

Hidalgo County Head Start Program



Policy Council Regular Agenda

DATE: March 20, 2019

SUBJECT: Discussion/Approval to Declare Obsolete the Attached List of Items and Transfer Items to the County's Approved Auctioneer Vendor for Proper Disposition

RATIONALE/NEED: The items listed on the attached surplus materials/equipment are not in operating condition, they are old and beyond any possible repair. The Policy Council and Commissioners' Court must approve the disposition of these items. The next auction is scheduled in April, 2019.

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Memorandum and List of Surplus Materials and Equipment

INITIATED BY: Oscar Palacios, Field Operations Director

REVIEWED BY: Edmundo Garcia, Assistant Director for Operations

EXECUTIVE DIRECTOR'S APPROVAL:

Jeresa Flores

A handwritten signature in blue ink, appearing to be "Edmundo Garcia", is written over the "REVIEWED BY" line and extends upwards and to the right.

MEMORANDUM



To: Edmundo Garcia, Assistant Program Director

From: Oscar Palacios, Field Operations Director ~~Q~~

Subj.: Surplus materials/equipment

Date: March 4, 2019

CC: Teresa Flores, Executive Director
Elma Carrera, CFO
Cynthia Castro, Administrative Assistant for Human Resources
Files

After review and evaluation of our inventory of vehicles, supplies and equipment, I am attaching for the consideration and approval a comprehensive list of items that have been determined to be obsolete.

These items have been categorized as surplus, due to their state of disrepair, age and/or unacceptable under State Licensing regulations.

Once authorization is obtained from the Policy Council and Commissioner's Court I will transfer these items to the county to be placed on the next scheduled auction in April 2019.

Attachments

Auction list April 2019

Description	Inventory Tag #	Serial/Model #	Qty
ELECTRONICS			
amplivox cd player	N/A	N/A	2
califone cassette recorder	N/A	N/A	1
panasonic cd player	N/A	N/A	1
jensen cd player	N/A	N/A	1
office phone	N/A	N/A	1
dukane overhead projector	N/A	1837963	1
record player	N/A	N/A	1
cd players	N/A	N/A	7
3m overhead projector	010144	N/A	1
APPLIANCES			
oasis bottle water cooler	N/A	N/A	1
kenmore refrigerator	N/A	EB4919921	1
kenmore refrigerator	N/A	WA73100896	1
hot point fridge	008958	TT579370	1
small fridge	2930	N/A	1
small fridge	N/A	881018654	1
FURNITURE			
office chairs	N/A	N/A	12
wooden chairs	N/A	N/A	3
book shelves	N/A	N/A	3
tables	N/A	N/A	21
filing cabinet	N/A	N/A	5
storage cabinet	17700	N/A	1
filing cabinet	013369	N/A	1
filing cabinet	015652	N/A	1
filing cabinet	015653	N/A	1
filing cabinet	008220	N/A	1
filing cabinet	007952	N/A	1
filing cabinet	18953	N/A	1
filing cabinet	012398	N/A	1
storage cabinet	17699	N/A	1
office desks	N/A	N/A	4
storage cabinet	17699	N/A	1
storage cabinet	014909	N/A	1
storage cabinet	18348	N/A	1
storage cabinet	18350	N/A	1

storage cabinet	00862	N/A	1
storage cabinet	17513	N/A	1
storage cabinet	010844	N/A	1
black storage cabinet	N/A	N/A	1
storage cabinet	010786	N/A	1
storage cabinet	19974	N/A	1
small filing cabinet	N/A	N/A	1
storage cabinet	N/A	N/A	3
desk	012190	N/A	1
FANS			
Ceiling fan	N/A	N/A	1
wall mount fans	N/A	N/A	2
CHILDRENS FURNITURE			
work bench table(little tikes)	N/A	N/A	1
small round table	N/A	N/A	1
cots	N/A	N/A	360
classroom chairs	N/A	N/A	25
music center	N/A	N/A	2
classroom locker	N/A	N/A	3
computer desks	N/A	N/A	5
cubbies	N/A	N/A	9
books shelf	N/A	N/A	3
tables	N/A	N/A	50
round table	N/A	N/A	1
classroom lockers	N/A	N/A	9
wood working table	N/A	N/A	1
wooden play chairs	N/A	N/A	4
rocking chair	N/A	N/A	3
record player shelf	N/A	N/A	1
book shelves	007625	N/A	1
TOYS			
telephone booth	N/A	N/A	2
play dish washer	N/A	N/A	1
telephone booth	N/A	N/A	1
mop play holder	N/A	N/A	1
play round tables	N/A	N/A	2
play sofas	N/A	N/A	2
play mirror	N/A	N/A	2
work play station	N/A	N/A	2
play kitchen	N/A	N/A	2
play ironing board	N/A	N/A	1
small play kitchen sink	N/A	N/A	1

play wooden fridge	N/A	N/A	1
play wooden crib	N/A	N/A	6
JANITORIAL EQUIPMENT			
wood mop holder	N/A	N/A	4
eureka vacuum	18976	n/a	1
clean max vacuum	20661	14C0016116	1
pro series vacuum	20369	14C0016409	1
clean max vacuum	20447	14C0016302	1
hoover vacuum	19803	N/A	1
hoover vacuum	202225	N/A	1
ELECTRICAL/AIR COND.			
window AC	N/A	N/A	1
Gate motor electric	N/A	N/A	1
rheem air conditioner w/air handler	16435	N/A	1
rheem air conditioner w/air handler	00002353	N/A	1
air conditioner	00001935	13AJA60A01751	1
lennox air condritioner	N/A	N/A	1
lennox air condritioner	00001173	5801C-20339	1
air conditioner	00002942	38CKC036-351	1
air conditioner w/blower unit	N/A	367GP060	1
lennox air blower unit	N/A	N/A	1
air conditioner unit rheem	00003025	13AJN36A01	1
AC UNIT XB-1000	N/A	Z311MFW8F	1
rheem air conditioner w/air handler	N/A	N/A	1
lennox wall mount AC unit	N/A	5600M01837	1
VEHICLES			
tires	N/A	N/A	39
WATER HEATERS			
Water heaters	N/A	E5630DLS	1
Water heaters	N/A	81VP205	1
Water heaters	N/A	JL17351924	1
WATER FOUNTAINS			
Elkay wall mount water fountains	N/A	N/A	1
MISC.			
shredder	N/A	E091506001371	1
fell owes shredder	17712	N/A	1
fell owes shredder	N/A	CRC32057	1
shredder	16993	E09100706757	1
swingline shredder	N/A	XH015464	1
mirror	N/A	N/A	1
shred master	N/A	WD40157J	1
multi seal laminator	N/A	7294	1

minikote laminator	1573	0239-1808	1
laminator	17522	ED-25-19346	1
PLAYGROUND EQUIPMENT			
large fun house	N/A	N/A	1
large fun house	N/A	N/A	1
large fun house	1762	N/A	1
ball hoop	N/A	N/A	3
blue whale saddle mate	N/A	N/A	1
red saddle mate	N/A	N/A	2
large swing set red	N/A	N/A	1
large slide set green	N/A	N/A	1
large rock climber	N/A	N/A	1
large swing set	N/A	N/A	1
tricycles	N/A	N/A	15
fun house	62083	N/A	1
fun house	1391	N/A	1
SCALES			
scales	N/A	N/A	10
scale	9432	N/A	1
scale	4525	N/A	1
scale	1343	N/A	1
scale	4564	N/A	1
scale	4793	N/A	1
scale	5701	N/A	1
scale	10824	N/A	1
scale	12534	N/A	1
scale	6ch-183-01-2281	N/A	1
scale	16501	N/A	1
scale	4693	N/A	1
scale	14096	N/A	1
scale	2118	N/A	1
scale	15693	N/A	1
scale	16363	N/A	1
scale	12531	N/A	1
scale	3474	N/A	1
scale	12529	N/A	1
scale	19303	N/A	1
scale	9745	N/A	1
scale	12533	N/A	1
scale	17731	N/A	1
scale	11371	N/A	1
scale	12528	N/A	1

scale	16337	N/A	1
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HCHSP Auction 2019

Description	Model Type	Serial N°	Tag	Status
Server	Dell Power Edge 4300	8TWDC	011088	Damaged
Printer	HP9000dn Laser Jet	JPBGP07116	015036	Damaged
Server	Dell Power Edge 4600	DJG7621	015438	Damaged
Fax Machine	Kyocera Mita KM-F650	AFF4004981	16024	Poor
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AJY2	16095	Damaged
Printer	HP1200N Business Ink Jet	TH4861105B	16431	Damaged
Printer	HP1200N Business Ink Jet	TH4861100B	16588	Poor
Projector	Infocus IN32	ATLV64001084	16700	Damaged
Camera	Canon Power Shot A530	3022253645	16708	Damaged
Printer	Xerox Phaser 6300DN	WHH766866	16721	Damaged
Printer	Xerox Phaser 6180DN	DPX323417	16981	Damaged
Monitor	CTX 19" S961A Flat Panel	07243300260	17001	Damaged
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AJXW	17010	Damaged
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AHMOV	17070	Damaged
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AFTN	17079	Damaged
Monitor	Dell 19" Flat Panel	CN-02Y315-71618-49E-AJ8Z	17101	Damaged
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AJYB	17103	Damaged
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AJ11	17105	Damaged
Printer	HP7550 Photosmart	CN2BU4207X	17110	Damaged
Printer	Xerox Phaser 6180DN	DPX322337	17116	Damaged
Monitor	Dell 19" Flat Panel	CN-0DY840-74261-7B6-3U3A	17257	Damaged
Monitor	Dell 19" 1908FP Flat Panel	CN-0DY840-74261-7B6-3UCA	17258	Damaged
Monitor	ADCMLCD19 19" CLR LCD VGA,DVI	J08100018	17364	Damaged
Monitor	AOC 177Sa-1 LCD 17"	J8877CA000153	17500	Damaged
Monitor	Dell 19" 1908FP Flat Panel	CN-0D0319J-74261-988-182S	17918	Damaged
Monitor	Dell 19" Flat Panel	CN-0D3193-74261-988-5MUS	17920	Damaged
Printer	Xerox Phaser 6360DN	2004DJ1820	17936	Damaged
Monitor	Dell 20" 2007FP Wide Panel	MX-0G324H-74262-9C3-24RL	18011	Damaged
Switch	LinkSys EG008W 8-Port	RDV30JB03726	18519	Damaged
Switch	LinkSys 8-Port EG008W	RDV30JB03734	18522	Damaged
Switch	LinkSys EG008W 8-Port	RDV30JB03735	18525	Damaged
Camera-Surv	5D-21IR-VP	1035250N	19050	Damaged
Printer	HP6100 Office Jet	CN28H2RG78	20005	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11406220	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11406325	None	Poor
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11406327	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11406640	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11406673	None	Damaged
Camera-Surv	Di721 700TVL (Indoor Dome)	11605139	None	Poor
Camera-Surv	ADCTDN2412N	16240592	None	Damaged
Camera-Surv	ADCTDN2412N	16240598	None	Damaged

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Description	Model Type	Serial N°	Tag	Status
Camera-Surv	ADCTDN2412N	16240731	None	Damaged
Camera-Surv	ADC733	16245789	None	Damaged
Camera-Surv	HIKVISION DS-2CE56C5T-AVFIR 720p (Indoor) HD	746825394	None	Damaged
Camera-Surv	HIKVISION DS-2CE56C5T-AVFIR 720p (Indoor) HD	746825405	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0015	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0104	None	Damaged
Camera-Surv	ADCPWH3885CN	907TPB0106	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0108	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0162	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0194	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0195	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0198	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0227	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0601	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0606	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0609	None	Damaged
Camera-Surv	ADCP3895CN	907TPB0665	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0752	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0756	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0835	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0839	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0890	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0893	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0948	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1307	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1313	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1317	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1346	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1350	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1354	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1382	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1390	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1405	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1406	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1410	None	Damaged
Camera-Surv	10638 KT&C High Performance	RA134312	None	Damaged
Camera-Surv	UK2972 KPC-DNE100NUV18 750TVL (Indoor Dome)	T2110474	None	Damaged
Laptop	Dell PP39L	HDTGCN1	None	Damaged
Modem	ARRIS DG860	D26BSS65D159660	None	Upsellit

HCHSP Auction 2019

Description	Model Type	Serial N°	Tag	Status
Modem	ARRIS DG860	D57BSS65D140630	None	Upsellit
Modem	ARRIS DG860	D6FBSS65F102062	None	Upsellit
Modem	ARRIS DG860	D9BBU865G117697	None	Upsellit
Modem	ARRIS DG860	E64BU865G159135	None	Upsellit
Modem	ARRIS TM608G	EA7BNPCDH453273	None	Upsellit
Modem	ARRIS DG860	G6EBRJ6CS102874	None	Upsellit
Sonic Wall	TZ210	0017C5CBCBDO	None	Upsellit
Sonic Wall	TZ205W	COEAE445F620	None	Upsellit
Sonic Wall	TZ205W	COEAE446A480	None	Upsellit
Sonic Wall	TZ205W	COEAE4472DB0	None	Upsellit
Sonic Wall	TZ205W	COEAE4472DC0	None	Upsellit
Sonic Wall	TZ205W	COEAE4472E00	None	Upsellit
Sonic Wall	TZ205W	COEAE44730A0	None	Upsellit
Sonic Wall	TZ205W	COEAE447F840	None	Upsellit
Sonic Wall	TZ205W	COEAE447F8A0	None	Upsellit
Sonic Wall	TZ205W	COEAE4480010	None	Upsellit
Sonic Wall	TZ205W	COEAE4480050	None	Upsellit
Sonic Wall	TZ205W	COEAE4480380	None	Upsellit
Sonic Wall	TZ250W	COEAE44804A0	None	Upsellit
Sonic Wall	TZ250W	COEAE44804F0	None	Upsellit
Sonic Wall	TZ205W	COEAE4481E90	None	Upsellit
Sonic Wall	TZ205W	COEAE4481F40	None	Upsellit
Sonic Wall	TZ205W	COEAE4483AB0	None	Upsellit
Sonic Wall	TZ205W	COEAE4483AE0	None	Upsellit
Sonic Wall	TZ250W	COEAE4483B10	None	Upsellit
Sonic Wall	TZ250W	COEAE4483B20	None	Upsellit
Sonic Wall	TZ205W	COEAE4483D30	None	Upsellit
Sonic Wall	TZ205W	COEAE4483D70	None	Upsellit
Sonic Wall	TZ205W	COEAE4486360	None	Upsellit
Sonic Wall	TZ215W	COEAE466D940	None	Upsellit
Sonic Wall	TZ205W	COEAE4A64FE0	None	Upsellit
Sonic Wall	TZ205W	COEAE4ACD3C0	None	Upsellit
Sonic Wall	TZ205W	COEAE4ACD4E0	None	Upsellit
Sonic Wall	TZ205W	COEAE4ACEA90	None	Upsellit
Telephone	Avaya 103R Power Unit (100-240)	061612207842	None	Damaged
Chair	Swivel w/Wheels (Blue)	009099	Same	Damaged

Prepared By: Antonio Anzaldúa, MF Tech

Date: March 6, 2019

Photo on File