

AI-69804



WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:
 Office Use or Individual
 Name Change
 Equipment Change
 Plan Change
 Delete Service

Wireless Data Device:
 Data Card
 Blackberry
 Other:

Stipend:
 Cellular Telephone \$50/mo
 Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: HCSO-VAWA Grant Employee ID# _____ Signature: _____

Department: HCSO Dept#: 780

Quantity: 5

Service: \$ 185.00 /mo (x) 6 months = 1110.00 Account: 9-1284-421-00-280-095-8-532 534

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664

Requisition Total: \$ 1110.00 Requisition Number: 388905

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

[Signature] Chief Steve Herrera 4/5/2019
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Data connectors Government unlimited data

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/irs/article/0,,id=167154,00.html>, EXAMPLE 2.