

Requisition

Req # 00345393

PO #

Date: 06/28/17

Bill To: x
x

Ai 605609

Vendor: 211567
GE CAPITAL INFORMATION TECHNOLOGY SOI
RICOH USA, INC.
P.O. BOX 650073
DALLAS TX 75265

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact: ALEX BAZAN
956-289-7472

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		5 MONTHS REMAINING IN FISCAL YEAR: 8/1/17-12/31/17 DIR-TSO-3041 LEASE AND SERVICE TERM 36 MONTHS DO NOT DUPLICATE ORDER		
5.00	MONTH	NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MP2555SP #417920 WITH SERVICE)	79.05	395.25
5.00	MONTH	ESP XG-PCS-15D	4.61	23.05
5.00	MONTH	Network Print/Scan Connection (Seg. 2) - PS-NWSC2	7.63	38.15
5.00	MONTH	Cabinet Type F	3.13	15.65
5.00	MONTH	Internal Finisher SR3130	12.48	62.40
5.00	MONTH	Service (3,000 B/W impressions monthly @ \$0.0105)	31.50	157.50
1.00	EACH	OVERAGES BILLED QUARTERLY - B/W @ \$0.0105	100.00	100.00
		<u>Account No</u>	<u>Encumbrance</u>	
		7-1100-415-15-140-001-0-430	157.50	
		7-1100-415-15-140-001-0-610	100.00	
		7-1100-415-15-140-001-0-780	534.50	
			Freight	.00
			Total	792.00
		GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES *To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement. Includes Full and Final Upgrade and Payoff of Contract: 429301-3235135 *Bill To: Hidalgo County Tax Office - Weslaco Auto 2804 S. Bus Hwy 281 Edinburg, TX 78539		

Authorized By: _____

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2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		*Ship To: 1902 Joe Stephens Weslaco, TX 78596 Contact: Alex Bazan/ Phone: 956-318-2157		

Authorized By: _____

Zimbra

liza.lopez@co.hidalgo.tx.us

Ricoh IT approval

From : Alex Bazan <alex.bazan@hidalgocountytax.org>
Subject : Ricoh IT approval
To : liza lopez <liza.lopez@co.hidalgo.tx.us>

Thu, Jun 29, 2017 03:51 PM

📎 3 attachments

For substation and edinburg copiers

Thank you

From: Renan Ramirez [mailto:renan.ramirez@co.hidalgo.tx.us]
Sent: Thursday, June 29, 2017 11:09 AM
To: Alex Bazan
Subject: Re: New Copier for McAllen Office

Alex,

Approved!

Renán Ramirez
Chief Information Officer
County of Hidalgo, Texas
office: 956-289-7444

From: "Alex Bazan" <alex.bazan@hidalgocountytax.org>
To: "renan ramirez" <renan.ramirez@co.hidalgo.tx.us>
Sent: Thursday, June 29, 2017 11:04:09 AM
Subject: FW: New Copier for McAllen Office

Hi Renan can you please approve this copiers for our substations with Ricoh?

Thank you

ab

From: Aissa.Acevedo@ricoh-usa.com [mailto:Aissa.Acevedo@ricoh-usa.com]
Sent: Tuesday, June 27, 2017 5:53 PM
To: Alex Bazan
Cc: Julio Espinosa
Subject: RE: New Copier for McAllen Office

Hi Alex!
Wonderfull

I went ahead and reattached the proposal that has the DIR Price Verification (which you will need to submit to Purchasing) along with each of the seven PO templates for you to follow as you create your requisitions. All you have to do is copy & paste the information into your requisition! I've also noted which Budget Codes to use. Please note all information on the PO Sample is needed as all is needed on the final PO.

You will proceed with the Hidalgo County procurement procedure:

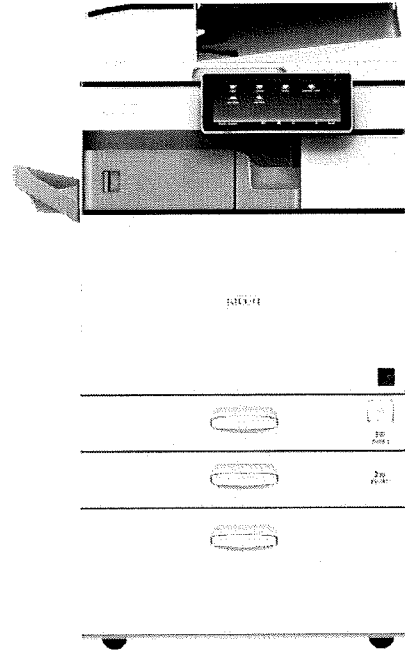
1. Once you create your requisitions, and as soon as you have all seven req #'s, you can provide those numbers to me... I can then generate the HB1295 forms that you will need to submit to purchasing (this form is completed by me and signed, notarized and then sent back to you)
2. You then send all information (proposal/pricing back up/HB1295 form) and your requisition to your Purchasing Department to validate and approve
3. Ultimately after all necessary approvals, you will then be able to obtain a Commissioner Court date for final approval

Ricoh MP2555SP

Black/White Multifunctional Device – For Weslaco Auto

Key Features

- 25-PPM monochrome
- 1,200-sheet paper capacity
Tray 1 & 2 - 550 Sheet Paper Tray
And Bypass – 100 Sheets
- 100 Sheet Automatic Rotating Document Feeder
- 10.1" Color Smart Touch Panel
- 500 Sheet Internal Finisher / Stapler / Sorter
- Scan to/Print from USB/SD Card
- Configured to Print & Scan; providing both black & white and color scanning
- DOSS (Data Overwrite Security System) standard - For ISO15408 Compliance
- Energy Star® compliant



DIR Contract - Investment Details for Either Purchase or 36 Month Lease

<u>Equipment Breakdown</u>	<u>DIR Cash Pricing</u>	<u>DIR 36 Month Pricing</u>
Ricoh MP2555SP #417920	\$2,341.76	\$79.05
ESP XG-PCS-15D	\$151.13	\$4.61
Network & Scan Connect – Seg 2 - PS-NWSC2	\$250.00	\$7.63
Cabinet Type F	\$102.77	\$3.13
Internal Finisher SR3130	\$409.05	\$12.48
Equipment Totals	\$3,254.71	\$106.90
Service (3,000 B/W impressions monthly @ \$0.0105) (Overages billed quarterly @ \$0.0105)		\$31.50
		GRAND TOTAL PER MONTH \$138.40

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

5 MONTHS REMAINING IN FISCAL YEAR: 08/01/17-12/31/17

State of Texas DIR Contract Number: DIR-TSO-3041

36 Month LEASE AND SERVICE TERM

GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES

*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

Includes Full & Final Pay off of Contract: 429301-3235135

*Bill To:

Hidalgo County Tax Office – Weslaco Auto
2804 S. Bus Hwy 281
Edinburg, TX 78539

*Ship To:

1902 Joe Stephens
Weslaco, TX 78596
Contact: Alex Bazan/ Phone: 956-318-2157



CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2017-230243

Date Filed:
06/28/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Ricoh USA, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
County of Hidalgo

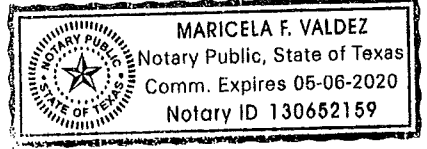
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
Req #345393
Lease and Service for Ricoh MP2555SP for Weslaco Auto

4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
			Controlling	Intermediary
	Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Andrew Colino
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Andrew Colino, this the 29th day of June, 2017, to certify which, witness my hand and seal of office.

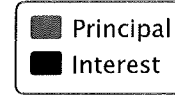
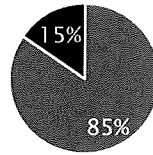
Maricela F. Valdez Maricela F. Valdez Notary
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

Lease Calculator

Fix Rate	Fix Payment
Product/Property Value	<input type="text" value="3254.71"/>
Residual Value	<input type="text" value="0"/>
Lease Term	<input type="text" value="3"/> years
	<input type="text" value="0"/> months
Monthly Payment	<input type="text" value="106.90"/>
Calculate	

Result

Interest/Return Rate	11.224%
Total of 36 Monthly Payments	\$3,848.40
Total Interest	\$593.69



Mortgage Rate: 30 year fixed, all points, Credit score 740+, 20% down

