



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### DISCRETIONARY STEPS District Attorney

Date: 06/05/2019 Discretionary Step:  Step 2  Step 3  Step 4  Step 5

Employee No. \_\_\_\_\_ Department Name: Criminal District Attorney

Position Title: Assistant District Attorney III Slot No.: 0047/ 0113/ 0004

Dept./Prg. #: 080-002/ 080-007/ 080-016 Effective Date: 06/06/2019  
(Next full pay period)

**POSITION REQUIREMENTS:**

Education:  *Juris Doctorate (JD)*  Other: \_\_\_\_\_

Experience:  0 years  1 year  3 years  5 years  7 or more years

Certificates/Licenses: \_\_\_\_\_

**JUSTIFICATION FOR STEP INCREASE:**

Education:  *Juris Doctorate (JD)*  Other: \_\_\_\_\_

Experience:  0 years  1 year  2 years  3 years  4 years  5 or more years

Certificates/Licenses: \_\_\_\_\_

REQUIREMENTS:	
<b>Step 2</b> – Exceed minimum by 2 years	<b>Step 4</b> – Exceed minimum by 4 years
<b>Step 3</b> – Exceed minimum by 3 years	<b>Step 5</b> – Exceed minimum by 5 or more years

**JUSTIFICATION:**

Experienced Assistant District Attorney at Starr County.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please make sure supporting documentation is attached (i.e. certificates, degrees, resume, etc.) Forms that are submitted without supporting documentation will not be considered.*

\_\_\_\_\_  
Elected Official Signature *Renee A. ... H.R.*

6/05/19  
Date