PURCHASING AM11:00
RCVD 06 JUN 2019

HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM

	DEPARTMENT NAME	LOCATION
TRANSFER TO:	SURPLUS FOR SCRAP METAL	9999
TRANSFER FROM:	CONSTABLE PRECINCT 3	293

TF# 2019-335

CONTACT INFORMATION:

NAME (PRINT RAQUEL V. RAMOS | PHONE: 956-581-6800 | FAX NO.: 956-519-4245 | E-MAIL: raquel.ramos@co.hidalgo.tx.us

SAFETY DIVISION (FOR SURPLUS OF VEHICLES):
INITIAL BY STAFF: DATE:

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY
(NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./ VIN	CURRENT CONDITION	PALLET INFO.	ALIO LOC #	FUND NO.	COST	P/U	LOC
1	JOTTO CONSOLE		1	B						
2	JOTTO CONSOLE		2	B						
3	JOTTO CONSOLE		3	B						
4										
5	JOTTO CONSOLE		5	B						
6	JOTTO CONSOLE		6	B						
7	JOTTO CONSOLE		7	B						
8	JOTTO CONSOLE		8	B						
9	JOTTO CONSOLE		9	B						
10										

FIXED ASSET DIVISION USE ONLY

	FROM	TO
DEPT.		
AMOUNT	$	$

JUSTIFICATION FOR TRANSFER:

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

	PRINT NAME	SIGNATURE	DATE
The transfer is hereby approved by the Purchasing Agent	*MARTHA L. SALAZAR*		
Contact Person transferring item(s) out	RAQUEL V. RAMOS	RMR	6/6/19
Person receiving Item(s)			
Reviewed & Processed by FA Division			

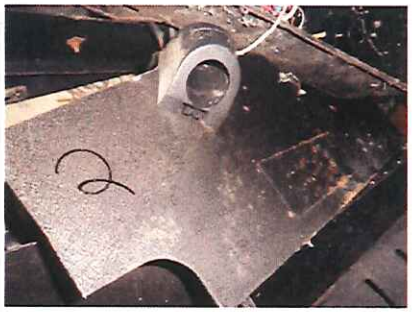
TO BE INITIALLED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.

DATE INITIAL

EFFECTIVE DATE 03/01/13

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION
HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539

M



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HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM

	DEPARTMENT NAME	LOCATION
TRANSFER TO:	SURPLUS FOR SCRAP METAL	9999
TRANSFER FROM:	CONSTABLE PRECINCT 3	293

TF# 2019-334

CONTACT INFORMATION:

NAME (PRINT RAQUEL V. RAMOS | PHONE: 956-581-6800 | FAX NO.: 956-519-4245 | E-MAIL: raquel.ramos@co.hidalgo.tx.us

SAFETY DIVISION (FOR SURPLUS OF VEHICLES):
INITIAL BY STAFF: DATE:

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY
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	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./ VIN	CURRENT CONDITION	PALLET INFO.	ALIO LOC #	FUND NO.	COST	P/U	LOC
1	RHINO BRUSHGUARD		1	B						
2	RHINO BRUSHGUARD		2	B						
3	RHINO BRUSHGUARD		3	B						
4	RHINO BRUSHGUARD		4	B						
5	RHINO BRUSHGUARD		5	B						
6	RHINO BRUSHGUARD		6	B						
7										
8										
9										
10										

FIXED ASSET DIVISION USE ONLY

	FROM	TO
DEPT.		
AMOUNT	$	$

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Person receiving Item(s)			
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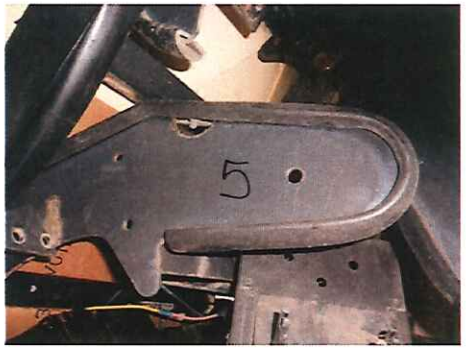
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