

# MEMORANDUM

(Department Approval of Specifications)

**To:** Hon. Ellie Torres, Commissioner  
Hidalgo County Precinct 4  
**Attn:** Velinda Reyes and/or Tony Forina

**From:** Heidi Garcia Ortiz, Contract Specialist III  
Hidalgo County Purchasing Department

**Date:** August 7, 2019

**Re:** Approval of Specifications for Bid No. 2019-212-09-18-HGO - Hidalgo County—"Pit Run Caliche Base"

Please review the current SPECIFICATIONS and indicate if they meet all department requirements by selecting APPROVE, DISAPPROVE, (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please provide any modifications necessary and return to the designated Contract Specialist in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 Ext# 4877.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES  NO  Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT #: 9-1200-431-00-124-007-0-610

ADVERTISING PO#: \_\_\_\_\_

<i>Ellie Torres</i>	Ellie Torres	HC PCT 4	8-9-19
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us) by no later than Friday, August 16, 2019, @ 3:00 P.M.**

Project dates are calculated with a September 18 opening date. To avoid unnecessary delays, the project will move forward with the current specifications as is if department approval is not received by the deadline. Please do not hesitate to contact me if I can be of assistance.

Enclosures