



Hidalgo County Purchasing Department
 2812 S. Business Highway 281
 New Administration Building
 Edinburg, Texas 78539
 (956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

TO: Arturo Guajardo, County Clerk
 Hidalgo County Clerk's Office

ATTN: Priscilla Torres via email: priscilla.torres@co.hidalgo.tx.us

FROM: Tanya De Lira, Buyer III
 Hidalgo County Purchasing Department

DATE: May 1, 2019

RE: Approval of Specifications for: Bid No.: 2019-104-00-00-TDL- **Approval of Specifications for HIDALGO COUNTY CLERK'S OFFICE-*"Purchase, Removal & Related Services For Shredded and Recyclable Materials"***

Please review the attached **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. Please make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

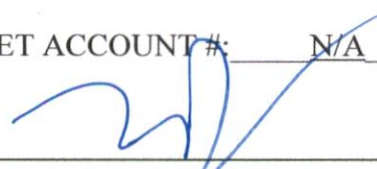
If you have any questions, please call me at (956) 318-2626 ext# 4878.

APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / _____ NO/ _____ Other

(Specify) *Point of Contacts were updated. Please see attached Exhibit A.* In addition, Bins & Pallets are specific use for the Recycle Center Operations (County Clerk's Office). – Not for Individual Departments.

BUDGET ACCOUNT #: N/A

 _____ AUTHORIZED SIGNATURE	Noe Lopez, Jr. _____ PRINT NAME	May 1, 2019 _____ DATE
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SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT e-mail: tanya.delira@co.hidalgo.tx.us no later than **FRIDAY, April 28, 2019 @ 10:00 a.m.**

Enclosures