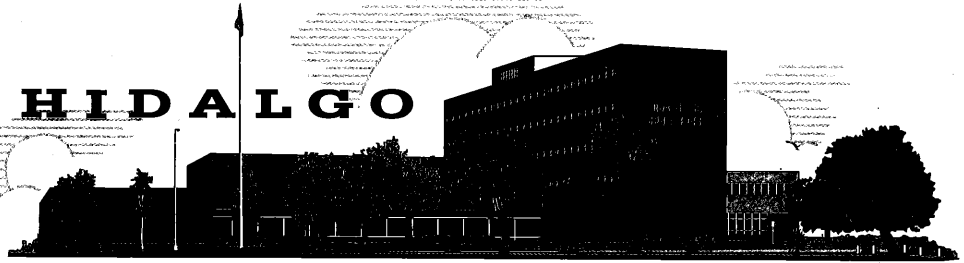


COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

September 06, 2019

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

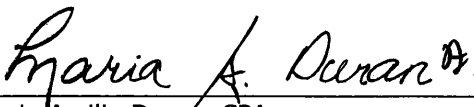
The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$ 168,457.92

PURPOSE
Award No. 3813401
Hidalgo County Youthful Offender Court

CERTIFIED BY:



Maria Arcilia Duran, CPA
Hidalgo County Auditor

9-9-19

Date



HIDALGO COUNTY DISTRICT JUDGES

- | | | | | | | | | | | | | |
|---|--|--|---|---|---|--|---|---|---|---|------------------------------|------------------------------|
| LUIS M. SINGLETERRY
JUDGE, 22 ND D.C. | FERNANDO MORALES
JUDGE, 23 RD D.C. | J. R. "BOBBY" FLORES
JUDGE, 13 TH D.C. | ROSE GUERRA REYNA
JUDGE, 20 TH D.C. | MARLA CUELLAR
JUDGE, 27 TH D.C. | MARIO E. RAMIREZ, JR.
JUDGE, 33 RD D.C. | NOE GONZALEZ
JUDGE, 37 TH D.C.
OVERSEER | LETICIA LOPEZ
JUDGE, 38 TH D.C. | L. KENO VASQUEZ
JUDGE, 36 TH D.C. | ISRAEL RAMON, JR.
JUDGE, 43 RD D.C. | RENEZ R. BETANCOURT
JUDGE, 44 TH D.C. | JUDGE, 44 TH D.C. | JUDGE, 44 TH D.C. |
|---|--|--|---|---|---|--|---|---|---|---|------------------------------|------------------------------|

AI-72128

Adult Probation 26. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 09/10/2019

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

DWI Court Grant (1289)

1. Approval to accept the DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$154,136.99 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the DWI Court Grant in the amount of \$154,136.99 and appropriation of the same.

Veterans Court Grant (1289)

1. Approval to accept the Veterans Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$95,627.00 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Veterans Court Grant in the amount of \$95,627.00 and appropriation of the same.

MDWI Court Grant (1289)

1. Approval to accept the Misdemeanor DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$202,141.20 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the MDWI Court Grant in the amount of \$202,141.20 and appropriation of the same.

Mental Health Court Grant (1289)

1. Approval to accept the Mental Health Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$286,773.82 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Mental Health Court Grant in the amount of \$286,773.82 and appropriation of the same.

HC Youthful Offender Court Grant (1289)

1. Approval to accept the HC Youthful Offender Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$168,457.92 for the grant period of 9/1/19 thru 8/31/20.
2. Approval of certification of revenues as approved by the County Auditor's Office for the HC Youthful Offender Court Grant in the amount of \$168,457.92 and appropriation of the same.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2019

ACCT. #: 9-1289-423-00-320-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds.

Attachments

DWI award stmt

- [DWI budget details](#)
- [Vet award stmt](#)
- [Vet budget details](#)
- [MDWI award stmt](#)
- [MDWI budget details](#)
- [MH budget details](#)
- [HC YO award stmt](#)
- [HC YO budget details](#)
- [Request to Certify Revenues](#)
- [MH award stmt](#)
- [DWI Appropriation](#)
- [Vet Appropriation](#)
- [MDWI Appropriation](#)
- [MH Appropriation](#)
- [HC YO Appropriation](#)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	09/05/2019 11:58 AM
Final Approval	Veronica Ortiz	09/06/2019 09:42 AM
Form Started By: Maria Castilleja		Started On: 09/05/2019 09:56 AM
Final Approval Date: 09/06/2019		



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Request to certify revenues

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Thu, Sep 5, 2019 at 3:34 PM

Please certify the revenues for the new FY20 CJD that are to be effective 9/1/19 for the following:

DWI Court

Veterans Court

Misdemeanor DWI Court

Mental Health Court

Hidalgo County Youthful Offender Court ✓

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

****Confidentiality Notice**** This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of all copies of the original message, including attachments.

Agency Name: Hidalgo County	Grant/App: 3813401	Start Date: 9/1/2019
Project Title: Hidalgo County Youthful Offender Court	Status: Active Grant [FUND HOLD]	End Date: 9/31/2020
Current Grant Manager: Kristen Lenz	Current Program Manager: Andrew Friedrichs	Liquidation Date: 11/29/2020
Original Award: \$168,457.92		
Current Budget: \$168,457.92	Current Award: \$168,457.92	CFDA: NONE
		OOG Solicitation: PY20 State Criminal Justice Planning Funds - Drug Courts

[Eligibility](#)
[Profile](#)
[Narrative](#)
[Activities](#)
[Measures](#)
[Budget](#)
[Documents](#)
[Conditions.of.Funding](#)
[General.Assessment](#)
[Summary](#)
[Monitoring](#)
[Upload.Files](#)
[My.Mall](#)
[My.Home](#)

[Grant.History](#)
[Payment.History](#)
[FSR.History](#)
[Adjustment.History](#)
[Award.Statement](#)
[Progress.Reports.General](#)
[Grant.Issues](#)

General Information and Instructions

Grant Award Documents

Click to View

[Congratulatory Letter](#)

[Responsibilities Memo](#)

[Print Statement of Grant Award](#)

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	3813401	Award Amount:	\$168,457.92
Date Awarded:	8/30/2019	Grantee Cash Match:	\$0.00
Grant Period:	09/01/2019 - 08/31/2020	Grantee In Kind Match:	\$0.00
Liquidation Date:	11/29/2020	Total Project Cost:	\$168,457.92
Program Fund:	SF-State Criminal Justice Planning (421) Fund		
Grantee Name:	Hidalgo County		
Project Title:	Hidalgo County Youthful Offender Court		
Grant Manager:	Kristen Lenz		
DUNS Number:	103110834		

CFDA:	N/A
Federal Awarding Agency:	N/A - State Funds
Federal Award Date:	N/A - State Funds
Federal/State Award ID Number:	2020-SF-ST-0015
Total Federal Award/State Funds Appropriated:	\$1.00
Pass Thru Entity Name:	Texas Office of the Governor - Criminal Justice Division (CJD)
Is the Award R&D:	No
Federal/State Award Description:	The purpose of this program is to reduce crime and improve the criminal justice system.

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click here to download a list of FAQs.	3/12/2019		<input type="checkbox"/>	<input type="checkbox"/>
Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then upload the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements.	3/12/2019	2/12/2019	<input type="checkbox"/>	<input type="checkbox"/>
SID Number: Grantee is required to report the State Offender Identification (SID) number for all program participants in required progress reports that will be submitted to OOG.	3/19/2019		<input type="checkbox"/>	<input type="checkbox"/>
Participation in Training and Technical Assistance Program: Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University. Information about services and resources provided by SCRC can be accessed at http://txspecialtycourts.org/ .	3/19/2019		<input type="checkbox"/>	<input type="checkbox"/>
Other Condition of Funding, Generated Program Income. CJD will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Once this amount has been reached further collected generated program income must be applied using the Deduction Method, which will begin to reduce the OOG award amount. All generated program income must be reported to CJD through a formal grant adjustment to secure CJD approval prior to use of the program income.	3/19/2019		<input type="checkbox"/>	<input type="checkbox"/>
Specialty Court Registration: The court program must meet all registration requirements in the Texas Government Code, Section 121.002, within 30 days of award. To be compliant, please provide the following documents starting September 1, 2019 to the Office of Court Administration (OCA) : specialty court registration form; any resolution or official declaration under which the program was established; and a copy of the CSCD's Strategic Plan (if applicable) that incorporates duties related to supervision that will be required under this program. Please email the forms to Anissa.Johnson@oca.texas.gov . Sample forms available here: http://gov.texas.gov/cjd/specialty_courts .	3/19/2019		<input type="checkbox"/>	<input type="checkbox"/>

[Print This Page](#)

Agency Name: Hidalgo County
Grant/App: 3813401 **Start Date:** 9/1/2019 **End Date:** 8/31/2020

Project Title: Hidalgo County Youthful Offender Court
Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Probation Officer	Probation Officer #1: (A.P.) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Youthful Offender Court team, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other	\$61,836.64	\$0.00	\$0.00	\$0.00	\$61,836.64	100

services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears bi-monthly before the Youthful Offender Court Judge. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements,

reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Youthful Offender Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-

behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$39,253, Health

		benefit \$14,643.60, Life Benefit \$26.64, FICA \$3,002.03, Retirement Benefit \$4,675.03, and Unemployment Benefit \$235.52 totaling \$61,836.64.						
Personnel	Probation Officer	<p>Probation Officer #2: (J.V.)</p> <p>The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Youthful Offender Court team, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and</p>	\$54,664.24	\$0.00	\$0.00	\$0.00	\$54,664.24	100

job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears bi-monthly before the Youthful Offender Court Judge. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the

participant progresses from one phase to the next. The probation officer will monitor participants between Youthful Offender Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals

participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$39,253, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,002.85,

		Retirement Benefit \$4,675.03, and Unemployment Benefit \$235.52 totaling \$54,664.24.						
Personnel	Probation Officer	Probation Officer #3: (D.V.) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Youthful Offender Court team, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing	\$51,957.04	\$0.00	\$0.00	\$0.00	\$51,957.04	100

assistance;
family
counseling;
mental health
assessment; and
any other
available
collateral
services that may
be required.
Initially, the
participant has
weekly contact
with the
probation officer
and appears bi-
monthly before
the Youthful
Offender Court
Judge. The
frequency of
meetings and
intensity of
monitoring
decreases as the
participant
advances
through the
program. The
participant will
meet with the
probation officer
no less than once
per month in the
office, with visits
as deemed
necessary during
each phase of the
program. Based
upon the
participant's
progress,
adjustment to
treatment and
supervision, and
ability to comply
with the court's
requirements,
reporting and
court
appearances may
be reduced as the
participant
progresses from
one phase to the

next. The probation officer will monitor participants between Youthful Offender Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A

Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$37,000 Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$2,830.50, Retirement Benefit \$4,406.70, and

		Unemployment Benefit \$222.00 totaling \$51,957.04.							
--	--	--	--	--	--	--	--	--	--

You are logged in as **User Name:** apatrick

DATE: September 5, 2019
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: Hidalgo County Youthful Offender Court
 ACCOUNT NUMBER: 9-1289-423-00-320-051-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
9-1289-423-00-320-051-0-113	HC Youthful Offender Court Full-Time Employees	114,675.70
9-1289-423-00-320-051-0-211	HC Youthful Offender Court Health Insurance	29,586.00
9-1289-423-00-320-051-0-212	HC Youthful Offender Court Life Insurance	79.92
9-1289-423-00-320-051-0-220	HC Youthful Offender Court FICA	8,772.69
9-1289-423-00-320-051-0-230	HC Youthful Offender Court Retirement	14,655.55
9-1289-423-00-320-051-0-250	HC Youthful Offender Court Unemployment Compensation	688.06
TOTAL APPROPRIATION		168,457.92
9-1289-334-10-320-051-0-000	HC Youthful Offender Cr- Revenue	168,457.92
TOTAL REVENUES		168,457.92

REASON:

To setup the FY2020 Hidalgo County Youthful Offender Court budget from 09/01/2019 to 8/31/2020. Grant #3813401.

Comm Cr.

Arnold K. Patrick, Director
 Hidalgo County CS

Date
 0.*

Arcilia Duran, CPA

Date

114,675.70+
 29,586.00+
 79.92+
 8,772.69+
 14,655.55+
 688.06+
 006
 168,457.92*+
 0.*