



# Hidalgo County Head Start Program Policy Council Agenda

**DATE:** March 20, 2019

**SUBJECT:** Discussion/Approval of two Memoranda of Understanding (MOU) between Hidalgo County Head Start Program and Weslaco Independent School District.

**RATIONALE/NEED:** Memoranda of Understanding are for:  
1. **School Readiness Partnership Model (SRPM)** to continue collaborative partnership to provide high quality education services for all eligible Head Start children.  
2. Continuation of Special Services provided by the Weslaco Independent School District to eligible Head Start children.

**RECOMMENDATION:** Administration recommends approval.

**COST:** There is no cost.

**RELATED INFORMATION INCLUDED:** Memorandum of Understanding

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**INITIATED BY:** Ambrosio Tovar, Procurement Director

**REVIEWED BY:** Mr. Edmundo Garcia, Assistant Director

**PROGRAM DIRECTOR'S APPROVAL:**

**MOU – WESLACO ISD  
SRPM**

**Memorandum of Understanding between  
Hidalgo County Head Start Program  
And  
Weslaco Independent School District  
2019-2021**

**Purpose:**

This collaborative partnership, the **School Readiness Partnership Model (SRPM)**, establishes an agreement between **Hidalgo County Head Start Program (HCHSP)** and the **Weslaco Independent School District (WESLACO ISD)** to provide Head Start services to age and income eligible pre-K children as per the guidelines established by the Department of Health and Human Services (DHHS) and Texas Education Agency (TEA). The intentions are to collaboratively develop and foster a cohesive partnership to provide a high quality early childhood program for children and their families; to ensure that each Agency assumes the responsibility to communicate with the other and share leadership responsibilities to maximize resources; and to ensure that these collaboration arrangements between **WESLACO ISD** and **HCHSP** are developed, implemented, and reviewed annually to improve quality of services.

**HCHSP** is a component of Hidalgo County, Texas, a governmental entity. **WESLACO ISD** is a public education institution of the state of Texas. **HCHSP** and **WESLACO ISD** each have Boards of Directors (Hidalgo County Head Start Policy Council, Hidalgo County Commissioners’ Court and **WESLACO ISD** Board of Trustees) established per applicable statues and local ordinances and/or procedures, which operate within the scope of their defined duties. Each Board has received information regarding the nature and scope of the proposed partnership and have, approved the partnership and granted signatory authority to the individual designated as authorized to bind their respective organizations. Signatory authorities are listed on the end of this agreement. Each designee shall ensure that their respective Board of Directors is informed of the various aspects and elements of this partnership agreement signature page.

The terms and conditions set forth in the following document shall constitute the entire Agreement between **WESLACO ISD** and **HCHSP** and may not be amended except by a written document signed by both entities.

**Days and Hours of Operation:**

Days of operation shall be agreed upon by both parties during the months of August through June. The daily operations will be from 7:45 am to 5:15 pm.

**(Note: District Calendar will be developed and approved by both entities.)**

**Center Sites:**

The names and addresses of the **Partnership** sites:

<b>Donna I Head Start Center 1402 Silver Ave. Donna, TX 78537</b>	<b>Donna II Head Start Center 1715 Miller Ave. Donna, TX 78537</b>	<b>North Bridge Head Start Center 2001 N. Bridge Ave. Weslaco, TX 78596</b>
<b>La Herencia Head Start Center 100 La Herencia Drive Mercedes, TX 78570</b>	<b>Progreso Head Start Center 109 Palm Ave. Progreso, TX 78579</b>	<b>Weslaco III Head Start Center 1317 N. Mile 6 ½ Weslaco, TX 78596</b>

**Term:**

The Term of this Memorandum of Understanding is for one year and eleven months commencing **August 1, 2019** and ending **June 30, 2021**.

**WESLACO ISD Responsibilities:**

**WESLACO ISD** will provide appropriate educational and supportive services to ensure children and families are school ready. **WESLACO ISD** shall comply with and provide services in a satisfactory manner as outlined in the Head Start Performance Standards, the Head Start Act of 2007, guidance from the Office of Head Start (OHS), OMB circulars and as applicable to the Texas Education Agency (TEA), United States Department of Agriculture (USDA), or the Texas Department of Family and Protective Services (TDFPS) Childcare Licensing Regulations.

**Program Description:**

Eligible children are 3 or 4 year olds as of September 1<sup>st</sup> of each school year will be dual-enrolled and served by **WESLACO ISD** and **HCHSP**. Collaboratively, the **HCHSP** children will receive 3 hours of instruction in cognitive development by a certified **WESLACO ISD** funded **School Readiness Partnership Model (SRPM) teacher** in each classroom, and full day services by a Head Start teacher and an assistant teacher with credentials required by **HCHSP** in a designated facility meeting Head Start, Child Care Licensing and school district requirements. In addition, the Children’s Learning Institute, hereinafter referred to as CLI, at The University of Texas Health Science Center at Houston will provide opportunities for both organizations to collaborate and share student-level information through the online platform, CLI Engage. The purpose is to provide a framework for CLI to establish student-level permissions in CLI Engage shared between both parties.

**Partnership Responsibilities:**

**A. WESLACO ISD will:**

- a. Assign a **WESLACO ISD** principal, instructional coach and/or other district liaison to the Hidalgo Head Start facility to provide supervision, oversight, support and evaluation of the **WESLACO ISD** teachers.
- b. Provide certified early childhood teachers to deliver 3 hours of instruction in cognitive, physical, and social development to participating **HCHSP** children in each classroom.
- c. Coordinate efforts with **HCHSP** to identify at least 10% of funded enrollment of Head Start children with special needs and follow the referral process for identification and provision of services.
- d. Permit **HCHSP** representatives to attend ARDs conducted by **WESLACO ISD** involving **HCHSP** children.
- e. Supplement health services, educational services, parental training and other services as required by the children and their families.
- f. Assign special education teachers to provide services to children who are identified in need of special services through the **WESLACO ISD** Special Education Program.
- g. Provide supplemental instructional resources essential to implement a high quality comprehensive early childhood education program.
- h. Meet monthly or on a regular basis with **HCHSP** designated personnel to facilitate the instructional process and other services.
- i. Provide an overview of the collaboration to the participating Administrators.
- j. Finance the **WESLACO ISD** personnel and other resources as appropriate.

**B. The WESLACO ISD Teacher/Staff will:**

- a. Provide **3** hours of daily instruction in cognitive development, physical, or social to the **HCHSP** children.
- b. Participate and/or assist in delivery of collaborative Professional Development for **WESLACO ISD** and **HCHSP** as deemed appropriate and to include development of proficiency in the use of the interactions defined in the Classroom Assessment Scoring System (CLASS).
- c. Participate with the **HCHSP** staff in the recruitment of children.
- d. Implement a curriculum which is research based designed to support the child's social, emotional, cognitive, and physical development aligned with the Head Start Early Learning Outcomes Framework and the Texas Pre-Kindergarten Guidelines (Updated 2015).
- e. Attend **HCHSP** collaboration meetings as appropriate during the school year.
- f. Complete and fulfill the staff requirements for delivery of services by both the **WESLACO ISD** and **HCHSP** staffs with the assistance of both Human Resource Departments.
- g. Collaborate and plan with the **HCHSP** teacher to provide high quality early childhood instruction and prevent a duplication of efforts.
- h. Inform the Center Manager and **HCHSP** teacher when she/he is going to be absent.
- i. Provide assistance with daily attendance reporting to the school district.
- j. Follow collaboration protocol with any issues/concerns which may arise.
- k. Follow **WESLACO ISD** requirements, policies and procedures as well as the Head Start Performance Standards and the Texas Child Care Licensing Minimum Standards.
- l. Comply with any other responsibilities assigned by the immediate supervisor.
- m. Coordinate efforts with the **HCHSP** staff to enroll the children in the district.

**C. HCHSP will:**

- a. Assign a teacher and an assistant to the collaborative classrooms.
- b. Assign a Center Manager and Support Service personnel to monitor and oversee the Head Start Program at the designated **WESLACO ISD** campuses.
- c. Provide classroom space in a state child care licensed facility which meets Head Start and school districts requirements, is appropriately staffed and furnished to deliver Head Start services based on the Head Start Standards, the Head Start Act, Child Care Licensing and district/state requirements.
- d. Coordinate efforts with **WESLACO ISD** to identify children with special needs and follow the **WESLACO ISD** referral process for identification and services.
- e. Identify personnel who will attend the ARDs conducted by **WESLACO ISD**.
- f. Assist with the distribution, completion, and submission of the required **WESLACO ISD** student enrollment documents within the first week of a child's enrollment.
- g. Coordinate with district staff to transition children to the **WESLACO ISD** public schools or the district where the child resides at the end of each school year.
- h. Provide assistance with daily attendance reporting.
- i. Meet monthly or as needed with the designated **WESLACO ISD** personnel.
- j. Schedule a time for the **HCHSP** teacher and **WESLACO ISD** teacher plan weekly to implement a high quality early childhood instruction and prevent a duplication of effort.
- k. Ensure that the classroom meets the adult/child ratio as required by state and federal standards.
- l. Finance program operations based on the **HCHSP** grant.
- m. Upload student-level data into CLI Engage.
- n. Meet and maintain Texas Child Care Licensing requirements and produce a copy of current license and promptly inform **WESLACO ISD** of any changes in license status.

**D. Collaboratively WESLACO ISD and HCHSP will:**

- a. Implement an early childhood program utilizing best early childhood teaching practices.
- b. Coordinate and collaborate to plan for instruction, share resources and intensify services to meet the needs of eligible four year old (Pre-K children) and three year old children.
- c. Schedule a weekly planning time for lesson planning and preparation.
- d. Share information on upcoming workshops and conferences on Early Childhood and Head Start.
- e. Review program operations to avoid duplication of efforts.
- f. Meet on a regular basis to discuss the progress of the collaboration.
- g. Perform children's assessment and evaluation, and collaborative program evaluation, to meet **WESLACO ISD** and **HCHSP** requirements.
- h. Analyze and share data for program planning and improvement.
- i. Work together to meet attendance goal.
- j. Inform all stakeholders of the collaboration and Memorandum of Understanding (MOU).
- k. Provide family services, and participate in parent engagement activities and home visits.
- l. Support all events which promote the partnership.
- m. Organize and plan to sustain the partnership and promote a collaborative culture.
- n. Collaborate to establish sharing and viewing student-level data in CLI Engage AFTER this MOU has been approved by both parties.

**CLI Requirements for Collaboration Classrooms:**

- a. CLI will establish student-level data viewing and editing permissions for collaboration classrooms after a copy of the signed document and specific classroom collaboration details are received by CLI.
- b. Specific collaboration details of classes, teachers, and students will be provided to CLI before collaborations are established in the CLI Engage database:
  - 1. Each party will designate a primary contact for all collaborations and inform CLI of the contacts.
  - 2. Collaboration information must be submitted to CLI in the approved format that includes the names of both parties, schools, and teacher(s) assigned to the shared classrooms.
  - 3. Primary contacts from both parties will approve collaboration details in writing via email.
- c. Only dually-enrolled students in collaboration classrooms will be shared by both parties.
- d. Both parties will be able to view and edit data for only those classes approved by both parties.
- e. Users with CLI Engage accounts will have the following level of access to view student-level data:
  - 1. HCHSP/District Users and Specialists to view and edit student-level data for classes at schools that they are assigned to view.
  - 2. Principal/HCHSP staff will only have access to view and edit student-level data for classes at schools that they are assigned to view.
  - 3. School/HCHSP Specialists will only have access to view and edit student-level data for classes at schools that they are assigned to view.
  - 4. Teachers will only have access to view and edit student-level data for classes that they are assigned to view.
- f. The parties will establish which party will upload student-level data into CLI Engage.
- g. This MOU will be renewed when additional classes are added as a part of the collaboration.
- h. Either party can request that access to view and edit student-level information can be removed from the other party at any time.
- i. CLI will require written consent from both parties before any changes are made to student-level permission for users who have access to view and edit student-level data.

**Primary Contacts:**

Both partners must provide the name and contact information for the person who will approve collaboration details for classrooms on CLI Engage. Staff at the Children's Learning Institute will direct all communication regarding collaboration classrooms to the primary contacts.

**Transportation Services:**

Assigned **WESLACO ISD School Readiness Partnership Model** teachers will travel to **HCHSP** sites and provide instruction to students at such locations.

**General Conditions:**

- a. This Agreement shall not serve to create a principal agent relationship, partnership or joint venture between the parties hereto, nor does it authorize either party to serve as the legal representative or agent of the other. Neither party shall have any right or authority to assume, create, or incur any liability or any obligation of any kind, expressed or implied or in the name of or on behalf of the other party, except as agreed in this MOU.
- b. It is expressly understood and agreed that, in the execution of the Agreement, **WESLACO ISD** and any other governmental entities named herein do not waive, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.
- c. Each party, at their own expense, shall provide and maintain, during the term of this Agreement, insurance, with or without retention, or self-insurance program, which shall provide general liability coverage for liability, property damage, and bodily injury.
- d. This Agreement is made in Hidalgo County, Texas and shall constitute the complete understanding of **WESLACO ISD** and **HCHSP**, and may not be modified in any manner without the express written consent of all parties.
- e. Notwithstanding those rules and regulations or standards set by both laws and regulatory agencies, the parties agree that if a dispute arises related to this MOU, the parties will not be required to submit the dispute to arbitration, but to non-binding mediation in Hidalgo County, Texas.
- f. This Memorandum of Understanding is performable in Hidalgo County, Texas.
- g. Each party shall, to the extent allowed by law, hold harmless and indemnify the other party on claims or losses sustained by individuals directly or indirectly involved with performance of services in connection with this Agreement.

**Termination:**

Either party may terminate the Agreement, with or without cause, by giving a ninety (90) days written notice to the other.

**Governing Law:**

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

**Insurance:**

At all times during the term of this Memorandum of Understanding (MOU), **HCHSP** and **WESLACO ISD** shall maintain in place a commercial general liability insurance policy insuring its property against bodily injury and property damage claims brought in connection with this MOU. **HCHSP** and **WESLACO ISD** agree to carry insurance in the amounts shown below:

Workers Compensation Insurance with statutory limits, and Employer’s Liability Insurance with limits of not less than \$1,000,000:

Employers Liability – Each Accident	\$1,000,000
Employers Liability – Each Employee	\$1,000,000
Employers Liability – Policy Limit	\$1,000,000
Commercial General Liability Insurance with limits of not less than:	
Each Occurrence Limit	\$1,000,000
Damage to Rented Premises	\$1,000,000
Personal & Advertising Injury	\$1,000,000

Business Auto Liability Insurance covering all owned, non-owned or hired automobiles, with limits of not less than \$1,000,000 Combined Single Limit Bodily Injury and Personal Damage.

**Indemnification:**

To the extent allowed by law, **HCHSP** will and does hereby agree to indemnify, protect, defend with counsel approved by Grantee Board, and hold harmless **WESLACO ISD** and their respective elected officials, employees, representatives and agents (collectively “**WESLACO ISD Indemnitees**”) from and against all damages, losses, liens, causes of action, suits, judgments, expenses, and other claims of any nature, kind, or description, including reasonable attorneys’ fees incurred in investigating, defending or settling any of the foregoing (collectively “**WESLACO ISD Claims**”) by any person or entity, arising out of, caused by, or resulting from **HCHSP’s** performance under or breach of this Agreement and that are caused in whole or in part by any negligent act, negligent omission or willful misconduct of **HCHSP**, anyone directly employed by **HCHSP** or anyone for whose acts **HCHSP** may be liable. The provisions of this section will not be construed to eliminate or reduce any other indemnification or right which any **WESLACO ISD** Indemnitee has by law or equity. All parties will be entitled to be represented by counsel at their own expense.

To the extent allowed by law, **WESLACO ISD** will and does hereby agree to indemnify, protect, defend with counsel approved by **HCHSP** and **Hidalgo County**, and hold harmless **HCHSP** and **Hidalgo County**, and their respective elected officials, officers, directors, attorneys, employees, representatives and agents (collectively “**HCHSP Indemnitees**”) from and against all damages, losses, liens, causes of action, suits, judgments, expenses, and other claims of any nature, kind, or description, including reasonable attorneys’ fees incurred in investigating, defending or settling any of the foregoing (collectively “**HCHSP Claims**”) by any person or entity, arising out of, caused by, or resulting from **WESLACO ISD’s** performance under or breach of this Agreement and that are caused in whole or in part by any negligent act, negligent omission or willful misconduct of **WESLACO ISD** employees, anyone directly employed by the **WESLACO ISD** or anyone for whose acts the **WESLACO ISD** may be liable. The provisions of this Section will not be construed to eliminate or reduce any other indemnification or right which any **HCHSP** Indemnitee has by law or equity. All parties will be entitled to be represented by counsel at their own expense.

The below signed authorities agree to the statements in this document in order to develop a strong collaboration and an open communication system at all levels which will enable both **WESLACO ISD** and **HCHSP** to provide the children the best services available.

***Weslaco Independent School District***

\_\_\_\_\_  
Dr. Priscilla Canales  
Superintendent of Schools

\_\_\_\_\_  
Date

***Hidalgo County Head Start Program***

\_\_\_\_\_  
Honorable Ramon Garcia  
Hidalgo County Judge

\_\_\_\_\_  
Teresa Flores, Executive Director  
Hidalgo County Head Start Program

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr.  
Hidalgo County Clerk

**Approved As To Form:**  
Atlas, Hall & Rodriguez, LLP

**Approved As To Form:**  
Oxford & González, P.C.

By: \_\_\_\_\_  
Stephen L. Crain

By: \_\_\_\_\_  
Ricardo González

Date Approved by Policy Council:  
Date Approved by Commissioner's Court:

## Ambrosio Tovar

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**From:** Angelica Salinas <angelica.salinas@hchsp.org>  
**Sent:** Tuesday, March 5, 2019 3:32 PM  
**To:** 'Ambrosio.Tovar'  
**Subject:** FW: Weslaco ISD MOU

Angelica Salinas  
Procurement Coordinator  
Hidalgo CO. Head Start Program  
1901 W. State Highway 107  
McAllen, TX 78504  
P. 956-380-4150  
F. 956-381-0439

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**From:** Marynel Trevino [mailto:mntrevino@atlashall.com]  
**Sent:** Tuesday, March 5, 2019 9:34 AM  
**To:** 'Angelica Salinas'  
**Subject:** RE: Weslaco ISD MOU

Hi Angelica:

Yes the MOU is ok.

Thank you,

*Marynel Trevino-Rodriguez, Secretary for*  
Stephen L. Crain & J. Joseph Vale  
**ATLAS, HALL & RODRIGUEZ, LLP**  
818 Pecan Blvd. (78501)  
P. O. Box 3725  
McAllen, Texas 78502  
Direct Telephone Number (956) 632-8221  
Office Telephone Number (956) 682-5501  
Facsimile Number (956) 686-6109  
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**MOU – WESLACO ISD  
CONTINUATION OF SPECIAL S.**

# Memorandum of Understanding Between

*Hidalgo County Head Start Program*

*And*

*Weslaco Independent School District*

The **Hidalgo County Head Start Program (HCHSP)** and **Weslaco Independent School District (Weslaco ISD)** agree to work collaboratively in providing special services to children with special needs aged 3 to 4 years old who are deemed eligible for early childhood education as set out herein.

The terms and conditions set forth in the following document shall constitute the entire Agreement between the **HCHSP** and **Weslaco ISD** may not be amended except by a written document signed by **HCHSP** and **Weslaco ISD**.

## **Weslaco Independent School District “Weslaco ISD” will:**

- A. Diagnose and document children referred from the **HCHSP** upon completion of the multi-disciplinary evaluation in an attempt to meet its 10% mandate of children with disabilities.
- B. At the discretion of the parent(s) notify the **HCHSP’s** staff in writing of the Individual Education Plan (IEP) meeting five (5) days prior to scheduled date. The IEP meeting will be conducted within thirty (30) days of completing the child’s evaluation and in the parent’s dominant language.
- C. Access to special education and related services provided by the **Weslaco ISD** within thirty (30) days of parents signing the child’s IEP and the Consent for Placement. Services will be delivered to the child in the least restrictive environment available. The IEP will be provided to parents in their dominant language.
- D. In-service training for staff and parents in order to provide the continuity of services as deemed necessary by both parties.
- E. Provide necessary special education and related services in accordance with the state and federal statutes and regulations to dually enrolled children.
- F. Participate in resource sharing (i.e. equipment, materials, staff, etc.).
- G. Provide on-site (at Head Start Center) services when deemed appropriate in the child’s classroom to the greatest extent possible. Head Start Performance Standards 1302.61 (c)(v).
- H. Provide the **HCHSP** with progress reports on any children receiving special services every six (6) weeks. Head Start will secure parental consents.
- I. Address transition on IEP for those children exiting Head Start and enrolling with the Local Education Agency (LEA).
- J. Abide by the U.S. Department of Health and Human Services final regulations pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- K. Special Education and related services will be provided by personnel meeting state licensure qualifications.
- L. Complete as fulfill the required documentations for the **Weslaco ISD** and the **HCHSP** staff with the assistance of both Human Resources Departments.

- M. Follow **Weslaco ISD** requirements, policies and procedures as well as the Head Start Performance Standards and the Texas Child Care Licensing Minimum Standards.

**Hidalgo County Head Start “HCHSP” will:**

- A. Assist the **Weslaco ISD** in the location of children with disabilities through participation in Child Find activities (clinics, fairs, meetings, etc.).
- B. Participate in joint training for staff and parents.
- C. Secure parental consent for referral to LEA after completing the required screening/assessment for those children showing a delay of six (6) months or more in any area or who were identified by parents or physicians as needing further evaluation.
- D. Address transition on IEP for those children exiting Head Start and enrolling with LEA.
- E. Participate in resource sharing (i.e. equipment, materials, staff, etc.).
- F. Participate in the **Weslaco ISD’s** December 1<sup>st</sup> child count as appropriate.
- G. Participate in the development and implementation of the IEP as appropriate, to include placement decisions.
- H. Transport and provide translation services as needed by parents to attend IEP meetings when requested. Also provide transportation for children to and from LEA Therapy site if possible.
- I. Complete health screenings on all children, within forty-five (45) days of enrollment, as required in the Head Start Performance Standards.
- J. Abide by the U.S. Department of Health and Human Services final regulations pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- K. Maintain the children’s, families’, and programmatic records in a manner that will assure the protection of the rights and privacy of parents, families, and staff. All **HCHSP** records, data, or information related to individual children, families, and staff will be treated as confidential. Release of information will take place only with clients’ prior written consent and approval.

**Collaboration Efforts between Weslaco Independent School District and HCHSP:**

- Both parties agree to refer clients as appropriate to each other. Services to the client will be based upon the needs of said client and the receiving agency’s or program’s ability to provide services. In the event that the receiving agency or program is unable to provide services to the client, it is agreed that alternate referrals will be provided as possible resources.
- Both parties agree that they will exchange reports describing services rendered between each other and programs on a regular basis. When possible, to participate and collaborate in shared forums, networking meetings, and training sessions.

**Termination:**

*Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.*

**Term:**

This MOU is in effect commencing on **August 1, 2019** and ending on **June 30, 2021**, unless earlier terminated as provided herein.

**Governing Law:**

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

**Consideration:**

This Agreement is being made in consideration of the following: **Weslaco Independent School District** and **Hidalgo County Head Start Program** agree that there will be no financial exchange of monies or other compensation.

***Weslaco Independent School District***

\_\_\_\_\_  
Authorized Signature                      Date

Dr. Priscilla Canales, Superintendent Of Schools  
Print Name and Title

\_\_\_\_\_  
Authorized Signature                      Date

Edna Perez, Special Education Director  
Print Name and Title

***Hidalgo County Head Start Program***

\_\_\_\_\_  
Honorable Ramon Garcia  
Hidalgo County Judge

\_\_\_\_\_  
Teresa Flores, Executive Director  
Hidalgo County Head Start Program

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr.  
Hidalgo County Clerk

**Approved As To Form:**  
Atlas, Hall & Rodriguez, LLP

**Approved As To Form:**  
Oxford & González, P.C.

By: \_\_\_\_\_  
Stephen L. Crain

By: \_\_\_\_\_  
Ricardo González

Date Approved by Policy Council:  
Date Approved by Commissioner's Court:

## Ambrosio Tovar

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**From:** Angelica Salinas <angelica.salinas@hchsp.org>  
**Sent:** Monday, March 4, 2019 3:16 PM  
**To:** 'Ambrosio.Tovar'  
**Subject:** FW: Weslaco ISD 10 %

Angelica Salinas  
Procurement Coordinator  
Hidalgo CO. Head Start Program  
1901 W. State Highway 107  
McAllen, TX 78504  
P. 956-380-4150  
F. 956-381-0439

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**From:** Steve Crain [<mailto:scrain@atlashall.com>]  
**Sent:** Monday, March 4, 2019 2:36 PM  
**To:** 'Angelica Salinas'  
**Subject:** RE: Weslaco ISD 10 %

The MOU is OK.

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**From:** Angelica Salinas <[angelica.salinas@hchsp.org](mailto:angelica.salinas@hchsp.org)>  
**Sent:** Monday, March 04, 2019 10:51 AM  
**To:** 'Stephen L. Crain' <[scrain@atlashall.com](mailto:scrain@atlashall.com)>  
**Subject:** Weslaco ISD 10 %

Good morning Mr. Crain

Attached is the Weslaco ISD MOU for the 10% disabled children.  
Please let me know if the format is correct.

Thank you

Angelica Salinas  
Procurement Coordinator  
Hidalgo CO. Head Start Program  
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