DATE: August 23, 2019

DEPARTMENT HEAD: Martha L. Salazar

DEPARTMENT NAME: Purchasing Department

ACCOUNT NUMBER: 9-1100-415-18-160-001-0-XXX

2019
Transfer

AI - 71877

Contact Person: Ariana Maldonado **Ph#:** 956-318-2626 EXT: 4859

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	General Supplies	442	Equip & Vehicle Rental	1.60
610	General Supplies	631	Bottled Water	50.00
430	Repair & Maint. Serv.	660	Furniture & Equipment Cntrld.	1,039.05
520	Insurance	660	Furniture & Equipment Cntrld.	129.00
531	Telephone	660	Furniture & Equipment Cntrld.	148.00
532	Wireless Devices	660	Furniture & Equipment Cntrld.	0.60
535	Postage	660	Furniture & Equipment Cntrld.	1,605.90
583	Travel out of County	660	Furniture & Equipment Cntrld.	100.00
584	Registration Fees	660	Furniture & Equipment Cntrld.	100.00
610	General Supplies	660	Furniture & Equipment Cntrld.	106.04
630	Food	660	Furniture & Equipment Cntrld.	1.28
761	Software	660	Furniture & Equipment Cntrld.	2,341.28
780	Capital Leases	660	Furniture & Equipment Cntrld.	388.72
810	Dues & Memberships	660	Furniture & Equipment Cntrld.	147.00
811	Licenses & Permits	660	Furniture & Equipment Cntrld.	100.00
812	Software License Renewal	660	Furniture & Equipment Cntrld.	1,820.01
			TOTAL	8,078.48

REASON:

To cover cost of new computers for new employees and current vacancies. Since the computer lease project is on hold and we were not able to get an estimated time for implementation the said purchase necessary and the IT Department has been advised.

Martha L Salazar
DEPARTMENT HEAD SIGNATURE

8/23/19
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK