



# HIDALGO COUNTY

Department Of Budget & Management

## INTRA-DEPARTMENTAL TRANSFER FORM

DATE: September 3, 2019

DEPARTMENT HEAD: Larry Esparza

DEPARTMENT NAME: Public Defender's

ACCOUNT NUMBER: 9-1100-412-30-085-003-0-xxx

CONTACT PERSON: Patricia Loya

PHONE: Ext. 5433

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
640	Reference Materials	780	Capital Leases	500.00
<b>TOTAL</b>				<b>\$500.00</b>

REASON: Funds needed to upgrade contract with Ricoh USA, in which current contract will expire October 30, 2019.

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved Commissioners' Court

\_\_\_\_\_  
Attest County Clerk