



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
(Departments Recommendation)

TO: Clarissa Ramirez, WIC Director
Hidalgo County WIC Program

Attn: Mague Gonzalez, Adm. Asst.

Via email: mague.gonzalez@wic.co.hidalgo.tx.us

FROM: Elena Gomez, Contract Specialist II
Hidalgo County Purchasing Dept.

DATE: September 05, 2019

RE: **BID AWARD RECOMMENDATION REQUEST**
Bid No. 2019-172-09-04-MEG- Hidalgo County WIC Program-Lease of Office Space-City of Mercedes"

We have received **sole-response** to the above mentioned project. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this bid to award or do you wish to reject and re-advertise? **Current Contract Expires on 09/30/2019**

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response September 10, 2019 @ 10:00 a.m. or if possible earlier. Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: elena.gomz@co.hidalgo.tx.us

APPROVE

DISAPPROVE and/or REJECT

Recommendations/Concerns: Please award bid to Laura Salinas sole bidder.

BUDGET ACCOUNT#: 9-1292-441-00-350-001-9-441

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4855. Thank you for your attention and cooperation to this matter.

Clarissa Ramirez
AUTHORIZED SIGNATURE

Clarissa Ramirez
PRINTED NAME

WIC
DEPARTMENT

09/05/19
DATE

Enclosures