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 www.co.hidalgo.tx.us/purchasing

MEMORANDUM

(Approval of Specifications)

To: Clarissa Ramirez, Director
 Hidalgo County WIC Program

Attn: Mague Gonzalez, Division Manager, II

From: Alexandra Vela *ABU*, Contract Specialist II
 Hidalgo County Purchasing Department

Date: May 15, 2019

Subject: Approval of Specifications: RFB: 2019-157 –Hidalgo County WIC Program-
 “Lease Office Space - City of Alton (East)”

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext. #4865.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: X YES / NO/ Other

(Specify) _____

BUDGET ACCOUNT #: 9-1292-441-00-350-001-9-441

<i>Clarissa Ramirez CR</i>	Clarissa Ramirez	WIC	5/20/19
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or VIA E-MAIL: alexandra.vela@co.hidalgo.tx.us, by no later than **Thursday, May 22, 2019 @ 4:00 P.M., to possibly place on the next CC meeting.**

Enclosures