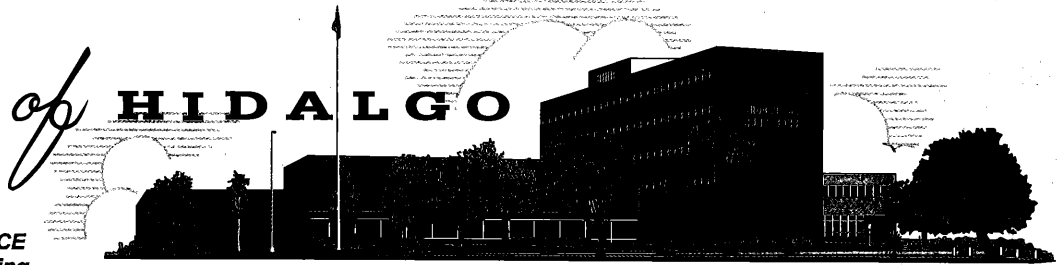


# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

**EDINBURG, TEXAS 78539**

September 06, 2019

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

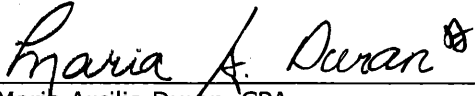
The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$ 154,136.99

PURPOSE  
Award No. 2413910  
Hidalgo County DWI Court

CERTIFIED BY:

  
\_\_\_\_\_  
Maria Arcilia Duran, CPA  
Hidalgo County Auditor

9-9-19  
\_\_\_\_\_  
Date



**HIDALGO COUNTY DISTRICT JUDGES**

- |  |  |   |  |  |  |   |  |  |  |  |                               |
|--|--|---|--|--|--|---|--|--|--|--|-------------------------------|
| LUIS M. SINGLETERY<br>JUDGE, 22 <sup>ND</sup> D.C. | FERNANDO MORALES<br>JUDGE, 23 <sup>RD</sup> D.C. | J. R. "BOBBY" FLORES<br>JUDGE, 138 <sup>TH</sup> D.C. | ROSE GUERRA REYNA<br>JUDGE, 206 <sup>TH</sup> D.C. | MARLA CUELLAR<br>JUDGE, 279 <sup>TH</sup> D.C. | MARIO E. RAMIREZ, JR.<br>JUDGE, 332 <sup>ND</sup> D.C. | NOE GONZALEZ<br>JUDGE, 370 <sup>TH</sup> D.C.<br>OVERSEER | LETICIA LOPEZ<br>JUDGE, 389 <sup>TH</sup> D.C. | L. KENO VASQUEZ<br>JUDGE, 396 <sup>TH</sup> D.C. | ISRAEL RAMON, JR.<br>JUDGE, 430 <sup>TH</sup> D.C. | RENEE R. BETANCOURT<br>JUDGE, 448 <sup>TH</sup> D.C. | JUDGE, 484 <sup>TH</sup> D.C. |
|--|--|---|--|--|--|---|--|--|--|--|-------------------------------|

AI-72128

Adult Probation 26. A.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 09/10/2019

**Submitted For:** Maria Castilleja, ADULT PROBATION

**Submitted By:** Maria Castilleja, ADULT PROBATION

**Department:** ADULT PROBATION

Information

CAPTION

**DWI Court Grant (1289)**

1. Approval to accept the DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$154,136.99 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the DWI Court Grant in the amount of \$154,136.99 and appropriation of the same.

**Veterans Court Grant (1289)**

1. Approval to accept the Veterans Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$95,627.00 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Veterans Court Grant in the amount of \$95,627.00 and appropriation of the same.

**MDWI Court Grant (1289)**

1. Approval to accept the Misdemeanor DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$202,141.20 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the MDWI Court Grant in the amount of \$202,141.20 and appropriation of the same.

**Mental Health Court Grant (1289)**

1. Approval to accept the Mental Health Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$286,773.82 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Mental Health Court Grant in the amount of \$286,773.82 and appropriation of the same.

**HC Youthful Offender Court Grant (1289)**

1. Approval to accept the HC Youthful Offender Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$168,457.92 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the HC Youthful Offender Court Grant in the amount of \$168,457.92 and appropriation of the same.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2019

ACCT. #: 9-1289-423-00-320-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds.

Attachments

DWI award strt

DWI budget details

Vet award stmt

Vet budget details

MDWI award stmt

MDWI budget details

MH budget details

HC YO award stmt

HC YO budget details

Request to Certify Revenues

MH award stmt

DWI Appropriation

Vet Appropriation

MDWI Appropriation

MH Appropriation

HC YO Appropriation

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**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Maria Castilleja

Final Approval Date: 09/06/2019

**Reviewed By**

Veronica Ortiz

Veronica Ortiz

**Date**

09/05/2019 11:58 AM

09/06/2019 09:42 AM

Started On: 09/05/2019 09:56 AM



Rossana Schettino &lt;rossana.schettino@auditor.co.hidalgo.tx.us&gt;

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**Request to certify revenues**

1 message

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**Rosario Ramirez-Castilleja** <rosario.castilleja@hidalgocountycscd.org>  
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Thu, Sep 5, 2019 at 3:34 PM

Please certify the revenues for the new FY20 CJD that are to be effective 9/1/19 for the following:

DWI Court ✓

Veterans Court

Misdemeanor DWI Court

Mental Health Court

Hidalgo County Youthful Offender Court

*Rosario Ramirez-Castilleja**Hidalgo County CSCD**Budget/Fiscal Director**P.O. Box 970**Edinburg, TX 78540**956.587.6009**Fax 956.318.2488*

**\*\*Confidentiality Notice\*\*** This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of all copies of the original message, including attachments.

<b>Agency Name:</b> Hidalgo County	<b>Grant/App:</b> 2413910	<b>Start Date:</b> 9/1/2019	
<b>Project Title:</b> Hidalgo County DWI Court Program	<b>Status:</b> Active Grant	<b>End Date:</b> 8/31/2020	<b>Fund Source:</b> SF-State Criminal Justice Planning (421) Fund
<b>Current Grant Manager:</b> Kristen Lenz	<b>Current Program Manager:</b> Andrew Friedricha	<b>Liquidation Date:</b> 11/29/2020	
<b>Original Award:</b> \$154,136.99			
<b>Current Budget:</b> \$154,136.99	<b>Current Award:</b> \$154,136.99	<b>CFDA:</b> NONE	<b>OOG Solicitation:</b> PY20 State Criminal Justice Planning Funds - Drug Courts

[Eligibility](#)
[Profile](#)
[Narrative](#)
[Activities](#)
[Measures](#)
[Budget](#)
[Documents](#)
[Conditions of Funding](#)
[General Assessment](#)
[Summary](#)
[Monitoring](#)
[Upload Files](#)
[My Mail](#)
[My Home](#)

[Grant History](#)
[Payment History](#)
[FSR History](#)
[Adjustment History](#)
[Award Statement](#)
[Progress Reports General](#)
[Grant Issues](#)

General Information and Instructions

Grant Award Documents

Click to View

[Congratulatory Letter](#)

[Responsibilities Memo](#)

Print Statement of Grant Award

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	2413910	<b>Award Amount:</b>	\$154,136.99
<b>Date Awarded:</b>	8/30/2019	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	09/01/2019 - 08/31/2020	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2020	<b>Total Project Cost:</b>	\$154,136.99
<b>Program Fund:</b>	SF-State Criminal Justice Planning (421) Fund		
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Hidalgo County DWI Court Program		
<b>Grant Manager:</b>	Kristen Lenz		
<b>DUNS Number:</b>	103110834		

<b>CFDA:</b>	N/A
<b>Federal Awarding Agency:</b>	N/A - State Funds
<b>Federal Award Date:</b>	N/A - State Funds
<b>Federal/State Award ID Number:</b>	2020-SF-ST-0015
<b>Total Federal Award/State Funds Appropriated:</b>	\$1.00
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor - Criminal Justice Division (CJD)
<b>Is the Award R&amp;D:</b>	No
<b>Federal/State Award Description:</b>	The purpose of this program is to reduce crime and improve the criminal justice system.

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click <a href="#">here</a> to download a list of FAQs.	3/12/2019		<input type="checkbox"/>	<input type="checkbox"/>
Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then upload the <b>CEO/Law Enforcement Certifications and Assurances Form</b> certifying compliance with federal and state immigration enforcement requirements.	3/12/2019	2/7/2019	<input type="checkbox"/>	<input type="checkbox"/>
SID Number: Grantee is required to report the State Offender Identification (SID) number for all program participants in required progress reports that will be submitted to OOG.	3/19/2019		<input type="checkbox"/>	<input type="checkbox"/>
Participation in Training and Technical Assistance Program: Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University. Information about services and resources provided by SCRC can be accessed at <a href="http://txspecialtycourts.org/">http://txspecialtycourts.org/</a> .	3/19/2019		<input type="checkbox"/>	<input type="checkbox"/>
Other Condition of Funding. Generated Program Income. CJD will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Once this amount has been reached further collected generated program income must be applied using the Deduction Method, which will begin to reduce the OOG award amount. All generated program income must be reported to CJD through a formal grant adjustment to secure CJD approval prior to use of the program income.	3/19/2019		<input type="checkbox"/>	<input type="checkbox"/>



**Agency Name:** Hidalgo County  
**Grant/App:** 2413910 **Start Date:** 9/1/2019 **End Date:** 8/31/2020

**Project Title:** Hidalgo County DWI Court Program  
**Status:** Active Grant

**Budget Details Information**  
**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor (I.H.) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program	\$52,014.42	\$0.00	\$0.00	\$0.00	\$52,014.42	100

		<p>participant to develop a treatment plan that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover:                  Salary \$37,080.00,                  Health Benefits \$7,471.20, Life Benefit \$26.64,                  FICA \$2,836.62,                  Retirement Benefit \$4,416.23, and                  Unemployment Benefit \$222.48                  Totaling \$52,053.17.</p>						
Personnel	Probation Officer	Probation Officer #1: (A.M.) The ultimate responsibility for case	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has

weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program

participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing

		<p>negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,928.68, and Unemployment Benefit \$298.67 totaling \$67,312.29.</p>						
<p>Personnel</p>	<p>Probation Officer</p>	<p>P.O. #2: (A.J.Q) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case</p>	<p>\$34,850.30</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$34,850.30</p>	<p>100</p>

management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before

the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise.

Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major

		<p>points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$48,319, Health benefit \$10,347.60, Life Benefit \$26.64, FICA \$3,696.40, Retirement Benefit \$5,754.79, and Unemployment Benefit \$289.91 totaling \$68,434.35. (\$39,404 in OOG Funds and \$29,030.35 in GPI Funds).</p>						
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You are logged in as **User Name:** apatrick

DATE: September 5, 2019  
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY DWI COURT  
 ACCOUNT NUMBER: 9-1289-423-00-320-032-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
9-1289-423-00-320-032-0-113	DWI Court- Full-Time Employees	106,392.69
9-1289-423-00-320-032-0-211	DWI Court- Health Insurance	25,290.00
9-1289-423-00-320-032-0-212	DWI Court- Life Insurance	79.92
9-1289-423-00-320-032-0-220	DWI Court- FICA	8,139.04
9-1289-423-00-320-032-0-230	DWI Court- Retirement	13,596.98
9-1289-423-00-320-032-0-250	DWI Court- Unemployment Compensation	638.36
<b>TOTAL APPROPRIATION</b>		<b>154,136.99</b>
9-1289-334-10-320-032-0-000	DWI Cr- Revenues	154,136.99
<b>TOTAL REVENUES</b>		<b>154,136.99</b>

**REASON:**

To setup the FY2020 DWI Grant Budget #2413910 from 9/1/2019 - 8/31/2020.

Arnold K. Patrick, Director  
 Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

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 0 \* I  
 106,392.69+  
 25,290.00+  
 79.92+  
 8,139.04+  
 13,596.98+  
 638.36+  
 006  
 154,136.99\*+  
 0 \* \*