

Funeral Services:

1. The representative of the deceased must fill out the Funeral Assistant Program Application (Attachment A)
2. Eligibility specialist will verify income of all the household members. If the deceased was on Medicaid a copy must be submitted with the application. The income guidelines used are the same as for the County Indigent Health Care Program (less allowed deductions).
3. Eligibility specialist will verify resources of all the household members. The resource limits are \$2,000 for a household without a disabled member and \$3000 for a household with a disabled member.
4. Eligibility specialist will verify proof of residence and household management.
5. If the deceased is qualified for pauper funeral services, the Eligibility Specialist will issue the voucher to the representative to forward to the contracted funeral home. The funeral services provided are stated in the contract with the funeral home.
6. The County contract must be strictly adhered to. If a family request additional services not provided by the contract, funeral services will be considered a private service and the County vouchers will be voided.
7. The County voucher for funeral services is listed on the current contract for pauper services.

Burial Services:

1. The representative of the deceased must fill out the Funeral Assistant Program Application (Attachment A)
2. Eligibility specialist will verify income of all the household members. If the deceased was on Medicaid a copy must be submitted with the application. The income guidelines used are the same as for the County Indigent Health Care Program (less allowed deductions).
3. Eligibility specialist will verify resources of all the household members. The resource limits are \$2,000 for a household without a disabled member and \$3000 for a household with a disabled member.
4. Eligibility specialist will verify proof of residence and household management.
5. Fundraising resources for burial expenses only are not to exceed \$1000.00
6. If the deceased is qualified for pauper burial services, the Eligibility Specialist will issue the voucher to the representative to forward to the contracted funeral home and cemetery of their choice.
7. The County voucher for burial services for babies is up to \$500.00 and for infants to adults is up to \$1,000.00.