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## FY20 Allocation - HAZARDS Budget Revision - Hidalgo County

1 message

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**Knight, Terria (DSHS)** <Terria.Knight@dshs.texas.gov>

Fri, Aug 16, 2019 at 8:31 AM

To: "david.leal@hchd.org" <david.leal@hchd.org>, "Eddie.Olivarez@hchd.org" <Eddie.Olivarez@hchd.org>, "Evangelina.Rubio@hchd.org" <Evangelina.Rubio@hchd.org>, "mike.escaname@hchd.org" <mike.escaname@hchd.org>  
Cc: "Taylor, Beverly (DSHS)" <Beverly.Taylor@dshs.texas.gov>

Good morning:

As you know, the Texas Department of State Health Services (DSHS) received a modest increase to the Public Health Emergency Preparedness (PHEP) Cooperative Agreement, Laboratory Response Network (LRN), and Cities Readiness Initiative (CRI) allocations for Budget Period 1 (July 1, 2019 – June 30, 2020). The Texas base (Hazards) funding increased 2.2%; CRI funding increased 3.2%; and LRN funding increased 2.2% from the prior budget period.

Please find attached your current FY20 HAZARDS Budget Template to add your revisions. You will have two (2) weeks to complete and submit a revised budget. The revised budget template should be completed and returned to **Beverly Taylor**, [Beverly.Taylor@dshs.texas.gov](mailto:Beverly.Taylor@dshs.texas.gov) and CC the PHEP inbox ([PHEP@dshs.texas.gov](mailto:PHEP@dshs.texas.gov)) by **Friday, August 30, 2019**.

Your additional FY20 allocation dollar amount is **(\$12,632.00) for a new total allocation of (\$586,798.00)** for Program ID: CPS/HAZARDS.

**Please read the following carefully.**

- The submitted budget will be reviewed and processed in the order in which it is received. Please note FY20 contractors are required to provide matching funds of 10% of the allocation amount.
- Dollar amounts must be in whole numbers. Budgets with dollar amounts not represented as whole numbers or inadequate justifications will be returned for revision.
- Please limit FTEs to two decimal places.
- Please do not use cents or formulas in the Excel cells.

**\*\*For revisions, please skip a line and add your changes (see below).**



Description of Item <small>Provide estimated quantity and cost</small>	Purpose & Justification	Total Cost
Office Supplies	Office supplies needed to support PHP activities, supplies include copy paper, pens, printer and fax supplies, paper clips, sticky notes, etc.	\$1,096
Custodial Supplies	Custodial supplies needed to support PHP activities, supplies included paper towels, cleaning supplies, and toilet paper	\$750
Offics Supplies	Office supplies needed to support PHP activities, supplies include copy paper, pens, printer and fax supplies, paper clips, sticky notes, etc.	\$300

Please use  
WHOLE  
numbers

**If any other revisions are made to the budget (besides adding the new allocation), please describe the changes in the email when you submit the revised budget.** Please include:

- a brief description of how much funding is being redirected;
- a brief description of which category funds are being redirected from/to/within and why; and
- ensure a brief justification is included in the revised budget.

Amendments will be initiated in September 2019.

Thank you,

Beverly Taylor, CTCM

Department of State Health Services (DSHS)

Contract Management Section (CMS)

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