

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

August 23, 2019

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$6,305.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2019. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 3,182.00	June 2019 DWI Program Income
\$ 3,123.00	July 2019 DWI Program Income

CERTIFIED BY:

Maria Arcilia Duran
Maria Arcilia Duran, CPA
Hidalgo County Auditor

8-26-19
Date

HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGLETERRY JUDGE, 52ND D.C.
- FERNANDO HERNANDEZ JUDGE, 53RD D.C.
- J. R. "BOBBY" FLORES JUDGE, 139TH D.C.
- ROSE GUERRA REYNA JUDGE, 206TH D.C.
- MARLA CUELLAR JUDGE, 275TH D.C.
- MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C.
- NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER
- LETICIA LOPEZ JUDGE, 388TH D.C.
- L. KENO VASQUEZ JUDGE, 398TH D.C.
- ISRAEL RAMON, JR. JUDGE, 430TH D.C.
- RENEE R. BETANCOURT JUDGE, 448TH D.C.
- JAI ME TJERINA JUDGE, 464TH D.C.

AI-71855

Adult Probation 27. A.

CC AGENDA REGULAR MTG

Meeting Date: 08/27/2019

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

CAPTION

Adult Probation - DWI (1289)

1. June 2019

Approval of certification of revenues by the County Auditor for the DWI Grant program income in the amount of \$3,182.00 and appropriation of same.

2. July 2019

Approval of certification of revenues by the County Auditor for the DWI Grant program income in the amount of \$3,123.00 and appropriation of same.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2019 ACCT. #: 9-1289-423-00-320-032-9-610

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Appropriation of funds for the FY 2019 DWI Court grant for the months of June & July 2019, pending certification of revenues by the Co. Auditor.

Revenue acct #9-1289-342-30-320-032-9-000 DWI Court Program Income

Attachments

DWI June approp

DWI July approp

request to certify revenues

budget

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	08/16/2019 04:32 PM
Ivan Cantu	Ivan Cantu	08/23/2019 08:43 AM
Final Approval		
Form Started By: Maria Castilleja		Started On: 08/16/2019 04:08 PM

Agency Name: Hidalgo County
 Grant/App: 2413909 Start Date: 9/1/2018 End Date: 8/31/2019

Project Title: Hidalgo County DWI Court
 Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	[RETAIN] (I.H.) - Substance Abuse Counselor will provide intensive outpatient services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to the participant. When residential care is indicated, the department will look for the most suitable day residential treatment program. The treatment providers will work with the program participant to develop a treatment plan that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be	\$52,014.42	\$0.00	\$0.00	\$0.00	\$52,014.42	100

		revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget Amount allocated would cover: Salary \$37,080.00, Health benefit \$7,436.16, Life Benefit \$26.64, FICA \$2,836.62, Retirement Benefit \$4,412.52, and Unemployment Benefit \$222.48 totaling \$52,014.42.						
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office supplies to run the program including supplies for counselor and cso's to include paper, toner, pens, folders and other items.	\$0.00	\$0.00	\$0.00	\$2,625.00	\$2,625.00	0
Personnel	Probation Officer	[RETAIN] (A.M.) - Probation Officer #1: The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the DWI court team, meeting monthly, to fully and holistically	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the

participant progresses from one phase to the next. The probation officer will monitor participants between DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the caseworker or the court to have the participant arrested. The probation officer also provides cognitive intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when

		<p>appropriate, participants homework assignments and role play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive sessions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779.00, Health benefit \$7,436.16, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,923.70, and Unemployment Benefit \$298.67 totaling \$67,272.27.</p>						
Personnel	Probation Officer	<p>[RETAIN] (A.Q.) - Probation Officer #2: The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse</p>	\$34,850.30	\$0.00	\$0.00	\$26,609.00	\$61,459.30	51

treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between

DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the caseworker or the court to have the participant arrested. The probation officer also provides cognitive intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role play. The program focuses on cognitive

		restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive sessions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$48,319.00, Health benefit \$10,299.12, Life Benefit \$26.64, FICA \$3696.40, Retirement Benefit \$5,749.96, and Unemployment Benefit \$289.91 totaling \$68,381.00 (\$34,850.30 in OOG Funds and \$33,530.70 in GPI Funds).							
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Drug testing supplies for program clients. Urinalysis drug testing cups 2000 at \$1.84 each	\$0.00	\$0.00	\$0.00	\$3,680.00	\$3,680.00	0	

You are logged in as **User Name:** apatrick

DATE: August 16, 2019

DEPARTMENT HEAD: Arnold K. Patrick, Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ACCOUNT NUMBER: 9-1289-423-00-320-032-9-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in
accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
9-1289-423-00-320-032-9-610	DWI Court- General Supplies	2,625.00
9-1289-423-00-320-032-9-610	DWI Court- General Supplies	557.00
TOTAL APPROPRIATION		3,182.00
9-1289-342-30-320-032-9-000	DWI Court Program Income	3,182.00
TOTAL REVENUES		3,182.00

REASON:

To allocate the GPI for the FY2019 DWI Grant Budget #2413909 from 6/1/2019-6/30/2019.
The total GPI is equal to \$3,182.00.

Arnold K. Patrick, Director
Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

DATE: August 16, 2019
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT ✓
 ACCOUNT NUMBER: 9-1289-423-00-320-032-9-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
 Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in
 accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
9-1289-423-00-320-032-9-610-004	DWI Court- General Supplies	3,123.00
TOTAL APPROPRIATION		3,123.00
9-1289-342-30-320-032-9-000	DWI Court Program Income	3,123.00
TOTAL REVENUES		3,123.00

REASON:

To allocate the GPI for the FY2019 DWI Grant Budget #2413909 from 7/1/2019-7/31/2019.
 The total GPI is equal to \$3,123.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

DWI gpi revenues

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Fri, Aug 16, 2019 at 4:10 PM

Please certify the revenues for the DWI grant for June 2019- July 2019. Thanks.

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/ Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

****Confidentiality Notice**** This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of all copies of the original message, including attachments.