DATE: June 12, 2019

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 9-1100-415-14-115-001-0-XXX

2019
Transfer

AI - 70804

Contact Person: Brenda Guzman **Ph#:** 956-292-7025 ext 5405

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	GENERAL SUPPLIES	535	POSTAGE	150.00
610	GENERAL SUPPLIES	855	LATE FEES,PNLT & FIN CHRG	2.49
			TOTAL	152.49

REASON:
Moving funds from General Supplies to Postage to cover pending expenses for Fed Ex. Also, moving funds from General Supplies to Late Fees to cover the deficit on the account.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK