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[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

February 14, 2019

**HOLDOVER PROVISION**  
**E-17-328-12-19**  
**Commencing March 6, 2019**

**SPI Ventures, LLP**

**Laurence C. Gonzalez, Managing Member**

Via email: [larrycgonzalez@gmail.com](mailto:larrycgonzalez@gmail.com)

P.O. Box 132

Rio Grande City, Texas 78582

(956) 605-4041

Re: **HB Form 1295 - Holdover Provision & Certificate of Liabilities**  
**E-17-328-12-19--"Lease Office Space - City of Rio Grande City"-Hidalgo County WIC Program**

Dear Mr. Gonzalez:

Be advised that Hidalgo County will be utilizing the Holdover Provision (Section 1.3) available on contract E-17-256-12-13 (attached) **under the same rates, terms and conditions** with **SPI Ventures, LLP.**, for the referenced project while procurement process is completed, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In **box 3** of **Form 1295**, provide **EXTENSION CONTRACT No. E-17-328-12-19**. Once completed and filed, "*unsworn declaration*" Form 1295 must be printed, signed and submitted to our office by the deadline stated below.

In order to proceed with "**Holdover**" for referenced project, by **Commissioner's Court on February 26, 2019**, the signed "**HB Form 1295**", "**Holdover Notice**", and a current "**Certificate of Insurance**" must be received in our office completed via email to: [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) **by no later than Friday, February 15, 2019, 2:00 P.M.** Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, may result in delay of award.

In, addition, please sign the acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) by no later than date reflected above.

By: \_\_\_\_\_

Date: \_\_\_\_\_

2-14-19

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

*Martha L. Salazar*

Martha L. Salazar, CPPB

Hidalgo County Purchasing Agent

MLS/sgs

Enclosures