



Hidalgo County Head Start Program Policy Council Agenda

DATE: February 20, 2019

SUBJECT: Discussion/Approval on Request to Purchase Office Supplies and Equipment (Contract #576-18) Through the Hidalgo County's Membership /Participation With The Texas Association School Board (TASB) Buyboard's Multiple Awarded Vendors for the Term of the TASB Contract Expiring on November 30, 2021

- a. Gateway Printing & Office Supply, Inc.
- b. Gulf Coast Paper Company
- c. Staples Contract and Commercial, Inc.

RATIONALE/NEED: This contract would allow the purchasing of the lowest and best pre-bided prices on Office Supplies and Equipment (as needed) under program/cooperative.

RECOMMENDATION: Administration recommends approval.

COST: Head Start (HHS-ACF) funds are available.

RELATED INFORMATION INCLUDED: Participant Info

INITIATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

EXECUTIVE DIRECTOR'S APPROVAL: Leresa Flores

**BUY BOARD CURRENT VENDORS
OFFICE SUPPLIES AND EQUIPMENT #576-18**

Vendor	Address	City	State	Zip	Effective	Expiration
Gateway Printing & Office Supply	14803 Bulverde Rd.	San Antonio	TX	78247	12/1/2018	11/30/2021
Gulf Coast Paper Company	1101 S. Padre Island Dr.	Corpus Christi	TX	78416	12/1/2018	11/30/2021
Staples Contract and Commercial, Inc.	7420 Blanco Rd. Ste 125	San Antonio	TX	78216	12/1/2018	11/30/2021