



Heidi Ortiz <heidi.ortiz@co.hidalgo.tx.us>

**Re: On-Call Surveyor - Quintanilla, Headley & Associates - P4**

1 message

**Robert Vina** <robert.vina@da.co.hidalgo.tx.us>

Mon, Aug 19, 2019 at 3:49 PM

To: Heidi Ortiz <heidi.ortiz@co.hidalgo.tx.us>

Cc: "ramirez, josephine" <josephine.ramirez@da.co.hidalgo.tx.us>, "garza, victor" <victor.garza@da.co.hidalgo.tx.us>

As requested, this office has reviewed the On-call Professional Service Contract between the County and Quintanilla, Headly & Assoc for Pct 4. (C-19-205-08-27) and approve it as to form subject to the inclusion of the following recommended revisions.

1. Between the third and fourth WHEREAS paragraphs on the first page add the following language to reference the newly included Exhibit B

**WHEREAS**, Construction Management firm provided fee schedule attached as Exhibit "B".

2. Replace Insurance provision number 9 with the following:

9. **Insurance.** Consistent with its status as an independent contractor and at its sole expense, Contractor agrees that throughout the duration of the work under this contract and any extension hereof, it shall provide and maintain in full force and effect any and all insurances which may be necessary in providing Services or are otherwise required by law, and shall require of all its sub-consultants connected with providing services under this Contract to provide insurance in full force and effect as well. Insurance policies shall cover, but are not limited to, Contractor's activities and all persons, vehicles, equipment and property connected with providing Services, including, but not limited to professional liability insurance covering Contractor's activities in providing the services to County. Coverage shall be in the amounts specified by the County in the Request for Qualifications ("RFQ") or as prescribed by law, but in no event shall any amount be less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code. Contractor shall furnish to County certificate(s) of insurance and all renewals throughout the duration of the Project on an Acord form, issued by the insurer that such insurance is in full force and effect, (See attached Exhibit "C"*Insurance Requirements*).

Lastly, you may add my name to the ADA signature line. Please let us know if you have any question.  
Respectfully,

**Robert Viña III**

*Assistant District Attorney*  
Civil Litigation Division

**Office of the Criminal District Attorney**  
Hidalgo County, Texas  
100 E. Cano  
Edinburg, TX 78539  
(956) 292-7609 EXT 8187  
(956) 292-7619 FAX

**robert.vina@da.co.hidalgo.tx.us**

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On Thu, Aug 15, 2019 at 10:40 AM Heidi Ortiz <heidi.ortiz@co.hidalgo.tx.us> wrote:

Good morning:

Attached you will find the contract document for the above-referenced project for review and approval.

Thank you,  
Heidi

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**Purchasing Department**

Heidi • Ortiz	Contract Specialist III
heidi.ortiz@co.hidalgo.tx.us	
2812 S. Business Hwy 281 Edinburg, TX 78539	Main: 956-318-2626 ext. 4877 Cell: 956-900-4455