

June 3, 2019

Valde Guerra, Executive Officer  
**Attn: Glinda Pacheco, Planning Analyst III**  
 County of Hidalgo Texas Executive Office  
 2818 S. Bus. Hwy. 281  
 Edinburg, Texas 78539

**RE: On-Call Services for “Road and Bridge, C.I.P. and Other Projects in General”  
 (C-17-243-09-05)**

**Work Authorization No. 7 ~ Preliminary Design and Construction Phase Services –  
 County Services Facilities**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #7 during the month of May 2019 on the subject referenced project.

The following is attached:

- Invoice No. 40066

The following is a narrative of the progress for this period.

**Building 1 – Justice Center**

| <b>TASK</b>   | <b>% Complete</b> |
|---|-------------------|
| <b>1.1 – Review of Existing Materials</b>   |                   |
| <b>UPDATED:</b><br>This task is complete. Please reference invoice dated September 1, 2018. | <b>100%</b>       |
| <b>1.2 – Prepare PMP</b>  |                   |
| <b>UPDATED:</b><br>This task is complete. Please reference invoice dated November 1, 2018   | <b>100%</b>       |
| <b>2.0 – Preliminary Cost Estimate</b>  |                   |
| <b>UPDATED:</b><br>This task is complete. Please reference invoice dated October 1, 2018.   | <b>100%</b>       |

|  |            |
|--|------------|
| <b>3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)</b>   |            |
| <p><b>UPDATED:</b><br/>B2Z Engineering continues to coordinate plans with executive office staff and end-users. This plan has gone through several iterations but has now been finalized and is ready to progress to the next phase of project development.</p> <p>A minor change suggested by J.P. Charlie Espinoza has been approved by Hidalgo County and incorporated into the design. Because of this change, sign will be required by both J.P.'s and Constable Gaitan. B2Z plans to obtain these signatures early next month.</p>   | <b>90%</b> |
| <b>3.2 - Consultation &amp; Coordination with the County Consultants (Geotech, Survey, CMT, FF&amp;E, etc.)</b>  |            |
| <p><b>UPDATED:</b><br/>B2Z continues coordination for the geotechnical portion of the project. B2Z confirmed with the Geotechnical Engineer that their proposal was still valid, given the minor changes to the floor plan. B2Z is still waiting for HCCC approval to schedule the required site borings and completion of the task.</p>   | <b>40%</b> |
| <b>3.3 - Utility Coordination</b>  |            |
| <p><b>NO UPDATE:</b><br/><i>This task has not begun.</i></p>   | <b>0%</b>  |
| <b>3.4 - Coordinate Design Review at 30%, 60% &amp; 90%</b>  |            |
| <p><b>UPDATED:</b><br/>B2Z continues to coordinate and meet with ROFA architects and Hidalgo County Executive Office staff for the development of schematic level design documents. The design has developed significantly and has undergone seven iterations since preliminary design commenced. B2Z conducted a presentation to the HCCC at a workshop held on May 14, 2019.</p> <p>At this workshop, the latest set of preliminary design documents were presented to the Commissioners and Judge. Minor changes will be incorporated after the team was given clear direction on the project. The team was given instructions by the governing committee, HCCC, on how to proceed.</p> | <b>20%</b> |
| <b>3.5 - Monthly Design Meetings</b>   |            |
| <p><b>UPDATED:</b><br/>B2Z continues to coordinate and meet with ROFA architects and Hidalgo County Executive Office staff for the development of schematic level design documents. The design has developed significantly and has undergone seven iterations since preliminary design commenced. B2Z has clear direction on how to proceed after the workshop was held with HCCC (governing committee).</p>   | <b>70%</b> |

|   |             |
|---|-------------|
| <b>4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs</b>              |             |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated November 1, 2018.       | <b>100%</b> |
| <b>4.2 - Contractor Outreach/Contractor Pre-Qualification</b>   |             |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated November 1, 2018.       | <b>100%</b> |
| <b>4.3 - Conduct Pre-RFQ/P Meeting</b>  |             |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated January 3, 2019.        | <b>100%</b> |
| <b>4.4 - Coordinate and prepare responses to Contractor Questions</b>                                   |             |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated January 3, 2019.        | <b>100%</b> |
| <b>4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor</b>      |             |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated March 1, 2019.          | <b>100%</b> |
| <b>4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).</b> |             |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated May 1, 2019             | <b>100%</b> |
| <b>5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)</b>                                 |             |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>   | <b>0%</b>   |
| <b>5.2 - Bi-Weekly Construction Meetings</b>  |             |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>   | <b>0%</b>   |
| <b>5.3 - Permit Coordination</b>  |             |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>   | <b>0%</b>   |

|  |           |
|--|-----------|
| <b>5.4 - Daily Project Site Visits with field reports and photographs.</b>   |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)</b> |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.6 - Change Order Review, Negotiation, and Preparation.</b>  |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.7 - Review and verify Contractor Applications for Payment</b>   |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.</b>  |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |

### **Building 2 – County Services Facility**

| <b>TASK</b>  | <b>% Complete</b> |
|--|-------------------|
| <b>1.1 – Review of Existing Materials</b>  |                   |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated September 1, 2018. | <b>100%</b>       |
| <b>1.2 – Prepare PMP</b>   |                   |
| <b><u>UPDATED:</u></b><br>This task is complete. Please reference invoice dated November 1, 2018.  | <b>100%</b>       |
| <b>2.0 – Preliminary Cost Estimate</b>   |                   |

|  |                    |
|--|--------------------|
| <p><b>UPDATED:</b><br/>This task is complete. Please reference invoice dated October 1, 2018.</p>  | <p><b>100%</b></p> |
| <p><b>3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)</b></p>  |                    |
| <p><b>UPDATED:</b><br/>B2Z Engineering continues to coordinate plans with executive office staff and end-users. This plan has gone through several iterations but has now been finalized and is ready to progress to the next phase of project development.</p> <p>Changes discussed to the County Services Facility (CSF) were adding an additional 2,000 square feet or possibly a shell 2<sup>nd</sup> story. After the HCCC workshop, it was decided that the 2<sup>nd</sup> floor shell would not be built, and only the addition of 2,000 square feet would be incorporated.</p> <p>B2Z will continue to work with ROFA, HC Executive Office, and the steering committee to finalize the floor plan with the additional 2,000 square feet. Once finalized, sign off by all end-users will be obtained prior to proceeding to design development and construction document phase.</p> | <p><b>90%</b></p>  |
| <p><b>3.2 - Consultation &amp; Coordination with the County Consultants (Geotech, Survey, CMT, FF&amp;E, etc.)</b></p>   |                    |
| <p><b>NO UPDATE:</b><br/>B2Z continues coordination for the geotechnical portion of the project. B2Z confirmed with the Geotechnical Engineer that their proposal was still valid, given the 2,000 square foot additional to the building. B2Z is still waiting for HCCC approval to schedule the required site borings and completion of the task.</p>  | <p><b>40%</b></p>  |
| <p><b>3.3 - Utility Coordination</b></p>   |                    |
| <p><b>NO UPDATE:</b><br/><i>This task has not begun.</i></p>   | <p><b>0%</b></p>   |
| <p><b>3.4 - Coordinate Design Review at 30%, 60% &amp; 90%</b></p>   |                    |
| <p><b>UPDATED:</b><br/>B2Z continues to coordinate and meet with ROFA architects and Hidalgo County Executive Office staff for the development of schematic level design documents. The design has developed significantly and has undergone seven iterations since preliminary design commenced. B2Z conducted a presentation to the HCCC at a workshop held on May 14, 2019.</p> <p>At this workshop, the latest set of preliminary design documents were presented to the Commissioners and Judge. Options were presented to governing committee which included adding 2,000 square feet, a 2<sup>nd</sup> story shell, and a smaller cubicle layout (6x6 v 8x8). All options were presented to show the ability for future growth. The team was given instructions by the governing committee, HCCC, to proceed with the addition of 2,000 square feet to the facility.</p>            | <p><b>20%</b></p>  |

|  |             |
|--|-------------|
| <b>3.5 - Monthly Design Meetings</b>   |             |
| <p><b>UPDATED:</b><br/>B2Z continues to coordinate and meet with ROFA architects and Hidalgo County Executive Office staff for the development of schematic level design documents. The design has developed significantly and has undergone seven iterations since preliminary design commenced. B2Z has clear direction on how to proceed after the workshop was held with HCCC (governing committee).</p> | <b>70%</b>  |
| <b>4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs</b>   |             |
| <p><b>UPDATED:</b><br/>This task is complete. Please reference invoice dated November 1, 2018.</p>   | <b>100%</b> |
| <b>4.2 - Contractor Outreach/Contractor Pre-Qualification</b>  |             |
| <p><b>UPDATED:</b><br/>This task is complete. Please reference invoice dated November 1, 2018.</p>   | <b>100%</b> |
| <b>4.3 - Conduct Pre-RFQ/P Meeting</b>   |             |
| <p><b>UPDATED:</b><br/>This task is complete. Please reference invoice dated January 3, 2019.</p>  | <b>100%</b> |
| <b>4.4 - Coordinate and prepare responses to Contractor Questions</b>  |             |
| <p><b>UPDATED:</b><br/>This task is complete. Please reference invoice dated January 3, 2019.</p>  | <b>100%</b> |
| <b>4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor</b>   |             |
| <p><b>UPDATED:</b><br/>This task is complete. Please reference invoice dates March 1, 2019.</p>  | <b>100%</b> |
| <b>4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).</b>  |             |
| <p><b>UPDATED:</b><br/>This task is complete. Please reference invoice dated May 1, 2019</p>   | <b>100%</b> |
| <b>5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)</b>  |             |

|  |           |
|--|-----------|
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.2 - Bi-Weekly Construction Meetings</b>   |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.3 - Permit Coordination</b>   |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.4 - Daily Project Site Visits with field reports and photographs.</b>   |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)</b> |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.6 - Change Order Review, Negotiation, and Preparation.</b>  |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.7 - Review and verify Contractor Applications for Payment</b>   |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |
| <b>5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.</b>  |           |
| <b><u>NO UPDATE:</u></b><br><i>This task has not begun.</i>  | <b>0%</b> |

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

---

Carlos Del Angel  
Senior Construction Manager  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

## Invoice

| Date     | Invoice # |
|----------|-----------|
| 6/3/2019 | 40066     |

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #4  
 1051 Doolittle Rd  
 Edinburg, TX 78542

Project Info:

Hidalgo County Precinct #4  
 Contract # C-17-243-09-05  
 Work Authorization #7  
 County Services Facilities  
 County Wide Departments  
 Judicial & Law Enforcement Bldg

B2Z JOB: 4111  
 PO # 783749

**Billing Period**                      **May 2019**

| Description   | Contract           | Previous Applications | Current Completed | Total Completed    | % Complete     |
|---|--------------------|-----------------------|-------------------|--------------------|----------------|
| <b>Preliminary Design and Construction Phase Services - Building 1 - Justice Center</b> |                    |                       |                   |                    |                |
| <b>1.0 Preliminary Design Values</b>  |                    |                       |                   |                    |                |
| Task 1.1 - Review of Existing Materials   | \$ 1,665.68        | \$ 1,665.68           | \$ -              | \$ 1,665.68        | 100.00%        |
| Task 1.2 - Prepare Project Management Plan  | \$ 4,792.06        | \$ 4,792.06           | \$ -              | \$ 4,792.06        | 100.00%        |
| <b>2.0 Preliminary Cost Estimate</b>  | <b>\$ 1,793.82</b> | <b>\$ 1,793.82</b>    | <b>\$ -</b>       | <b>\$ 1,793.82</b> | <b>100.00%</b> |
| <b>3.0 Meetings, Coordination &amp; Support for Project Development</b>                 |                    |                       |                   |                    |                |
| Task 3.1 - Coordinate Plans   | \$ 3,741.38        | \$ 2,993.10           | \$ 374.14         | \$ 3,367.24        | 90.00%         |
| Task 3.2 - Consultation & Coordination  | \$ 5,765.83        | \$ 1,729.75           | \$ 576.58         | \$ 2,306.33        | 40.00%         |
| Task 3.3 - Utility Coordination   | \$ 2,075.70        | \$ -                  | \$ -              | \$ -               | 0.00%          |
| Task 3.4 - Coord Design Review (30%,60%,90%)  | \$ 2,946.98        | \$ -                  | \$ 589.40         | \$ 589.40          | 20.00%         |
| Task 3.5 - Monthly Design Meetings  | \$ 3,946.40        | \$ 2,367.84           | \$ 394.64         | \$ 2,762.48        | 70.00%         |

**4.0 Construction Bidding**

|   |             |             |      |             |         |
|---|-------------|-------------|------|-------------|---------|
| Task 4.1 - Assist w/CMAR Package                  | \$ 5,125.28 | \$ 5,125.28 | \$ - | \$ 5,125.28 | 100.00% |
| Task 4.2 - Contractor Outreach/Pre-Qual           | \$ 2,536.96 | \$ 2,536.96 | \$ - | \$ 2,536.96 | 100.00% |
| Task 4.3 - Conduct Pre-RFQ/P Meeting              | \$ 960.98   | \$ 960.98   | \$ - | \$ 960.98   | 100.00% |
| Task 4.4 - Coord & Prepare responses to Quest     | \$ 896.91   | \$ 896.91   | \$ - | \$ 896.91   | 100.00% |
| Task 4.5 - Assist in Selection of CMAR Contractor | \$ 4,023.28 | \$ 4,023.28 | \$ - | \$ 4,023.28 | 100.00% |
| Task 4.6 - Assist/Prepare/Coordinate Contract     | \$ 4,856.13 | \$ 4,856.13 | \$ - | \$ 4,856.13 | 100.00% |

**5.0 Construction Contract Administration and Oversight**

|   |              |      |      |      |       |
|---|--------------|------|------|------|-------|
| Task 5.1 - Coord & Conduct Pre-Const Conf.                            | \$ 960.98    | \$ - | \$ - | \$ - | 0.00% |
| Task 5.2 - Bi-Weekly Construction Meetings                            | \$ 9,866.00  | \$ - | \$ - | \$ - | 0.00% |
| Task 5.3 - Permit Coordination  | \$ 640.65    | \$ - | \$ - | \$ - | 0.00% |
| Task 5.4 - Daily Project Site Visits                                  | \$ 59,067.70 | \$ - | \$ - | \$ - | 0.00% |
| Task 5.5 - Project Documentation Review/Control                       | \$ 26,266.60 | \$ - | \$ - | \$ - | 0.00% |
| Task 5.6 - Change Order Review, Negotiation, Preparation              | \$ 7,111.20  | \$ - | \$ - | \$ - | 0.00% |
| Task 5.7 - Review & Verify Contractor Applications for Payment        | \$ 4,074.52  | \$ - | \$ - | \$ - | 0.00% |
| Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up | \$ 1,576.00  | \$ - | \$ - | \$ - | 0.00% |
| <b>Direct Expenses</b>  | \$ 2,808.96  | \$ - | \$ - | \$ - | 0.00% |

| Description | Contract | Previous Applications | Current Completed | Total Completed | % Complete |
|-------------|----------|-----------------------|-------------------|-----------------|------------|
|-------------|----------|-----------------------|-------------------|-----------------|------------|

**Preliminary Design and Construction Phase Services - Building 2 - County Services Facility**

**1.0 Preliminary Design Values**

|  |             |             |      |             |         |
|--|-------------|-------------|------|-------------|---------|
| Task 1.1 - Review of Existing Materials    | \$ 1,665.68 | \$ 1,665.68 | \$ - | \$ 1,665.68 | 100.00% |
| Task 1.2 - Prepare Project Management Plan | \$ 4,792.06 | \$ 4,792.06 | \$ - | \$ 4,792.06 | 100.00% |

**2.0 Preliminary Cost Estimate**

|  |             |             |      |             |         |
|--|-------------|-------------|------|-------------|---------|
|  | \$ 1,793.82 | \$ 1,793.82 | \$ - | \$ 1,793.82 | 100.00% |
|--|-------------|-------------|------|-------------|---------|

**3.0 Meetings, Coordination & Support for Project Development**

|  |             |             |           |             |        |
|--|-------------|-------------|-----------|-------------|--------|
| Task 3.1 - Coordinate Plans                  | \$ 3,741.38 | \$ 2,993.10 | \$ 374.14 | \$ 3,367.24 | 90.00% |
| Task 3.2 - Consultation & Coordination       | \$ 5,765.83 | \$ 1,729.75 | \$ 576.58 | \$ 2,306.33 | 40.00% |
| Task 3.3 - Utility Coordination              | \$ 2,075.70 | \$ -        | \$ -      | \$ -        | 0.00%  |
| Task 3.4 - Coord Design Review (30%,60%,90%) | \$ 2,946.98 | \$ -        | \$ 589.40 | \$ 589.40   | 20.00% |
| Task 3.5 - Monthly Design Meetings           | \$ 3,946.40 | \$ 2,367.84 | \$ 394.64 | \$ 2,762.48 | 70.00% |

**4.0 Construction Bidding**

|   |             |             |      |             |         |
|---|-------------|-------------|------|-------------|---------|
| Task 4.1 - Assist w/CMAR Package                  | \$ 5,125.28 | \$ 5,125.28 | \$ - | \$ 5,125.28 | 100.00% |
| Task 4.2 - Contractor Outreach/Pre-Qual           | \$ 2,536.96 | \$ 2,536.96 | \$ - | \$ 2,536.96 | 100.00% |
| Task 4.3 - Conduct Pre-RFQ/P Meeting              | \$ 960.98   | \$ 960.98   | \$ - | \$ 960.98   | 100.00% |
| Task 4.4 - Coord & Prepare responses to Quest     | \$ 896.91   | \$ 896.91   | \$ - | \$ 896.91   | 100.00% |
| Task 4.5 - Assist in Selection of CMAR Contractor | \$ 4,023.28 | \$ 4,023.28 | \$ - | \$ 4,023.28 | 100.00% |
| Task 4.6 - Assist/Prepare/Coordinate Contract     | \$ 4,856.13 | \$ 4,856.13 | \$ - | \$ 4,856.13 | 100.00% |

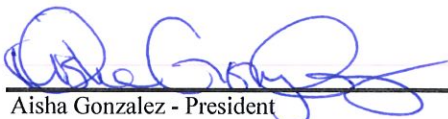
**5.0 Construction Contract Administration and Oversight**

|   |              |      |      |      |       |
|---|--------------|------|------|------|-------|
| Task 5.1 - Coord & Conduct Pre-Const Conf.                            | \$ 960.98    | \$ - | \$ - | \$ - | 0.00% |
| Task 5.2 - Bi-Weekly Construction Meetings                            | \$ 9,866.00  | \$ - | \$ - | \$ - | 0.00% |
| Task 5.3 - Permit Coordination  | \$ 640.65    | \$ - | \$ - | \$ - | 0.00% |
| Task 5.4 - Daily Project Site Visits                                  | \$ 59,067.70 | \$ - | \$ - | \$ - | 0.00% |
| Task 5.5 - Project Documentation Review/Control                       | \$ 26,266.60 | \$ - | \$ - | \$ - | 0.00% |
| Task 5.6 - Change Order Review, Negotiation, Preparation              | \$ 7,111.20  | \$ - | \$ - | \$ - | 0.00% |
| Task 5.7 - Review & Verify Contractor Applications for Payment        | \$ 4,074.52  | \$ - | \$ - | \$ - | 0.00% |
| Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up | \$ 1,576.00  | \$ - | \$ - | \$ - | 0.00% |
| <b>Direct Expenses</b>  | \$ 2,808.96  | \$ - | \$ - | \$ - | 0.00% |

**Total For This Billing Period      \$3,869.52**

**Work Authorization ~ Summary**

|               |                  |                        |                         |                          |
|---------------|------------------|------------------------|-------------------------|--------------------------|
| <u>WA No.</u> | <u>WA Amount</u> | <u>Previously Inv.</u> | <u>Percent Complete</u> | <u>Remaining Balance</u> |
| 7             | \$315,000.00     | \$67,483.58            | 22.65%                  | \$243,646.90             |

  
 \_\_\_\_\_  
 Aisha Gonzalez - President



Letter of Transmittal

To: Valde Guerra, Executive Officer
Attn: Glinda Pacheco, Planning Analyst III
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

DATE:
June 3, 2019

RE: On-Call Services for "Road and Bridge, C.I.P. and Other Projects in General"
(C-17-243-09-05)
Work Authorization No. 7 ~ County Services Facilities

TRANSMITTED:

- For Your Use, Please comment, Approved as Noted, As Requested, Reply ASAP, As Noted Below

VIA:

- US Mail, Courier, Hand Carry, E-Mail, Lonestar Overnight, Pick up

Table with 2 columns: COPIES, DESCRIPTION. Row 1: 1, Progress Report & Invoice #40066 (Job #4111) for County Services Facilities - Work Authorization #7

REMARKS:

Should you have any questions or comments, please feel free to contact me, Aisha Gonzalez at (956) 585-3773.

Thank you,

Handwritten signature of Aisha Gonzalez

Received By: Glinda Pacheco
Date: 6/3/19 Time: 4:08 pm