

May 1, 2019

Valde Guerra, Executive Officer
Attn: Glinda Pacheco, Planning Analyst III
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

**RE: On-Call Services for “Road and Bridge, C.I.P. and Other Projects in General”
(C-17-243-09-05)**

**Work Authorization No. 7 ~ Preliminary Design and Construction Phase Services –
County Services Facilities**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #7 during the month of April 2019 on the subject referenced project.

The following is attached:

- Invoice No. 40065

The following is a narrative of the progress for this period.

Building 1 – Justice Center

TASK	% Complete
1.1 – Review of Existing Materials	
<u>UPDATED:</u> This task is complete. Please reference invoice dated September 1, 2018.	100%
1.2 – Prepare PMP	
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018	100%
2.0 – Preliminary Cost Estimate	
<u>UPDATED:</u> This task is complete. Please reference invoice dated October 1, 2018.	100%

3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)	
<p><u>UPDATED:</u> B2Z Engineering continues to coordinate plans with executive office staff and end-users. This plan has gone through several iterations, but has now been finalized and is ready to progress to the next phase of project development. All comments that fall within the project parameters have been incorporated, and one final “courtesy” round of meetings will be held with all end-users to present the final floor plan that will be constructed.</p>	80%
3.2 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	
<p><u>UPDATED:</u> B2Z has reviewed and approved the geotechnical testing proposal from the Pct#4 On-call geotechnical engineering (L&G Engineers). Once approved by Hidalgo County Commissioner’s Court, B2Z will coordinate with L&G through completion of the task.</p> <p>B2Z consulted with Texas Commission on Jail Standards (TCJS) with regards to the “waiting area” included in each Justice of the Peace’s courtrooms. B2Z communicated Hidalgo County’s concerns on whether or not the “waiting area” would fall under the purview of TCJS and received clarification that in its current design, TCJS requirements would not apply.</p>	30%
3.3 - Utility Coordination	
<p><u>NO UPDATE:</u> <i>This task has not begun.</i></p>	0%
3.4 - Coordinate Design Review at 30%, 60% & 90%	
<p><u>NO UPDATE:</u> <i>This task has not begun.</i></p>	0%
3.5 - Monthly Design Meetings	
<p><u>UPDATED:</u> B2Z continues to coordinate and meet with ROFA architects and Hidalgo County Executive Office staff for the development of schematic level design documents. The design has developed significantly and has undergone five iterations since preliminary design commenced. B2Z conducted a monthly design meeting with both aforementioned stakeholders at the Hidalgo County Executive offices on April 26, 2019 to present the most recent versions of the plans. A thorough review was conducted and some minor changes may be incorporated after the team is given clear direction on the project. The team was given instructions by the project Owner, Valde Guerra, that a definitive direction would be given in a span of ten days.</p>	60%

4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs	
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.	100%
4.2 - Contractor Outreach/Contractor Pre-Qualification	
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.	100%
4.3 - Conduct Pre-RFQ/P Meeting	
<u>UPDATED:</u> This task is complete. Please reference invoice dated January 3, 2019.	100%
4.4 - Coordinate and prepare responses to Contractor Questions	
<u>UPDATED:</u> This task is complete. Please reference invoice dated January 3, 2019.	100%
4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor	
<u>UPDATED:</u> This task is complete. Please reference invoice dated March 1, 2019.	100%
4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).	
<u>UPDATED:</u> B2Z provided all AIA CMAR contract documents to Hidalgo County Purchasing in early April. B2Z has continuously followed up with the purchasing department to expedite the execution of the contract documents. B2Z will be available to answer any questions that may arise from the purchasing department or legal, and has been advised that the contract will be finalized by May 3, 2019.	100%
5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.2 - Bi-Weekly Construction Meetings	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

5.3 - Permit Coordination	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.4 - Daily Project Site Visits with field reports and photographs.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.6 - Change Order Review, Negotiation, and Preparation.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.7 - Review and verify Contractor Applications for Payment	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

Building 2 – County Services Facility

TASK	% Complete
1.1 – Review of Existing Materials	
<u>UPDATED:</u> This task is complete. Please reference invoice dated September 1, 2018.	100%
1.2 – Prepare PMP	
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.	100%

2.0 – Preliminary Cost Estimate	
<u>UPDATED:</u> This task is complete. Please reference invoice dated October 1, 2018.	100%
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<u>UPDATED:</u> B2Z Engineering continues to coordinate plans with executive office staff and end-users. This plan has gone through several iterations, and is now closer to being finalized and progress to the next phase of project development. The project team is waiting for final comments to be provided by the steering and governing committees by week's end that will then be incorporated before continuing. Most changes that fall within the project parameters have been incorporated, and one final "courtesy" round of meetings will be held with all end-users to present the final floor plan that will be constructed.	80%
3.2 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	
<u>NO UPDATE:</u> B2Z has reviewed and approved the geotechnical testing proposal from the Pct#4 On-call geotechnical engineering (L&G Engineers). Once approved by Hidalgo County Commissioner's Court, B2Z will coordinate with L&G through completion of the task.	30%
3.3 - Utility Coordination	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
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<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

5.2 - Bi-Weekly Construction Meetings	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.3 - Permit Coordination	
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5.7 - Review and verify Contractor Applications for Payment	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

Carlos Del Angel
Senior Construction Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
5/1/2019	40065

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:

Hidalgo County Precinct #4
 Contract # C-17-243-09-05
 Work Authorization #7
 County Services Facilities
 County Wide Departments
 Judicial & Law Enforcement Bldg

B2Z JOB: 4111
 PO # 783749

Billing Period **April 2019**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Preliminary Design and Construction Phase Services - Building 1 - Justice Center

1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate

\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
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3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ 2,618.97	\$ 374.13	\$ 2,993.10	80.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ 1,153.17	\$ 576.58	\$ 1,729.75	30.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ -	\$ -	\$ -	0.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ 1,973.20	\$ 394.64	\$ 2,367.84	60.00%

4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ 960.98	\$ -	\$ 960.98	100.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ 896.91	\$ -	\$ 896.91	100.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ 4,023.28	\$ -	\$ 4,023.28	100.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ 3,642.10	\$ 1,214.03	\$ 4,856.13	100.00%

5.0 Construction Contract Administration and Oversight

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 9,866.00	\$ -	\$ -	\$ -	0.00%
Task 5.3 - Permit Coordination	\$ 640.65	\$ -	\$ -	\$ -	0.00%
Task 5.4 - Daily Project Site Visits	\$ 59,067.70	\$ -	\$ -	\$ -	0.00%
Task 5.5 - Project Documentation Review/Control	\$ 26,266.60	\$ -	\$ -	\$ -	0.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%

Direct Expenses

\$ 2,808.96	\$ -	\$ -	\$ -	0.00%
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Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Preliminary Design and Construction Phase Services - Building 2 - County Services Facility

1.0 Preliminary Design Values

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Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate

\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
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4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
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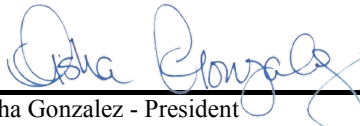
5.0 Construction Contract Administration and Oversight

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Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%
Direct Expenses	\$ 2,808.96	\$ -	\$ -	\$ -	0.00%

Total For This Billing Period \$5,118.76

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
7	\$315,000.00	\$62,364.82	21.42%	\$247,516.42



 Aisha Gonzalez - President