



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### DISCRETIONARY STEP COUNTY-WIDE DEPARTMENTS

Date: 07/12/2019

**Request for Discretionary Step 2**

Employee <sup>No.</sup> Name: 103527

Department Name: Elections Department

Position Title: System Support Specialist III

Slot No.: 0205

Dept./Prg.#: 130 - 001

Effective Date: 07/22/2019

(Next full pay period)

**POSITION REQUIREMENTS:**

Education:  High School/GED  Associates  Bachelor's  Masters  Other: \_\_\_\_\_

Experience:  0 yr.  1 yr.  2 yrs.  3 yrs.  4 yrs.  5 yrs.  6 yrs.  
 7 yrs.  8 yrs.  9 yrs.  10 or more yrs.

Certificates/Licenses: \_\_\_\_\_

**JUSTIFICATION FOR STEP INCREASE:**

Education:  High School/GED  Associates  Bachelor's  Masters  Other: 120 hrs. in CIS

Experience:  0 yr.  1 yr.  2 yrs.  3 yrs.  4 yrs.  5 yrs.  6 yrs.  
 7 yrs.  8 yrs.  9 yrs.  10 or more yrs.

Certificates/Licenses: TEA certification

**JUSTIFICATION:**

Mr. Chapa possess 34 years of IT background experience.

TEA certification in CATE in the fields of computer & information science & support services

AEP certification from TAMU-Corpus Christi.

*Please make sure supporting documentation is attached (i.e. certificates, degrees, licenses, etc.) Forms that are submitted without supporting documentation will not be considered.*

Guame Ramon  
 Department Head/ Elected Official Signature

07/12/2019  
 Date

