



WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:

- Office Use or Individual
- Name Change
- Equipment Change
- Plan Change
- Delete Service

Wireless Data Device:

- Data Card
- Blackberry
- Other: iPhone 7

Stipend:

- Cellular Telephone \$50/mo
- Data Pad \$25/mo

Changing to Office Use due to Felicia **COUNTY OWNED WIRELESS DEVICE VERIZON (956)609-5772**
Arredondo no longer with Planning Dept.

Office Use / Employee: Office Use-Edinburg Employee ID# N/A Signature:

Department: Planning Dept#: 210

Quantity: 1

Service: \$ 39.99 /mo (x) 6 months = \$239.94 Account: 9-1100-419-10-210-001-0- 532

Service: \$ 5.00 /mo (x) 6 months = \$30.00 Account: 9-1100-419-10-210-001-0-532 ~~619/664~~

Requisition Total: \$3,464.23 Requisition Number: Req #393843 PO# 799025

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Jorge Garcia 6/13/19
Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Valde Guerra 6/17/19
Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Name change from Felicia Arredondo to Office Use-Edinburg.

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/irs/article/0,,id=167154,00.html>, EXAMPLE 2.



WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
County Owned Wireless Device: <input type="checkbox"/> Office Use <i>or</i> <input type="checkbox"/> Individual <input checked="" type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	Wireless Data Device: <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input checked="" type="checkbox"/> Other: iPhone 7	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

Changing name from Jose Tovar COUNTY OWNED WIRELESS DEVICE VERIZON (956)648-7780 to Ramiro Meza Jr.

Office Use / Employee: Ramiro Meza Jr. Employee ID# 233803 Signature:

Department: Planning Dept#: 210

Quantity: 1

Service: \$ 39.99 /mo (x) 6 months = \$239.94 Account: 9-1100-419-10-210-001-0-532

Service: \$ 5.00 /mo (x) 6 months = \$30.00 Account: 9-1100-419-10-210-001-0-532 ~~619/664~~

Requisition Total: \$3,464.23 Requisition Number: Req #393843 PO# 799025

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

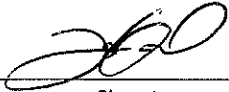
Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

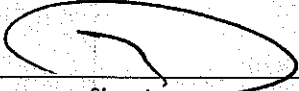
Total: _____

(2) Elected Official/Department Head Authorization for Request:

 Jose Garcia 6/14/19


Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

 Valde Guerra 6/17/19

Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Name Change from Jose Tovar to Ramiro Meza, Jr. 

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/sg/article/0,,id=167154,00.html>, EXAMPLE 2.