

**EXHIBIT "A"**  
**Specifications/Requirements**  
**Hidalgo County Juvenile Justice Center**  
***"Legend and Non-Legend Pharmaceuticals"***  
***Bid No: 2019-087-05-15-TDL***

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**PROJECT OVERVIEW:**

Hidalgo County, Judge Mario E. Ramirez Jr., Juvenile Justice Center (Detention Center, Boot Camp) is seeking vendors to provide the purchase of Legend (prescribed) & Non-Legend (non-prescribed) Pharmaceuticals on an **"AS NEEDED BASIS ONLY"** (depending on the population and/or needs of the department or emergencies) for Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp). Hidalgo County operates the Juvenile Justice Center with a capacity of **136 Juveniles**. The estimated annual cost for both facilities of this bid is **\$64,160.65**.

Hidalgo County Juvenile Justice Center will be picking up all medications.

**SCOPE:**

Hidalgo County is requesting vendors to provide medications (brand name, generic and over the counter) on as needed basis.

**SPECIFICATONS:**

LEGEND ITEMS (Prescribed) will be ordered on an ***"as needed basis"*** only. There will be a prescription issued either by telephone or in writing by the attending physician for any and all legend items in accordance with the Texas Pharmacy Act and related regulations.

Bidder agrees that to the extent an item is unavailable from bidder own inventory, bidder will be responsible for locating an alternative supplier and for providing the product or service for the bid price.

Hidalgo County is requesting bids for percent discounts off the current AVERAGE WHOLESALE PRICE for all pharmaceuticals to include name brand, generic or over the counter. Percentage shall remain constant for entire agreement. Cost shall include all shipping, handling or delivering charges.

All dispensing fees shall be figured in vendor discount, as dispensing fees will not be considered in the tabulation of this bid and could disqualify the bid. Bidder acknowledges and agrees all (mail/retail/specialty) discounts are based on Average Wholesale Price (AWP) methodology utilized by Red Book (current edition) after September 26, 2009.

Vendor shall list discount percentage on the following:

1. NAME BRAND PHARMACEUTICALS
2. GENERIC PHARMACEUTICALS
3. OVER-THE-COUNTER PHARMACEUTICALS:

Must provide regular business hours.

All legend and non-legend items will be ordered and **picked up by HCJJC ONLY** during regular business hours only, unless items are of emergency, therefore, items must be ready to pick up within a six (6) to eight (8) hour time frame.

Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp) is including the Unit Dose System as part of the contract. The unit dose system is designed with security in mind. It has an anti-pilferage that keeps secure and is in compliance with state regulations.

- The Unit Dose System consists of pill cards and by quantity "non individual dose." Each medication is individually heat-sealed in blister pack medication cards.
- Each medication card is labeled with patient name when requested, doctor's name, the name of the medication, its strength, patient instructions, and quantity. This provides quick, accurate, and efficient inventory control.

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- Each complete card set consists of a folding card with a foil sheet attached and a plastic pill cavity. Available in 30, 31, 60 and 90 dose cards. (Sample: Universal Card Size is 5¼" wide x 8½" high).

**NON-LEGEND ITEMS (Non-Prescribed)**

Bidder will offer Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp) a percentage discount from retail on all purchases on non-legend (non-prescription) drugs.

Bidders will supply Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp) of non-prescription drugs for the contract period. Non-prescribed items will be ordered **approximately every month on a one-time per month basis**. Bidder will offer Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp) a percentage discount from retail on all purchases by Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp) on non-legend (non-prescription) drugs.

The medications listed below are sample of items that are purchased from Hidalgo County, Judge Mario E. Ramirez Jr., Juvenile Justice Center (DETENTION CENTER and BOOT CAMP) but not limited to:

Description of Medications	
1.	ABILIFY
2.	CEFDRNIR
3.	CONCERTA
4.	FOCALIN XR
5.	DIVALPROEX SOD
6.	VYVANSE
7.	FLUOXETINE
8.	RISPERIDONE
9.	TRAZODONE
10.	CLONIDINE
11.	SERROQUEL
12.	LEXAPRO
13.	ZYPREXA
14.	GEODON
15.	OXCARBAXEPINE
16.	CITALOPRAM --(CELEXA)
17.	DAYTRANA DIS
18.	BUSIPRONE
19.	EFFEXOR XR
20.	SYMBYAX
21.	PHENYTOIN
22.	SERTRALINE (ZOLOFT)
23.	HYRDOZYZINE
24.	TRIPLE ANTIBIOTIC OINTMENT
25.	TYLENOL
26.	VISINE
27.	ACTIFED
28.	NORMAL SALINE
29.	HYDROGEN PEROXIDE
30.	IODINE
31.	CONTACT SOLUTION
32.	CHLORPHENIRAMINE
33.	AMOXICILLIN
34.	CEPHALAXIN

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35.	BACTRIM
36.	BENADRYL
37.	PERMETHRIN CREAM
38.	PERMETHRIN LOTION
39.	CIPRO (ORAL)
40.	CIPRO (OTIC)
41.	MUCINEX
42.	IMMODIUM
43.	TOBRAMYCIN
44.	SIEMENS MULTISTIX 10G

**REQUIREMENTS:**

1. Bidders must possess a License as defined in Texas Pharmacy Act, under the Texas Pharmacy Act and related regulations.
2. Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp) reserves the right to add or delete more items to the contract.
3. Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp) requires generic substitute in all instances where an A-B rated equivalent drug is available unless specifically instructed otherwise by the attending physician placing the drug order, or his agent
4. **BIDDER MUST BE LOCATED IN THE COUNTY OF HIDALGO, TEXAS**
5. Bidder must be sole owner and operator of the Pharmacy.
6. Bidder awarded the contract is not permitted to engage the services of subcontractor(s).
7. Bidder will provide stock bottles (upon request) when ordered.
8. Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable **INCOMPLETE** submittals shall be considered a probable cause for disqualification
9. All legend(prescribed) items will be ordered and **picked up** by **Hidalgo County Juvenile Justice Center (Detention Center, Boot Camp)** during regular business hours only, unless item (s) are of emergency, therefore, item(s) must be ready to be picked up within a six to eight hour time frame.
10. Emergency medications must be available for pick-up by Hidalgo County personnel within two (2) hours from time order was placed or vendor must have rush delivery available.
11. Bidder's representative must be available to respond to all calls from the using County department to assist in the resolution of complaints and problems regarding orders and deliveries and the return of any and/or all goods.
12. Prescriptions must be appropriately labeled showing the **juvenile's** name, the drug name, and the dosage, the quantity in the container, the expiration date and any special instructions that may apply or be requested by the County.

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13. All drugs must be packaged so as to be protected from damage due to the elements or normal shipping and handling. Any liquid medications must be dispensed in non-breakable containers. Any items having broken seals or other evidence of damage, abuse or tampering will be refused. Damaged goods must be replaced in kind by the Vendor at no additional charge.
14. Vendor must state on all invoices the complete description of the drug, quantity per prescription, unit price, the extended price per item and the inmate's name medication was prescribed for. The County does not guarantee to purchase any minimum quantity.
15. Vendor shall provide a list of three (3) references where services comparable in size and scope have been performed within the last five (5) years. Vendor shall list company, contact name, phone number, and email address for each reference. Hidalgo County reserves the right to contact these references to verify vendor's ability to perform these services. A negative reference may be grounds for disqualification of bid. References shall be attached on an additional page and submitted with bid
16. The services and pharmacy must comply will all National Commission on Correctional Health Care (NCCHC) standards, The American Correctional Association (ACA), along with all Federal, State and Local Law(s) or regulation(s). List your experience in dealing with accredited correctional facilities.
17. The County will have the option at the time of award based on what is considered to be the best value to the County.
18. Hidalgo County Juvenile Justice Center has the right to add or delete any items on the bid.
19. Bidder shall provide a telephone number for placement of calls against this bid, and shall provide the name, title and telephone number of a representative who may be contacted whenever problems arise concerning services. No telephone numbers provided for this purpose shall be serviced through an answering machine or other automatic answering device, or in any manner to impede immediate access to a representative capable of addressing problems.
  - Name
  - Business and Cell Phone Numbers:  
The awarded bidder(s) must provide for any pharmaceuticals/medications ordered by physician a Medical Administration Record Report to the attending Nurse for the Department's Records.

**TERMS & CONDITION:**

- 1) Term of the contract will commence upon termination of current contract and will continue for a period of two (2) year with the County's option to extend for two (2) additional one (1) year terms under the same rates, terms and conditions
- 2) Hidalgo County reserves the right to continue this bid for an additional sixty (60) day Grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
- 3) Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.
- 4) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.
- 5) Items may be substituted by vendors but, must be equal or better and must be approved by the Hidalgo County if quoted item is out of stock.

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- 6) Vendor must provide and maintain proof of Professional Liability Insurance's (Refer to Exhibit "C", Insurance Requirements).
- 7) The successful bidder will indemnify and hold harmless the County, and its officers, officials, and employees, agents and attorneys for any and all claims and expenses arising out of or related to the performance of the contract awarded pursuant hereto.
- 8) Hidalgo County reserves the right to seek purchases for "Legend and Non- Legend Pharmaceutical" from State Awarded contracts whenever it is in the County's best interest to do so.
- 9) Hidalgo County reserves the right to award on an "all or none basis". Hidalgo County reserves the right to award all or separate contracts, if it is in the County's best interest to do so.
- 10) Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

**ADDITIONAL INFORMATION:**

All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, 2812 S. Business Highway 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA E-MAIL TO [tanya.delira@co.hidalgo.tx.us](mailto:tanya.delira@co.hidalgo.tx.us) NO LATER THAN **Monday May 06, 2019 by 5:00 P.M.** RESPONSES WILL BE SENT TO ALL APPLICANTS VIA EMAIL BY NO LATER THAN **Wednesday May 08, 2019 by 5:00 P.M.****