



2802 S. Bus. Hwy 281  
Edinburg, Texas 78539  
Phone: (956) 318-2626  
Fax: (956) 318-2629  
www.co.hidalgo.tx.us/purchasing

# MEMORANDUM

(Approval of Specifications)

**To:** Clarissa Ramirez, Director  
Hidalgo County WIC Program

**Attn:** Mague Gonzalez, Division Manager, II

**From:** Alexandra Vela ABV, Contract Specialist II  
Hidalgo County Purchasing Department

**Date:** June 20, 2019

**Subject:** Approval of Specifications: RFB: 2019-169 –Hidalgo County WIC Program-  
“Lease Office Space - City of Alton (West)”

Please review the following SPECIFICATIONS and indicate if they meet all your requirements by selecting APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext. #4865.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  X  YES /   NO/   Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT #:  9-1292-441-00-350-001-9-441

	Clarissa Ramirez	WIC	7/22/19
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA E-MAIL: [alexandra.vela@co.hidalgo.tx.us](mailto:alexandra.vela@co.hidalgo.tx.us), by no later than Wednesday, June 26, 2019 @ 2:00 P.M., to possibly place on the next CC meeting.**

Enclosures