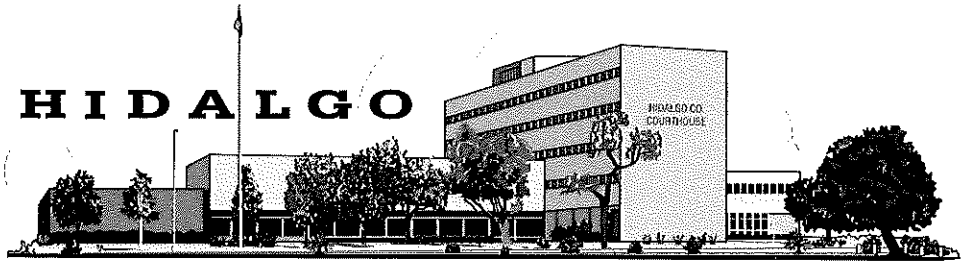


COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

March 08, 2019

The Honorable Richard F Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

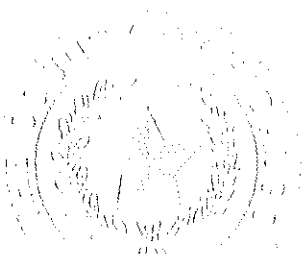
I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the U.S Immigration and Customs Enforcement (ICE), Special Agent in Charge (SAIC), San Antonio, Texas. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$30,000.00	ICE FY19 Overtime Reimbursement Hidalgo Co. Sheriff's Office

CERTIFIED BY:

Maria A. Duran
Maria Arcilia Duran, CPA

3-11-19
Date



HIDALGO COUNTY DISTRICT JUDGES

- | | | | | | | | | | | | |
|---|--|--|---|---|---|--|---|---|---|---|---|
| LUIS M. SINGLETERRY
JUDGE, 12 th D.C. | FERNANDO MANCIAS
JUDGE, 13 th D.C. | J. R. "BOBBY" FLORES
JUDGE, 13 th D.C. | ROSE GUERRA REYNA
JUDGE, 20 th D.C. | MARLA CUELLAR
JUDGE, 21 st D.C. | MARIO E. RAMIREZ, JR.
JUDGE, 31 st D.C. | NOE GONZALEZ
JUDGE, 37 th D.C.
OVERSEER | LETICIA LOPEZ
JUDGE, 38 th D.C. | L. KENO VASQUEZ
JUDGE, 38 th D.C. | ISRAEL RAMON, JR.
JUDGE, 43 rd D.C. | RENEE R. BETANCOURT
JUDGE, 44 th D.C. | JAIRO THERINA
JUDGE, 44 th D.C. |
|---|--|--|---|---|---|--|---|---|---|---|---|

From: "Sabrina Rodriguez" <sabrina.rodriguez@hidalgo.org>
To: "jose.rodriguez" <jose.rodriguez@auditor.co.hidalgo.tx.us>
Cc: "deborah fischer" <deborah.fischer@auditor.co.hidalgo.tx.us>
Subject: COR Request AI 69226
Date: 3/1/2019 3:17:10 PM

Good morning,

Would you please complete a COR for ICE OT FY 19 grant acct #9-1284-421-00-280-055-9-131 in the amount of \$30,000.00.
Agenda Item #69226

Respectfully,

Sabrina Rodriguez
Program Manager - Financial Division
Hidalgo County Sheriff's Office
p: (956)3936013
e: sabrina.rodriguez@hidalgo.org

AI-69226

Sheriff's Office 8. E.

CC - REGULAR

Meeting Date: 03/12/2019

Submitted By: Sabrina Rodriguez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Sheriff's Department-ICE Overtime (1284):

1. Approval to accept overtime funding from the U.S. Department of Homeland Security, Immigration and Customs Enforcement (ICE)FY 2019 in the amount of \$30,000.00 (\$15,000.00 per officer).
2. Authorization to pay overtime reimbursable under the grant terms and conditions.
3. Approval of certification of revenues, as certified by County Auditor, for ICE overtime funding.
4. Approval of appropriation of funds in the amount of \$30,000.00.

BACKGROUND

MOU between ICE and Hidalgo County (Sheriff's Office) approved by CC on 3/31/15 (AI#49060), overtime is being provided for expenses of officers providing resources in joint operational/task forces. Fringe benefits associated with overtime pay of officer is not reimbursed through grant and will be charged to the Sheriff's Office General Fund account. Reporting period ends on 9/30/19 (FY 2019).

Fiscal Impact

CALENDAR YEAR: 2019

ACCT. #: 9-1284-421-00-280-055-9-131

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No budgetary impact

Attachments

MOU

Email Confirmation

BA

COR Request

Form Review

Inbox

Emilia Uriegas

Reviewed By

Emilia Uriegas

Date

03/01/2019 03:31 PM

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN
IMMIGRATION AND CUSTOMS ENFORCEMENT AND LOCAL,
COUNTY, OR STATE LAW ENFORCEMENT AGENCY FOR THE
REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM
THE TREASURY FORFEITURE FUND**

This Agreement is entered into by the Hidalgo County Sheriff Office, (NCIC CODE # TX 1080000) and Immigration and Customs Enforcement (ICE), Special Agent in Charge (SAIC), San Antonio, Texas for the purpose of the reimbursement of costs incurred by the Hidalgo County Sheriff Office in providing resources to joint operations/task forces.

Payments may be made to the extent they are included in the ICE Fiscal Year Plan, and the money is available within the Treasury Forfeiture Fund to satisfy the request(s) for the reimbursement of overtime expenses and other law enforcement expenses related to joint operations.

I. LIFE OF THIS AGREEMENT

This Agreement becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party.

II. AUTHORITY

This Agreement is established pursuant to the provisions of 31 USC 9703, the Treasury Forfeiture Fund Act of 1992, which provides for the reimbursement of certain expenses incurred by local, county, and state law enforcement agencies as participants of joint operations/task forces with a federal agency participating in the Treasury Forfeiture Fund.

III. PURPOSE OF THIS AGREEMENT

This Agreement establishes the responsibilities of both parties and the procedures for the reimbursement of certain overtime expenses and other law enforcement expenses pursuant to 31 USC 9703.

IV. APPLICABILITY OF THIS AGREEMENT

This agreement is valid for all joint investigations led by ICE SAC, San Antonio, Texas, with the participation of the Hidalgo County Sheriff Office, and until terminated, in writing, by either party.

V. TERMS, CONDITIONS, AND PROCEDURES

A. Assignment of Officer(s)

To the maximum extent possible, the Hidalgo County Sherriff Office shall assign dedicated officers to any investigation or joint operation.

Included as part of this Agreement, the Hidalgo County Sherriff Office shall provide ICE SAC San Antonio, Texas with the names, titles, four last digits of SSNs, badge or ID numbers, and hourly overtime wages of the officer(s) assigned to the joint operation. This information must be updated as necessary.

B. Submission of Requests for Reimbursement (Invoices) and Supporting Documentation

1. The Hidalgo County Sherriff Office may request the reimbursement of overtime salary expenses directly related to work on a joint operation with ICE SAC San Antonio, Texas, performed by its officer(s) assigned to this joint operation. In addition, the Hidalgo County Sherriff Office may request reimbursement of other investigative expenses, such as travel, fuel, training, equipment and other similar costs, incurred by officer(s) assigned as members of the designated joint operations with ICE SAC San Antonio, Texas.

The Hidalgo County Sherriff Office may not request the reimbursement of the same expenses from any other Federal law enforcement agencies that may also be participating in the investigation.

2. Reimbursement payments will not be made by check. To receive reimbursement payments, the Hidalgo County Sherriff Office must ensure that Customs and Border Protection, National Finance Center (CBP/NFC) has a current ACH Form on file with the agency's bank account information, for the purposes of Electronic Funds Transfer. The ACH Form must be sent to the following address:

CBP National Finance Center
Attn: Forfeiture Fund
6026 LAKESIDE BLVD.
INDIANAPOLIS, IN 46278

If any changes occur in the law enforcement agency's bank account information, a new ACH Form must be filled out and sent to the CBP/NFC as soon as possible.

3. In order to receive the reimbursement of officers' overtime and other expenses related to joint operations, the Hidalgo County Sherriff

Office must submit to ICE SAC San Antonio, Texas the TEOAF Form "Local, County, and State Law Enforcement Agency Request for Reimbursement of Joint Operations Expenses (Invoice)", signed by an authorized representative of that agency and accompanied by supporting documents such as copies of time sheets and receipts.

4. The Hidalgo County Sheriff Office remains fully responsible, as the employer of the officer(s) assigned to the investigation, for the payment of overtime salaries and related benefits such as tax withholdings, insurance coverage, and all other requirements under the law, regulation, ordinance, or contract, regardless of the reimbursable overtime charges incurred. Treasury Forfeiture Fund reimburses overtime salaries. Benefits are not reimbursable.
5. The maximum reimbursement entitlement for overtime worked on behalf of the joint investigation is set at \$15,000 per officer per year.
6. The Hidalgo County Sheriff Office will submit all requests for the reimbursement of joint operations' expenses to ICE Acting Assistant Special Agent in Charge, Mario H. Campbell at the following address: 5901 S. International Parkway, McAllen, Texas 78503, Attn. Cristina Torres, Mission Support Specialist, Ph. (956) 984-6918.

VI. PROGRAM AUDIT

This Agreement and its provisions are subject to audit by ICE, the Department of the Treasury Office of Inspector General, the General Accounting Office, and other government designated auditors. The Hidalgo County Sheriff Office agrees to permit such audits and agrees to maintain all records relating to these transactions for a period not less than three years; and in the event of an on-going audit, until the audit is completed.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, receipts of expenditures related to this agreement, as well as interviews of any and all personnel involved in these transactions.


VII. REVISIONS

The terms of this Agreement may be amended upon the written approval by both parties. The revision becomes effective on the date of approval.

VIII. NO PRIVATE RIGHT CREATED

This is an internal government agreement between ICE SAC San Antonio, Texas and the Hidalgo County Sheriff Office, and is not intended to confer any right or benefit to any private person or party.

Signatures:


Special Agent in Charge
Immigration and Customs Enforcement
San Antonio, Texas

Date: 20 APR 2011


J.E. "Eddie" Guerra
Hidalgo County Sheriff
Hidalgo County Sheriff Office

Date: _____

From: "Torres, Cristina" <Cristina.Torres@ice.dhs.gov>
To: "Sabrina Rodriguez" <sabrina.rodriguez@hidalgo.org>
Subject: RE: SLOT Over Time
Date: 3/1/2019 10:01:18 AM

Good Morning Sabrina,
The maximum reimbursement entitlement for overtime worked on behalf of the joint investigation is set at \$15,000 per officer per year.
Let me know if additional information is required.

Thank you in advance,
Cristina Torres
Mission Support Specialist
DHS/ICE/HIS – McAllen
C: (956) 451-3401

From: Sabrina Rodriguez <sabrina.rodriguez@hidalgo.org>
Sent: Friday, March 1, 2019 9:09 AM
To: Torres, Cristina <Cristina.Torres@ice.dhs.gov>
Cc: Leonardo Quintana 4973 <leonardo.quintana@hidalgo.org>; Armando Pena 4137 <armando.pena@hidalgo.org>; Jose Solis 4204 <jose.solis@hidalgo.org>; norberto.leal <norberto.leal@hidalgo.org>
Subject: Re: SLOT Over Time

Good morning Cristina,

Can you please confirm that each TFO will be reimbursed a maximum of \$15,000.00 each for OT and not \$15,000.00 total for all of them combined.

Respectfully,

Sabrina Rodriguez
Program Manager - Financial Division
Hidalgo County Sheriff's Office
p: (956)3936013
e: sabrina.rodriguez@hidalgo.org

----- Original Message -----

From: "Torres, Cristina" <Cristina.Torres@ice.dhs.gov>
Sent: 11/14/2018 9:50:34 AM
To: "Sabrina Rodriguez" <sabrina.rodriguez@hidalgo.org>
Subject: RE: SLOT Over Time

Sabrina,
Please see email confirmation from SAC San Antonio in reference to SLOT funding availability.
Thank you so much for your patience.



Cristina Torres

*Mission Support Specialist
Department of Homeland Security*

*Homeland Security Investigations
McAllen, Texas 78503
Office: 956-984-6918
Cell: 956-451-3401*

From: Sabrina Rodriguez <sabrina.rodriguez@hidalgo.org>
Sent: Wednesday, November 14, 2018 9:05 AM
To: Torres, Cristina <Cristina.Torres@ice.dhs.gov>
Subject: Fwd: SLOT Over Time
Good morning Christina,

Can you please send me a confirmation letter stating that the SLOT stated below is available.

Respectfully,

Sabrina Rodriguez
Program Manager - Financial Division
Hidalgo County Sheriff's Office
p: (956)292-2933
e: sabrina.rodriguez@hidalgo.org

----- Original Message -----

From: "CPT Norberto Leal 1842" <norberto.leal@hidalgo.org>
Sent: 11/14/2018 7:23:08 AM
To: sabrina.rodriguez@hidalgo.org
Subject: Fwd: SLOT Over Time

Sent from my iPhone
Begin forwarded message:

From: "Jose Solis 4204" <jose.solis@hidalgo.org>
Date: November 13, 2018 at 5:06:47 PM CST
To: "CPT Norberto Leal 1842" <norberto.leal@hidalgo.org>
Cc: "LT Marcos Mendez 1665" <mark.mendez@hidalgo.org>, "Sabrina Rodriguez 5330" <sabrina.rodriguez@hidalgo.org>
Subject: Fwd: FW: SLOT Over Time

Captain,

I just met with Carlos at his H.S.I office and he advised funds are in and he sent me the attached email. He also signed off on our agencies overtime assignment sheet. I will be there first thing tomorrow morning to submit my time sheet and proper forms.

Jose D. Solis Jr. #4204

----- Original Message -----

From: "Martinez, Carlos E" <Carlos.E.Martinez@ice.dhs.gov>
Sent: 11/13/2018 4:50:41 PM
To: "Jose Solis 4204" <jose.solis@hidalgo.org>
Subject: FW: SLOT Over Time

JD,

As per below, SLOT funds are now available.

From: Torres, Cristina
Sent: Tuesday, November 13, 2018 3:06 PM
To: Sup MC <SupMC@ice.dhs.gov>; Hill, Randal <Randal.Hill@ice.dhs.gov>
Cc: Garza, Nancy <Nancy.Garza@ice.dhs.gov>
Subject: FW: SLOT Over Time

Overtime Funds are available, please advise TFO assigned to your groups.

Thanks in advance,

Cristina Torres

From: Moncivais, Elsa V
Sent: Tuesday, November 13, 2018 3:00 PM
To: Torres, Cristina <Cristina.Torres@ice.dhs.gov>
Subject: RE: SLOT Over Time

Hello pretty lady!

Yes, we had the SLOT funds drop! Please ensure to have the 24 hour form filled out, and the spreadsheet as well, to ensure accurate tracking of funds to be used! Thank you...I'll be sending an email out to the field POCs soon.

Respectfully,
Elsa V. Moncivais-Whitton
(210) 573-4651

Live life to the fullest, do it for yourself, and you'll enjoy every minute of it!

When responding or forwarding this email please DO NOT change the text in the subject line - the message is part of an automated workflow and is tracked by the subject line.

From: Torres, Cristina
Sent: Tuesday, November 13, 2018 11:02 AM
To: Moncivais, Elsa V <Elsa.V.Moncivais@ice.dhs.gov>
Subject: RE: SLOT Over Time

10-4, thank you enjoy this chilly day.

From: Moncivais, Elsa V
Sent: Tuesday, November 13, 2018 10:59 AM
To: Torres, Cristina <Cristina.Torres@ice.dhs.gov>
Subject: RE: SLOT Over Time

Good morning Ma'am....I'm having issues with my computer connecting to the server...once successful, I will be checking to see if the funds have dropped, and provide you an update. Hope you are having a great morning!

Respectfully,
Elsa V. Moncivais-Whitton
(210) 573-4651

Live life to the fullest, do it for yourself, and you'll enjoy every minute of it!

When responding or forwarding this email please DO NOT change the text in the subject line - the message is part of an automated workflow and is tracked by the subject line.

From: Torres, Cristina
Sent: Tuesday, November 13, 2018 10:34 AM
To: Moncivais, Elsa V <Elsa.V.Moncivais@ice.dhs.gov>
Subject: SLOT Over Time

Good Morning Elsa,
Any word if SLOT overtime is available? Please advise.

Thank you!



Cristina Torres
Mission Support Specialist
Department of Homeland Security
Homeland Security Investigations
5901 S. International Parkway
McAllen, Texas 78503
Office: 956-984-6918
Cell: 956-451-3401



DATE: March 1, 2019

AI 69226

DEPARTMENT HEAD: Sheriff J.E. "Eddie" Guerra

DEPARTMENT NAME: ICE OVERTIME FY 2019

ACCOUNT NUMBER: 9-1284-421-00-280-055-9-131

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INC/DEC OBJECT NUMBER'S	ACCOUNT OBJECT NAME	AMOUNT
9-1284-421-00-280-055-9-131	OVERTIME PAY	30,000.00

TOTAL APPROPRIATIONS 30,000.00


9-1284-331-11-280-055-9-000 IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) 30,000.00

TOTAL REVENUES 30,000.00

REASON: TO APPROPRIATE BUDGET FOR THE OVERTIME HOURS FOR OFFICER ASSIGNED TO ICE INVESTIGATIONS

FUNDING PERIOD OCTOBER 1, 2018 TO SEPTEMBER 30, 2019

NOTE: EXPENSES RELATING TO FRINGE BENEFITS FOR THE OVERTIME HOURS ARE TO BE CHARGED TO THE SHERIFF'S OFFICE BUDGET (ACCOUNT 8-1100-421-00-280-001-0-XXX)


DEPARTMENT HEAD SIGNATURE

3/1/19
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK