



HIDALGO COUNTY AUDITOR'S OFFICE
 Hidalgo County Administration Building
 2808 South Business Highway 281
 Edinburg, Texas 78539-6243
 PHONE: (956) 318-2511
 FAX: (956) 318-2577
 WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

July 25, 2019

- The Honorable Richard Cortez, Hidalgo County Judge
- The Honorable David Fuentes, Commissioner, Precinct No. 1
- The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
- The Honorable Jose M. Flores, Commissioner, Precinct No. 3
- The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Office of the Texas Department of State Health Services. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$10,000.00	Award No. PENDING TO RECIEVE ADMENDMENT EXTRA FUNDING-OTHER PROG 024 FY19

CERTIFIED BY:

Maria A. Duran

 Maria Arcilia Duran, CPA

7-29-19

 Date

HIDALGO COUNTY DISTRICT JUDGES

- | | | | | | | | | | | | |
|---|--|---|--|--|--|---|--|--|--|--|--|
| LUIS M. SINGLETERRY
JUDGE, 52 ND D.C. | FERNANDO MANCIAS
JUDGE, 93 RD D.C. | J. R. "BOBBY" FLORES
JUDGE, 138 TH D.C. | ROSE GUERRA REYNA
JUDGE, 208 TH D.C. | MARLA CUELLAR
JUDGE, 275 TH D.C. | MARIO E. RAMIREZ, JR.
JUDGE, 322 ND D.C. | NOE GONZALEZ
JUDGE, 370 TH D.C.
OVERSEER | LETICIA LOPEZ
JUDGE, 388 TH D.C. | L. KENO VASQUEZ
JUDGE, 388 TH D.C. | ISRAEL RAMON, JR.
JUDGE, 430 TH D.C. | RENEE R. BETANCOURT
JUDGE, 449 TH D.C. | JAIIME TUJERINA
JUDGE, 484 TH D.C. |
|---|--|---|--|--|--|---|--|--|--|--|--|

AI-71393

WIC 17. A.

CC AGENDA SPECIAL MTG

Meeting Date: 07/30/2019

Submitted By: Margarita Gonzalez, WIC

Department: WIC

Information

CAPTION

WIC-Extra Funding Other: (1292)

1. Requesting approval to accept the FY 2019 Extra Funding-Other Grant.
2. Requesting approval of certification of revenues, as certified by the Co. Auditor, in the amount of \$10,000.00 and appropriation of same.

WIC - Snap-BF:(1292)

1. Requesting approval to accept the FY 2019 Snap-BF grant in the amount of \$8,000.00.

BACKGROUND

FY 2019 Amendment 2 Funding Letter.

Fiscal Impact

CALENDAR YEAR: 2019

ACCT. #: 9-1292-441-00-350-024-9-xxx

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

No County Match: 100% Federally Funded

Attachments

Approval for repair of WIC Mobile

FY 2019 Amendment Letter

Breastfeeding Email

LA012 Amendment

Budget Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	07/25/2019 04:51 PM
Ivan Cantu	Ivan Cantu	07/26/2019 02:00 PM
Final Approval		
Form Started By: Margarita Gonzalez		Started On: 07/23/2019 01:28 PM

DATE: 7/25/2019

DEPARTMENT HEAD: Clarissa Ramirez

DEPARTMENT NAME: HIDALGO COUNTY WIC DEPARTMENT

ACCOUNT NUMBER: 9.1292.441.00.350.024.9.XXX Extra Funding Other

SUBJECT: Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Commissioner's Court of Hidalgo County :

I would like to request the following amendments (Increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBERS	ACCOUNT (OBJECT) NAME	AMOUNT
9.1292.441.00.350.024.9.610	Extra Funding Other General Supplies	2,500.00
9.1292.441.00.350.024.9.430	Extra Funding Other Repair/ Maintenance	7,500.00
9.1292.331.12.350.024.9.XXX	WIC Program Revenue Extra Funding Other	10,000.00
TOTAL FUND BALANCE IMPACT		10,000.00

REASON: Appropriate the FY2019 Funds to the Extra Funding Other Grant ending 9/30/19.

Hidalgo County WIC Program
 3105 W. University Dr.
 Edinburg, TX 78539
 (956) 381-4646

From: "Tanya Latortue, HHSC" <Tanya.Latortue@hhsc.state.tx.us>
To: "clarissa ramirez" <Clarissa.ramirez@wic.co.hidalgo.tx.us>
Sent: Friday, May 17, 2019 2:58:13 PM
Subject: FY2019 Amendment 2 Funding Letter

Clarissa Ramirez, WIC Director

Hidalgo County dba Hidalgo County Health & Human Services, LA 012

Your FY 2017 Contract has been amended and funding for FY 2019 has been reallocated. Your organization will be receiving Extra funding as listed below. A contract amendment reflecting these changes is currently being processed and will be emailed to your organization's designated signatory in the near future. Among the changes, the contract term has been extended to FY 2020 and you will also find your agency's FY20 amended Funding letter.

Your new per Participant Rate is now, \$13.19.

Below is a table documenting the funding and redistribution amounts that will be reflected in the amendment. *

Project	Project Contact	Current Amount (\$)	Redistribution Amount (\$)	Revised Project Total (\$)
WIC Funding	Natalia Kobidze Natalia.Kobidze@hhsc.state.tx.us (512) 341-4527	\$10,225,636	\$124,001	\$10,349,637
Peer Counselor	Asia Sartor Asia.sartor@hhsc.state.tx.us (512) 341-4505	\$821,302	\$ 0	\$821,302
Registered Dietitian	Stephanie Holland Stephanie.Holland1@hhsc.state.tx.us (512) 341-4577	\$60,000	\$ 0	\$60,000
Lactation Service Centers	Neesha Bukht Neesha.bukht@hhsc.state.tx.us (512) 341-4575	\$289,000	\$ 0	\$289,000

Project	Project Contact	Current Amount (\$)	Redistribution Amount (\$)	Revised Project Total (\$)
Extra Funding	Summer Food Program Jennifer Berringer Jennifer.berringer@hhsc.state.tx.us (512)341-4575	\$ 0	\$22,580	\$22,580
Extra Funding	TXIN- IT Support Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	\$124,200	\$ 0	\$124,200
Extra Funding	TXIN Internet Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	\$33,000	\$ 0	\$33,000
Extra Funding	Improving the Participant Experience (IPE) Allison Mayer, (512) 341-4516 allison.mayer@hhsc.state.tx.us	\$ 0	\$80,000	\$80,000
Extra Funding	Other Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	\$ 0	\$370,000	\$370,000
	Contract Total	\$11,561,138	\$596,581	\$12,157,719

This notice is for informational purposes only and it does not relieve the agency from seeking additional approvals as required by WIC Policy.

In order for the State Agency to track these expenditures, please continue to bill for each of these projects on separate *State of Texas Purchase Vouchers (Form 4116)*. Once you exceed the allocation amount on special projects, any subsequent amount billed will be charged appropriately to your WIC funding.

This funding will be included in the second amendment; please note; the first amendment must be executed before the SA can execute the 2nd amendment.

6/12/2019

COUNTY OF HIDALGO, TEXAS Mail - RE: FY2019 Amendment 2 Funding Letter LA 012

*If purchases of these items or services will be attained with Extra Funding; please identify the category of expense; TXIN funding, Summer Food Program, Summer EBT Children Program, JAD, etc. on the face of the voucher. Please submit the reimbursement request on a separate State of Texas purchase voucher indicating "Extra Funding." All purchases must be in compliance with WIC policies and the Uniform Grant Management Standards.

For questions regarding purchase requests, please contact Cynthia Wright at (512) 341-4542 or WICLARRequests@hhsc.state.tx.us. For questions regarding funding concerns, please contact Tanya Latortue, WIC Financial Liaison, at (512) 341-4526 or tanya.latortue@hhsc.state.tx.us.

Tanya Latortue, CTCM

WIC Clinical Services Financial Liaison

Clinic Services Branch, WIC Program

Health & Developmental Services Section

Texas Health and Human Services Commission

Physical Address | 4616 W. Howard Lane, Ste. 840, Austin, TX 78728

Mailing Address | PO Box 149347, Mail Code H102, Austin TX 78714-9347

Phone | (512) 341-4526

Fax | (512) 341-4419

Tanya.Latortue@hhsc.state.tx.us





Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

Repair of 2010 Freight Motorhome

3 messages

Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

Mon, Jul 22, 2019 at 5:53 PM

To: "latortue, Tanya" <tanya.latortue@hhsc.state.tx.us>, "ramirez, clarissa" <clarissa.ramirez@wic.co.hidalgo.tx.us>

Tanya,

LA#12 Hidalgo County WIC Program would like to request permission to use funds from the Extra Funding (\$370,000.00) to repair the 2010 Freight Motorhome from the slide out shaft. Three quotes were obtained with one bidder not submitting quote Gaona Auto Services , 507 E. Business 83, Donna, Tex, 2nd vendor is Ron Hoover, 101 Expressway 83, Donna, Tex. 1- BRNG Kit Undr Flr 1 MECH - 4 x \$24.59=\$98.36+ Labor Slide Out Repair 30 hrs.X \$139.00= \$4,170.00 + 1 Metal Repair =\$1,500.00 + Shop Supplies 1=\$208.50= \$5976.86. The lowest quote was provided by Border Engine Rebuilders, 100 International, Mission, Tex. this would consist of 10 hrs. of labor @\$125.00 = \$1250.00 + Part # New Slideout Mechanism + \$2499.00 + \$185.00 for freight for a total cost of \$3,934.00.

Sufficient funds are available through the Extra Funding.

--
Margarita Gonzalez
 Division Manager II
 mague.gonzalez@wic.co.hidalgo.tx.us
 (956)381-4646 ext.4042

Latortue, Tanya (HHSC) <Tanya.Latortue@hhsc.state.tx.us>

Tue, Jul 23, 2019 at 12:17 PM

To: Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>, "ramirez, clarissa" <clarissa.ramirez@wic.co.hidalgo.tx.us>

Good Morning Mague,

Based on the funding you requested, you have approval to make purchases for Mobile unit repairs and maintenance. There is no approval requirement for purchases under \$5000.00. Per AC:08.0, please forward requests for purchases of \$5000 and over.

Thank You

Tanya

From: Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>
Sent: Monday, July 22, 2019 5:54 PM**To:** Latortue, Tanya (HHSC) <Tanya.Latortue@hhsc.state.tx.us>; ramirez, clarissa <clarissa.ramirez@wic.co.hidalgo.tx.us>**Subject:** Repair of 2010 Freight Motorhome

WARNING: This email is from outside the HHS svstem. Do not click on links or attachments unless you



Azael Munoz <azael.munoz@auditor.co.hidalgo.tx.us>

Fwd: Breastfeeding Friendly SNAP-Ed Update

1 message

Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>
 To: "Munoz, Azael" <azael.munoz@auditor.co.hidalgo.tx.us>

Mon, Jul 15, 2019 at 5:35 PM

We have to appropriate the funds.

----- Forwarded message -----

From: **Clarissa Ramirez** <clarissa.ramirez@wic.co.hidalgo.tx.us>
 Date: Mon, Jul 15, 2019 at 5:21 PM
 Subject: Fwd: Breastfeeding Friendly SNAP-Ed Update
 To: mague.gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

Clarissa Ramirez
 Director
 Hidalgo County WIC Program
 3105 W. University Dr.
 Edinburg, TX 78539
 (956) 381-4646

----- Forwarded message -----

From: **Poole,Michelle (HHSC)** <Michelle.Poole@hhsc.state.tx.us>
 Date: Mon, Jul 15, 2019 at 11:45 AM
 Subject: Breastfeeding Friendly SNAP-Ed Update
 To: claudia.soto@co.cameron.tx.us <claudia.soto@co.cameron.tx.us>, clarissa.ramirez@wic.co.hidalgo.tx.us <clarissa.ramirez@wic.co.hidalgo.tx.us>, emendoza@spcaa.org <emendoza@spcaa.org>, jammie.wright@beaumonttexas.gov <jammie.wright@beaumonttexas.gov>, kristi.kilgore@txkusa.org <kristi.kilgore@txkusa.org>, jsneal@utmb.edu <jsneal@utmb.edu>, Scherry Barnes <Scherry.Barnes@wellnesspointe.org>, Janice Piper <janice.piper@wichitafallstx.gov>
 Cc: Urquidez,Andrea (HHSC) <Andrea.Urquidez@hhsc.state.tx.us>, Coronado,Juliette (HHSC) <Juliette.Coronado@hhsc.state.tx.us>, Latortue,Tanya (HHSC) <Tanya.Latortue@hhsc.state.tx.us>, Hovis,Amanda (HHSC/DSHS) <Amanda.Hovis@hhsc.state.tx.us>, Watkins,Ellen (HHSC/DSHS) <Ellen.watkins@hhsc.state.tx.us>, Holland,Stephanie (HHSC) <Stephanie.Holland1@hhsc.state.tx.us>, Rodriguez,Elsa (HHSC/DSHS) <Elsa.Rodriguez2@hhsc.state.tx.us>

Hello WIC Directors,

I wanted to give you an update on the SNAP-Ed Breastfeeding Friendly Community Initiative project. Since we have not received funding from Snap-Ed, our leadership and finance team have decided to use WIC funds to carry out this project until we receive further notice from Snap-Ed. You will bill to **Extra Funding** and identify as "SNAP-BF". The amount allotted to each of your agencies is \$8000 - to use from July 1st, 2019- September 30th, 2019. These funds must be encumbered by end of September. Please ensure all WIC accounting policies and procedures are still followed.

Thank you for your continuous patience as we try to navigate the best way to get these projects off the ground. Please do not hesitate to reach out to me with any questions or concerns you may have.

Best Regards,

Michelle Poole

Michelle Poole MS RN IBCLC

Community Engagement Coordinator

Texas Health and Human Services, WIC Program

4616 West Howard Lane, Suite 840, Austin, Texas 78728

P.O. Box 149347, Mail Code 1933, Austin, Texas 78714-9347

Phone: 512.341.4555

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Margarita Gonzalez

Division Manager II

mague.gonzalez@wic.co.hidalgo.tx.us

(956)381-4646 ext.4042



Azael Munoz <azael.munoz@auditor.co.hidalgo.tx.us>

Fwd: LA 012 FY19 Amendment Redistribution

1 message

Azael Munoz <azael.munoz@auditor.co.hidalgo.tx.us>
 To: Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

Tue, Jul 23, 2019 at 3:03 PM

If you have any questions do not hesitate to ask. Have a great day!!

Azael D. Munoz

Grants Accountant I

Hidalgo County Auditor's Office

2808 South Business HWY 281

Edinburg, TX 78539

(956) 318-2511 ext 4676

----- Forwarded message -----

From: **mague gonzalez** <mague.gonzalez@wic.co.hidalgo.tx.us>
 Date: Thu, Apr 25, 2019 at 5:23 PM
 Subject: Fwd: LA 012 FY19 Amendment Redistribution
 To: Azael Munoz <azael.munoz@auditor.co.hidalgo.tx.us>

From: "clarissa ramirez" <clarissa.ramirez@wic.co.hidalgo.tx.us>
To: "mague gonzalez" <mague.gonzalez@wic.co.hidalgo.tx.us>
Sent: Thursday, April 25, 2019 1:36:54 PM
Subject: Fwd: LA 012 FY19 Amendment Redistribution

Clarissa Ramirez
 Director
 Hidalgo County WIC Program
 3105 W. University Dr.
 Edinburg, TX 78539
 (956) 381-4646

From: "Paula Kanter, HHSC/DSHS" <Paula.Kanter@hhsc.state.tx.us>
To: "clarissa ramirez" <clarissa.ramirez@wic.co.hidalgo.tx.us>
Cc: "Latortue, Tanya (HHSC)" <Tanya.Latortue@hhsc.state.tx.us>
Sent: Wednesday, April 24, 2019 10:53:47 AM
Subject: LA 012 FY19 Amendment Redistribution

Clarissa Ramirez, WIC Director

Hidalgo County dba Hidalgo County Health & Human Services, LA012

Your FY 2017 Contract has been amended and funding for FY 2019 has been reallocated. Your organization will be receiving Extra funding as listed below. A contract amendment reflecting these changes is currently being processed and will be emailed to your organization's designated signatory in the near future. Among the changes, the contract term has been extended to FY 2020 and you will also find your agency's FY20 Initial Funding letter.

Below is a table documenting the funding and redistribution amounts that will be reflected in the amendment. *

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WIC Funding	Natalia Kobidze Natalia.Kobidze@hhsc.state.tx.us (512) 341-4527	10,589,379	-363,743	10,225,636
Peer Counselor	Asia Sartor Asia.sartor@hhsc.state.tx.us (512) 341-4505	821,302	0	821,302
Registered Dietitian	Stephanie Holland Stephanie.Holland1@hhsc.state.tx.us (512) 341-4577	60,000	0	60,000
Lactation Service Centers	Tracy Erikson Tracy.Erikson@hhsc.state.tx.us (512) 341-4521	289,000	0	289,000
Extra Funding	TXIN- IT Support Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	124,200	0	124,200
Extra Funding	TXIN Internet Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	33,000	0	33,000
Extra Funding	Snap-BF (Breastfeeding) Stephanie Holland (512)341-4577 stephanie.holland1@hhsc.state.tx.us	8,000	0	8,000
Contract Total		\$11,924,881	-\$363,743	\$11,561,138

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In order for the State Agency to track these expenditures, please continue to bill for each of these projects on separate *State of Texas Purchase Vouchers (Form 4116)*. Once you exceed the allocation amount on special projects, any subsequent amount billed will be charged appropriately to your WIC funding.

*If purchases of these items or services will be attained with Extra Funding; please identify the category of expense; TXIN funding, Summer Food Program, Summer EBT Children Program, JAD, etc. on the face of the voucher. Please submit the reimbursement request on a separate State of Texas purchase voucher indicating "Extra Funding." All purchases must be in compliance with WIC policies and the Uniform Grant Management Standards.

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Paula Kanter, RD | WIC QA Coordinator

Texas Health and Human Services

Ph 512-341-4574 | Fax 512-341-4419

