

**HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM**

TRANSFER TO:	Surplus For Trade In	DEPARTMENT NAME		LOCATION	9999
TRANSFER FROM:	Hidalgo County Sheriff's Office - Law Enforcement Facility				280-000
NAME (PRINT Lt. Steve Caro)		CONTACT INFORMATION:			
		PHONE: 956-393-6082			
		FAX NO.: 956-393-6021			
INITIAL BY STAFF:		SAFETY DIVISION (FOR SURPLUS OF VEHICLES):			
		DATE:			
ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY (NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)					
E-MAIL: SteveCaro@hidalgocounty.org					

DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./VIN	CURRENT CONDITION
1 Sig Sauer P220 .45 cal	32046	G382206	G
2 Sig Sauer P220 .45 cal	38744	G330234	G
3			
4			
5			
6			
7			
8			
9			
10			

JUSTIFICATION FOR TRANSFER: Weapons will be used for Trade-In / Buy Back Purposes

Note: Condition of Items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

The transfer is hereby approved by the Purchasing Agent
MARTHA L. SALAZAR

Contact Person transferring item(s) out
Lt. Steve Caro

Person receiving Item(s)

Reviewed & Processed by FA Division

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION
HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539

FIXED ASSET DIVISION USE ONLY					
PALLET INFO.	ALIO LOC #	FUND NO.	COST	P/U	LOC
DEPT.					
AMOUNT \$					

SIGNATURE

DATE
3-22-19

PRINT NAME
Lt. Steve Caro

DATE

PRINT NAME
MARTHA L. SALAZAR

DATE

TO BE INITIALED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.

DATE	INITIAL

EFFECTIVE DATE 03/01/13