



2802 S. Bus Hwy 281  
Edinburg, Texas 78539  
Phone (956) 318-2626  
Fax (956) 292-7612  
[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

August 09, 2019

**Matts Building Materials, Inc**  
**Attn: Ben Smith/Luis Mancillas**  
401 East Expressway 83  
Pharr, Texas 78577

via email: [bsmith@mattsbuildingmaterials.com](mailto:bsmith@mattsbuildingmaterials.com)  
[mattscorp@aol.com](mailto:mattscorp@aol.com)  
term: 09-28-19 to 11-27-19

**Re: HB Form 1295 Required/Extension Notice**  
**60 Day Extension to Contract # E-19-044-02-26 –Construction Building Materials & Related Supplies-Hidalgo County**

Dear Sir,

Be advised, that County has chosen to exercise the **Sixty (60) day grace period, under the same rates, terms and conditions** with your company for the referenced project. However, in order to proceed with the approval of the extension, the County is required, as of January 1, 2016, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County when the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

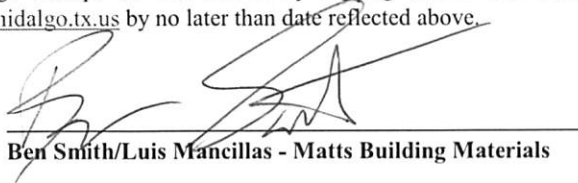
[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In box 3 of **Form 1295**, provide **E-19-044; 60 Day Extension**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed an **"unsworn declaration"** and submitted to our office by the deadline stated below.

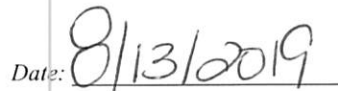
In order to maintain the schedule for presentation to Commissioners Court, the signed an **"unsworn declaration"** Form 1295 must be received in our office completed via email to: [yvette.salinas@co.hidalgo.tx.us](mailto:yvette.salinas@co.hidalgo.tx.us) by no later than **Thursday, August 15, 2019 at 2:30 pm**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed an **"unsworn declaration"** may result in delay.

Please acknowledge receipt of this notice by signing below and returning to the Hidalgo County Purchasing Department, via email to [yvette.salinas@co.hidalgo.tx.us](mailto:yvette.salinas@co.hidalgo.tx.us) by no later than date reflected above.

By:

  
Ben Smith/Luis Mancillas - Matts Building Materials

Date:



Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,

*Yvette Salinas*

Yvette Salinas  
Contract Specialist III  
Hidalgo County Purchasing Department

xc: project file

**CERTIFICATE OF INTERESTED PARTIES**

**FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Matts Building Materials  
 PHARR, TX United States

**Certificate Number:**  
 2019-528622

**Date Filed:**  
 08/13/2019

**Date Acknowledged:**

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

HIDALGO COUNTY

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

E-19-044-02-26  
 CONSTRUCTION BUILDING MATERIALS AND RELATED SUPPLIES HIDALGO COUNTY

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

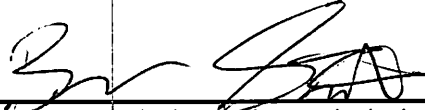
**6 UNSWORN DECLARATION**

My name is BEN SMITH, and my date of birth is 03/08/1987.

My address is 404 EAST EXPRESSWAY 83, PHARR, TX, 78577, USA.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in HIDALGO County, State of TEXAS, on the 13 day of AUGUST, 2019.  
(month) (year)

  
 \_\_\_\_\_  
 Signature of authorized agent of contracting business entity (Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

Certificate Number:  
 2019-528622

Date Filed:  
 08/13/2019

Date Acknowledged:  
 08/20/2019

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 Matts Building Materials  
 PHARR, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 HIDALGO COUNTY

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 E-19-044-02-26  
 CONSTRUCTION BUILDING MATERIALS AND RELATED SUPPLIES HIDALGO COUNTY

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/21/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Bert Whisenant Insurance 816 East Hackberry Avenue McAllen TX 78501		<b>CONTACT NAME:</b> Sylvia Briones, CISR <b>PHONE (A/C, No, Ext):</b> (956) 686-8323 <b>FAX (A/C, No):</b> (888) 512-2080 <b>E-MAIL ADDRESS:</b> SBriones@bwi-ins.com	
<b>INSURED</b> Matt's Cash and Carry Building Materials, Inc.; Matt's Building Mr. Danny Smith P. O. Box 1663 Pharr TX 78577		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Pennsylvania Lumbermens Mutua <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** CL18103101197      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	42-M010-07-18	10/28/2018	10/28/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Cyber Liability \$ 50,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	42-M010-08-18	10/28/2018	10/28/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$ 2,500
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	42-M010-09-18	10/28/2018	10/28/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> Hidalgo County 2812 S. Hwy Business 281 Edinburg TX 78539	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**A NEW WAY TO SIGN IN** - If you already have a SAM account, use your **SAM email** for login.gov.

[Log In](#)

[Login.gov FAQs](#)

**ALERT:** SAM.gov will be down for scheduled maintenance Saturday, 09/14/2019, from 8:00 AM to 1:00 PM (EDT).

**ALERT:** Due to increased volume and additional security requirements, a high number of entity registrations are pending CAGE review. Processing time currently exceeds the normal window of ten business days. Some users may experience processing delays of up to four weeks. Respond promptly if you are contacted by a CAGE Technician for additional information. Contact the [CAGE Help Desk](#) with urgent questions about a registration pending CAGE review.

### Search Results

**Current Search Terms: MATT'S CASH & CARRY BLDG MATERIALS\***

Total records:1

[Save PDF](#)

[Export Results](#)

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Result Page: 1

Sort by [Relevance](#) Order by [Descending](#)

Your search for MATT'S CASH & CARRY BLDG MATERIALS\* returned the following results...

Entity	<b>MATT'S CASH &amp; CARRY BLDG MATERIALS</b>	Status: <b>Active</b> <a href="#">+</a>
DUNS: <b>066433418</b>	CAGE Code: <b>4VFW6</b>	<a href="#">View Details</a>
Has Active Exclusion?: <b>No</b>	DoDAAC:	
Expiration Date: <b>07/04/2020</b>	Debt Subject to Offset?: <b>No</b>	
Purpose of Registration: <b>All Awards</b>		

Result Page: 1

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WWW7

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This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.



Yvette Salinas &lt;yvette.salinas@co.hidalgo.tx.us&gt;

**Re: Message from "RNP002673DEAAA2"**

1 message

**Daniel Flores** <daniel.flores@co.hidalgo.tx.us>  
To: Yvette Salinas <yvette.salinas@co.hidalgo.tx.us>

Fri, Aug 9, 2019 at 9:52 AM

I agree with the 60 day extension to the current contract. Thank you very much.

On Thu, Aug 1, 2019 at 10:02 AM Yvette Salinas <yvette.salinas@co.hidalgo.tx.us> wrote:

Per our conversation this morning, please confirm your agreement to 60 day extension to the current contract to "Construction Building Material & Related Supplies".

In addition, I've made the additions to the specs as requested, for your review- Y.) Roofing Materials & Z.) Flooring- Other.

Please respond with agreement on both or otherwise.

Respectfully,  
Yvette Salinas

**Purchasing Department**

Yvette Salinas

Contract Specialist III

yvette.salinas@co.hidalgo.tx.us

2812 S. Business Hwy 281  
Edinburg, TX 78539Main: 956-318-2626 ext. 4874  
Fax: 956-292-7612

On Thu, Jul 18, 2019 at 4:48 PM Daniel Flores <daniel.flores@co.hidalgo.tx.us> wrote:

The original document is being sent to you via interoffice mail

----- Forwarded message -----

From: <B&G@co.hidalgo.tx.us>

Date: Thu, Jul 18, 2019 at 2:47 PM

Subject: Message from "RNP002673DEAAA2"

To: Daniel Flores <daniel.flores@co.hidalgo.tx.us>

This E-mail was sent from "RNP002673DEAAA2" (MP C4504).

Scan Date: 07.18.2019 14:39:25 (-0500)

Queries to: [B&G@co.hidalgo.tx.us](mailto:B&G@co.hidalgo.tx.us)