
FW: FW: FW: Southern Careers Institute- Business Accounting Externship (86 hours)

From : linda fong <linda.fong@auditor.co.hidalgo.tx.us> Mon, Jun 17, 2019 02:14 PM
Subject : FW: FW: FW: Southern Careers Institute- Business Accounting Externship (86 hours)
To : Monica Salinas <monica.salinas@co.hidalgo.tx.us>
Cc : Sandra Jara <sandra.jara@co.hidalgo.tx.us>, katia garcia1 <katia.garcia1@co.hidalgo.tx.us>

Monica, please attach this email to regular AI-70889.

Thank you.

Linda Fong

First Assistant Auditor
Hidalgo County Auditor's Office
2808 South Business Highway 281, Edinburg, Texas 78539
Phone: (956) 318-2511 ext. 4668
Fax: (956) 318-2577
Email: linda.fong@auditor.co.hidalgo.tx.us

From: Victor Garza <victor.garza@da.co.hidalgo.tx.us>
Sent: Monday, June 17, 2019 10:38 AM
To: Katia Garcia <katia.garcia1@co.hidalgo.tx.us>
Cc: Fong, Linda <linda.fong@auditor.co.hidalgo.tx.us>; silguero, raul <raul.silguero@co.hidalgo.tx.us>; Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>
Subject: Re: FW: FW: Southern Careers Institute- Business Accounting Externship (86 hours)

Ms. Garcia,

Our office reviewed the General Affiliation agreement with SCI and the County (Auditor) as to an unpaid internship. At this time we approve as the form of the agreement.

Please let me now if you have any additional questions or concerns.

Respectfully,

Victor M. Garza

Assistant District Attorney
Civil Division
Office of the Criminal District Attorney
Hidalgo County, Texas
100 East Cano Street

Edinburg, Texas 78539

(956) 292-7609 EXT. 8185
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On Fri, Jun 14, 2019 at 2:16 PM Katia Garcia <katia.garcia1@co.hidalgo.tx.us> wrote:

Good Afternoon Mr. Garza,

Requesting legal review and approval on the attached SCI General Affiliation Agreement.

This is for an agenda item that has been placed for Commissioners' Court approval on the next meeting of 06/18/2019 for an internship at the Auditor's Office.

Thank You,

----- Forwarded message -----

From: <linda.fong@auditor.co.hidalgo.tx.us>

Date: Fri, Jun 14, 2019 at 12:22 PM

Subject: FW: FW: Southern Careers Institute- Business Accounting Externship (86 hours)

To: <katia.garcia1@co.hidalgo.tx.us>

Thank you Katia! Attached please find the completed/signed Intership Application and Waiver. Also, please forward the SCI General Affiliation Agreement to Josie or Victor for legal review.

Thanks again.

Linda Fong

First Assistant Auditor
Hidalgo County Auditor's Office
2808 South Business Highway 281, Edinburg, Texas 78539
Phone: (956) 318-2511 ext. 4668
Fax: (956) 318-2577
Email: linda.fong@auditor.co.hidalgo.tx.us

From: Katia Garcia <katia.garcia1@co.hidalgo.tx.us>

Sent: Friday, June 14, 2019 12:12 PM

To: Fong, Linda <linda.fong@auditor.co.hidalgo.tx.us>

Subject: Re: FW: Southern Careers Institute- Business Accounting Externship (86 hours)

Good Morning Ms. Linda,

I have created agenda item AI-70889 for the approval of the internship as per your request.

Thank You,

On Fri, Jun 14, 2019 at 10:48 AM <linda.fong@auditor.co.hidalgo.tx.us> wrote:

Good morning Katia,

I received a call from Ray Ramos from Southern Careers Institute (SCI) asking if we would be willing to place an SCI student (John Ohara) in an externship with the County Auditor's Office. The student needs to complete an 86 hours externship. Is it possible to place an item on next Tuesday's agenda for approval to appoint John Ohara as an unpaid intern at the Hidalgo County Auditor's Office for the period of June 18, 2019 to July 12, 2019? The agenda item will also need to request approval of the attached SCI General Affiliation Agreement. I already sent Ray Ramos the County's Internship Application and Waiver and he said he should have them back to me by the end of the day today but no later than Monday morning.

Thank you.

Linda Fong

First Assistant Auditor

Hidalgo County Auditor's Office

2808 South Business Highway 281, Edinburg, Texas 78539

Phone: (956) 318-2511 ext. 4668

Fax: (956) 318-2577

Email: linda.fong@auditor.co.hidalgo.tx.us

From: Reynaldo Ramos <reynaldo.ramos@scitexas.edu>

Sent: Thursday, June 13, 2019 4:47 PM

To: linda.fong@auditor.co.hidalgo.tx.us

Subject: Southern Careers Institute- Business Accounting Externship (86 hours)

Hello Linda,

Per your request I've attached our Affiliation Agreement and our Certificate of Liability Insurance. If you have any questions, please let me know.

Thank you,

Ray Ramos | Career Services Coordinator

O: 956-632-2706 | F: 956-632-2749

reynaldo.ramos@scitexas.edu

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Katia Garcia

Division Manager I, Human Resources

County of Hidalgo Department of Human Resources

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Katia Garcia

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