HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: September 05, 2019

DEPARTMENT HEAD: Martha L. Salazar, CPPB

DEPARTMENT NAME: Purchasing

ACCOUNT NUMBER: 9 -1100-415-18-160-001-0-XXX

CONTACT PERSON: Nielda Cavazos **PHONE:** 4853

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	general supplies	430	Repair & Maint Srv	$ 14.00
610	general supplies	812	Software License Renewal	$ 3,387.99
			TOTAL	$3,401.99

REASON: need to have vehicle inspected and pay for renewal of online license services

Department Head Signature

9-05-19

Date

Approved Commissioners' Court

Attest County Clerk