includes flashlight chargers, additional power sources, shotgun racks and vehicle floor mounting brackets. **Any and all new equipment acquired by Hidalgo County will be honored.**

Hidalgo County has the following equipment installed in the vehicles:

a) **RADIOS** to include all make and models of mobile, handheld/portable radio and systems:

- Police Radio- Truck/rear mount to include speaker & mic
- Police Radio dash mount to include speaker & mic
- Police Radio concealed mount to include speaker & mic
- Hand held mobile/portable, two way, radio system etc.
- Band radios
- Radio base
- Radio Frequency Program
- De Programming Radio Frequency
- Create and/or change radio template

b) **SIRENS:**

- 12 Volt Sirens
- Siren Speakers Push Bar Mounted
- Siren Speakers Concealed Mounted
- Multi Function Siren Box
- Undercover siren with position switch
- Siren with PA
- Siren control head

c) **ANTENNAS:** including disguise antennas, and interface to the radios

- Antena roof mount
- Antena window mount
- Antena concealed mount
- Antena tuning

d) **LIGHTS & LIGHTBARS:** to include interface cables to consoles and installation and interface with switch panels

- Roof mount Light bar to include controller
- Directional light bar roof mount to include controller
- Directional light bar interior mount to include controller
- Any make and/or model emergency light bar source interior and or exterior mount
- Specialty overhead roof mount and/or side mount acceleratory lighting into include all components (example alternate rely, switches, etc.

e) **OTHER:**

- In car Video Camera System to include power supply
- Radars with Antennas
- Mobile Data Computers & power supply
- Computer mount/docking station
- Grille Lights (Halogen, LED or Strobe) push bar mount
- Grille Lights (Halogen, LED or Strobe) concealed mount
- Rear Deck Lights (strobe, LED or halogen) interior/exterior
- Dash Lights (strobe, led or Halogen) interior/exterior
- Prisoner Cages- front/rear
- Window Barriers
- Shotgun/Rifle Rack (all mounts & types)
- Shop Brackets for specialty designed light mounting
- Modem/GPS
- Fire extinguisher to include brackets
- Light Inserts by Pairs, Front or Back (Halogen, LED or Strobe)
- Strobe/LED power supplies
- Fuse panel
- Switch Panel
- K-9 Hotdog System
- K-9 Door Popper

- Wig-Wag Flasher
- Flash Light Charger
- Push Bumpers
- Center Console
- Vehicle Graphics
- Cut Off Stop Lights & backup lights
- Kill Switch
- Extra Outlets (cig. Lighter type)
- Switch Panel
- Charge Guard(to include relay)
- Shut down timer
- QPA-1125 Dual Slot charger
- Shop Brackets for specialty designed shotgun/rifle rack mounting
- K-9 rear insert
- Small Fuse Holder
- Large fuse Holder
- Distribution Block
- Standard ATC fuse 10 Amp
- Round Rocker Switch Black
- 40 AMP AGU type fuse
- Bosch Mini giant relay
- Charge Guard
- SPDT Center off rocker switch
- Corner Strobe Assy
- TNC Crimp connector
- FED signal corner strobe head
- Strap kit
- STD Palm microphone (GCAI)
- Mobile PWR CBL HI PWR
- Mini Cluster Box
- Automotive Rocker Switch
- Panduit
- SPST 25A LED switch
- Mini UHF male conn
- Mini ATC Fuse 5 amp
- Antenna ¼ wabe 152-162
- Halogen Blub
- FED single corner strobe head
- L.V. SW. Assey
- KNOB
- Whelen VTX609J split color, red, blue, white and/or amber with 9 foot cable- **“or approved equal”**
- Whelen VTX609C split color, red, blue, white and/or amber with 9 foot cable- **“or approved equal”**
- Whelen VTX609R split color, red, blue, white and/or amber with 9 foot cable- **“or approved equal”**
- Whelen Tam85 six lamp super LED traffic advisor with two end flashing super led blue, red and/or amber 46.82 inch long to include control box- **“or approved equal”**
- Whelen VTX609R Vertex super led light red, blue, amber or white 9 foot cable- **“or approved equal”**
- Whelen IONSMJ surface mount ION LT red/blue with black housing- **“or approved equal”**
- SSWFOSI6 100% sold state headlight and taillight flasher 2 outlet with seven flash patterns to include plug for positive switching- **“or approved equal”**
- Whelen M4J split color with clear outer lens side by side red/amber and red/blue only internal flasher with flash patterns and synchronize feature - **“or approved equal”**
- Whelen M4FB m4 led lasher blue/red flange, black- **“or approved equal”**
- Whelen SA315P 123Db speaker nylon composite to include mounting bracket- **“or approved equal”**
- Whelen 295SLSA6 single unite siren with 9 switch light control and standard switching now with park kill and timed out relay with 17 scan lock siren tones- **“or approved equal”**
- Rocker switches for Whelen- **“or approved equal”**

### **MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:**

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
  - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
  - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
  - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
  - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
2. **PRICE REDUCTION:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
3. **TIME FRAME FOR ADJUSTED PRICE INCREASES:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
4. **ALLOWABLE REVIEW PERIODS:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
5. **DOLLAR LIMIT TO PRICE CHANGES:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

**ADDITIONAL INFORMATION:**

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO [Elena.gomez@co.hidalgo.tx.us](mailto:Elena.gomez@co.hidalgo.tx.us) by NO LATER THAN Month, date, day, 2019, BY 5:00 P.M.** Responses will be sent to all applicants via facsimile or e-mail by no later **than Month, date, day, 2019 BY 5:00 P.M.**