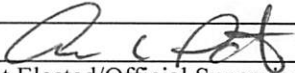


# FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card     
  Add Driver Pin     
  Delete/ Cancel Card     
  Delete/Cancel Driver

<b>Department:</b>	ADULT PROBATION		
<b>Billing Address:</b>	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
<b>Fuel Card Manager:</b>	JANIE MEDRANO		
	<small>This person can not have use of the fuel card</small>		
<b>Phone Number:</b>	956-587-6141		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	9-1297-423-00-320-002-9-626; 9-1297-423-00-320-020-9-626; 9-1100-423-00-320-034-0-626		
<b>Requested By:</b>	Arnold Patrick- Director		
	<small>Sign &amp; Print Elected/Official Supervisor/Director</small>		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

*For Purchasing Department Use Only*

Approved by Commissioners Court On: \_\_\_\_\_

Reviewed by Fuel Card Administrator: \_\_\_\_\_

Cards Received by Dept on: \_\_\_\_\_ Date Returned/Cancelled: \_\_\_\_\_

Fuel Cards Received by Department: \_\_\_\_\_

Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description <i>(Vehicle or Non-vehicle Equip.)</i>	VIN Number (N/A = Non-vehicle)	<i>Purchasing Dept. Use Only</i> Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <i>(6 digits)</i>	<i>DBM Use Only</i> License Verification	<i>Purchasing Dept. Use Only</i> Training Date & Signed Fuel Policy
Flores, Brandon	05/16/1994	227579		

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<b>Department:</b>	ADULT PROBATION		
<b>Billing Address:</b>	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
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<b>Hidalgo Co Acct Number:</b>	9-1297-423-00-320-002-9-626; 9-1297-423-00-320-020-9-626; 9-1100-423-00-320-034-0-626		
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<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Gaitan Garza, Cynthia	03/03/1973	207411		

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<b>Billing Address:</b>	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
<b>Fuel Card Manager:</b>	JANIE MEDRANO		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	956-587-6141		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	9-1297-423-00-320-002-9-626; 9-1297-423-00-320-020-9-626; 9-1100-423-00-320-034-0-626		
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Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Gomez, Nadya M.	04/08/1988	211940		

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<b>Department:</b>	ADULT PROBATION		
<b>Billing Address:</b>	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
<b>Fuel Card Manager:</b>	JANIE MEDRANO		
	<small>This person can not have use of the fuel card</small>		
<b>Phone Number:</b>	956-587-6141		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	9-1297-423-00-320-002-9-626; 9-1297-423-00-320-020-9-626; 9-1100-423-00-320-034-0-626		
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Fuel Cards Received by Department:	_____
<small>Sign &amp; Print Authorized Elected Official/Supervisor/Director</small>	

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	<i>Purchasing Dept. Use Only</i> Card Number

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User Name	DOB	User ID <small>(6 digits)</small>	<i>DBM Use Only</i> License Verification	<i>Purchasing Dept. Use Only</i> Training Date & Signed Fuel Policy
Cortez, Lionel	04/03/1990	233994		

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<b>Billing Address:</b>	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
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	This person can not have use of the fuel card		
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<b>Hidalgo Co Acct Number:</b>	9-1297-423-00-320-002-9-626; 9-1297-423-00-320-020-9-626; 9-1100-423-00-320-034-0-626		
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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Ochoa, Marlissa Lyann	10/23/1992	210064		