

MEMORANDUM

(Approval of Specifications)

TO: Arnold K. Patrick
Hidalgo County CSCD

Attn: Rosario Castilleja

FROM: Alexandra Vela Contract Specialist II
Hidalgo County Purchasing Department

DATE: May 2, 2019

RE: Approval of Specifications for: Bid No.: 2019-131-00-00-ABV
HC Community Supervision and Correction- "Purchase of Instant Drug Screening
Cups"

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE**, **DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 Ext# 4865.

APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/>	

FUNDS AVAILABILITY: YES / NO / Other

(Specify) please see modifications attached

BUDGET ACCOUNT #: X-1297-423-00-320-002-X-610

Rosario Castilleja

AUTHORIZED SIGNATURE

Rosario Castilleja

PRINT NAME

5/14/19

DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, e-mail:
alexandra.vela@co.hidalgo.tx.us sooner, but by no later than **Wednesday, May 08, 2019 @ 1:00 P.M.**

Enclosures

EXHIBIT "A"
SPECIFICATIONS/REQUIREMENTS
Hidalgo County Community Supervision and Corrections Department (CSDS)
"Purchase of Instant Drug Screening Cups"
Bid No.: 2019-131-00-00-ABV

Product Specifications:

The Hidalgo County Community Supervision and Corrections Department (CSCD) is seeking bids for an instant drug screening cups which offers zero exposure to the urine collected for the person reading the test results; an integrated drug cup in which the test is incorporated or built into the cup. Furthermore, the tool must analyze the urine for detecting the presence or absence of drugs or drug metabolites in human urine. The urine drug test must be easy to use and easy to read. The product should not require special training for the end user. The instant drug screening cups must include, but not be limited to the following specifications:

1. On-Board Temperature Strip, Validity Controls, and Adulterant Checks
2. Capability of testing multiple drugs at once by using a split specimen drug test of the following substances at the indicated cutoff levels:
 - Amphetamine (AMP) 1000ng/mL
 - Benzodiazepines (BZO) 300ng/mL
 - Cocaine (COC) 300ng/mL
 - Marijuana (THC) 50ng/mL
 - Opiates (OPI) 2000ng/mL
3. U.S. Food and Drug Administration (FDA) 501(k) cleared and Clinical Laboratory Improvement Amendments of 1988 (CLIA) waived (As per Dept. can be removed from specs for next request after this project. Rosario Castilleja 5/4/2016 FAZ)(Do we remove this?) Yes, remove this.
4. Screening Cups must have an accuracy rate of 97% or greater
5. Self-Contained Cup Eliminates Collector Exposure to Specimen
6. Average Shelf life of eighteen (18) to twenty-four (24) months allow for shelf life of 12-24 month
7. No Special Training required to read or administer the Test
8. Instructional Material and Detailed Instructions included with the product
9. Includes Security Seals incurred in the price of the product
10. All items will be on an "as-needed basis only" there is no guaranteed annual volume. An estimated volume is 3,500 cups per month. CSCD reserves the right to purchase greater or lesser product quantities. estimated volume of 4000 cups per month

Adulterant checks, to include at least:
Creatinine (CR)
Nitrite (NI)
pH
Bleach (BI)
Specific Gravity (S.G.)

TERMS & CONDITIONS:

1. Term of contract is for two (2) years with County's option to extend the contract for an additional one (1) year term under the same rates, terms and conditions
2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
3. Hidalgo County will seek purchases from state awarded vendors whenever it is, its best interest to do so.
4. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.
5. Hidalgo County reserves the right to award to multiple vendors if the County determines it is in its best interest to do so.
6. Any contract awarded to a successful bidder will be in effect until;
 - a) The contract expires
 - b) Delivery acceptance of products and/or performance of services ordered, or
 - c) Terminated by County with thirty (30) days written notice prior to be cancellation.
7. **NAME BRANDS:** Specifications may reference name brands and model numbers. It is not the intent of Hidalgo County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Bidders may offer items of equal stature and the burden of proof of such stature rests with bidders. Hidalgo County shall act as sole judge in determining equality and acceptability of products offered.
8. Hidalgo County reserves the right to add or delete items during the term of the contract under the same terms and conditions.
9. Insurance requirements for this project to be maintained throughout the contract term (Refer to Exhibit "C" for limits)
10. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

11. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities or to accept the bid considered the best and most advantage to the County.
12. Bidder(s) agree that to the extent an item(s) is unavailable from Bidder(s) own inventory, Bidder(s) will be responsible for locating an alternative supplier and for providing the product or service to Hidalgo County.
13. Hidalgo County reserves the right to evaluate items listed in this RFB based upon criteria that is common among the items.
14. Bid prices quoted shall remain firm for the period of the contract and shall include the cost of shipping and delivery of all items to the designated FOB point.

ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all inquiries and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, Tx 78539

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA EMAIL alexandra.vela@co.hidalgo.tx.us NO LATER THAN, Date, month 00, 2019 BY 5:00 P.M. RESPONSES TO SAID INQUIRIES WILL BE SENT TO ALL APPLICANTS VIA EMAIL BY NO LATER THAN Date, Month 00, 2019 BY 5:00 P.M.