



Hidalgo County Purchasing Department  
 2812 S. Business Highway 281  
 New Administration Building  
 Edinburg, Texas 78539  
 (956) 318-2626/ Fax: (956) 318-2629

## MEMORANDUM

(Approval of Specifications)

**TO:** Clarissa Ramirez, Director  
 Hidalgo County WIC Program

**ATTN:** Margarita Gonzalez, Admin. Assist. II      via email: [mague.gonzalez@wic.co.hidalgo.tx.us](mailto:mague.gonzalez@wic.co.hidalgo.tx.us)

**FROM:** Tanya De Lira, Contract Specialist II  
 Hidalgo County Purchasing Department

**DATE:** June 13, 2019

**RE:** Approval or Disapproval of Specifications for: – Hidalgo WIC Program-“LEASE OFFICE  
 SPACE- McALLEN CLINIC”  
 Bid No. 2019-175-00-00-TDL

Please review the CURRENT SPECIFICATIONS and verify if all requirements are met by selecting APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVE WITH MODIFICATIONS <input checked="" type="checkbox"/> On Specifications #2 change to maximum of 3700 square feet.	

Funds Availability:   x   YES /            NO/           

Other (Specify) \_\_\_\_\_

Budget Account No.:   9-1292-441-00-350-001-9-441  

<i>Clarissa Ramirez</i>	Clarissa Ramirez	WIC	6/13/19
SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [tanya.delira@co.hidalgo.tx.us](mailto:tanya.delira@co.hidalgo.tx.us) by no later than **Friday June 21<sup>st</sup>, 2019 @ 4:00 P.M.****

Enclosures