DATE: April 11, 2019

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: GENERAL LITIGATION

ACCOUNT NUMBER: 9-1100-415-30-125-006-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
339	Other Professional Services	430	Repair & Maint Service	28.00
339	Other Professional Services	780	Capital Leases	366.04
339	Other Professional Services	855	Late fees, penalties & Fin Chrg	100.00
			TOTAL	494.04

REASON: **For Pitney Bowes machine (2018 invoices) at DA's - Civil Litigation Division. (rollover of PO)**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK