

LETTER OF AFFILIATION

This Letter of Affiliation (“Agreement”) is entered into on this 20th day of August 2019 (“Effective Date”), by and between [please type your organization’s full legal name] (“Facility”) and The University of Texas Health Science Center at Houston (“UTHealth”), on behalf of its School of Public Health (“UTHealth School of Public Health”) Practicum Program (“Program”) to provide supervised practice experiences for UTHealth School of Public Health students in the program.

The purpose of the Program is to train competent public health professionals who will fill positions as public health leaders and be eligible to take the Certified in Public Health Examination of the National Board of Public Health Examiners. Students in the Program will be concurrently enrolled in the graduate program at the UTHealth School of Public Health.

UTHealth School of Public Health faculty will be responsible for establishing the objectives and required learning experiences for the UTHealth School of Public Health students in cooperation with the Facility supervisor and/or staff (“Facility Preceptors”). UTHealth School of Public Health faculty will work with the Facility Preceptors and the UTHealth School of Public Health student in designing, guiding and evaluating the practicum project.

UTHealth will ensure that the UTHealth School of Public Health student acquire and maintain health insurance coverage. The Facility will provide the UTHealth School of Public Health student with the necessary orientation and safety training to successfully complete the project while in the supervised practice site at Facility. UTHealth School of Public Health students will not replace any paid employees in the Facility nor will any funds be exchanged between the UTHealth and the Facility. UTHealth School of Public Health students will observe all department and Facility policies on the safety of patients, visitors, staff, and the confidentiality of patient records.

The terms of this Agreement shall be one year from the Effective Date and shall automatically renew from year-to-year, unless terminated as provided for herein. This Agreement may be terminated by either party upon 120 days written notice to the other party, provided, however, UTHealth School of Public Health students currently in rotation shall be allowed to complete the current rotation.

The University of Texas Health
Science Center at Houston

[Organization’s Name] _____

By: _____
Michael Blackburn PhD
Executive Vice President, Chief
Academic Officer

By: _____

Name: _____

Title: _____

Date: _____

Date: _____