



PURCHASING DEPARTMENT  
County of Hidalgo

2802 S. Bus Hwy 281  
Edinburg, Texas 78539  
Phone (956) 318-2626  
Fax (956) 292-7612  
[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

September 11, 2019

**RREAL LLC**

**Attn: Efrain Villarreal**

P.O. Box 985  
Mission, TX 78573  
956-929-8964

via email: [vrangersteel@sbcglobal.net](mailto:vrangersteel@sbcglobal.net)

**term: 10-1-2019 thru 11-30-2019**

**Re: HB Form 1295 Required/Extension Notice  
60 Day Extension to Contract # C-18-118-04-17**

Dear Sir,

Be advised, that County has chosen to exercise the **Sixty (60) day grace period, under the same rates, terms and conditions** with your company for the referenced project. However, in order to proceed with the approval of the extension, the County is required, as of January 1, 2016, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County when the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In box 3 of **Form 1295**, provide **E-18-118: 60 Day Extension**. Once completed and filed with the Texas Ethics Commission, **Form 1295 must be printed and signed an "unsworn declaration" and submitted to our office by the deadline stated below.**

In order to maintain the schedule for presentation to Commissioners Court, the signed an "unsworn declaration" Form 1295 must be received in our office completed via email to: [alexandra.vela@co.hidalgo.tx.us](mailto:alexandra.vela@co.hidalgo.tx.us) by no later than Friday, September 13, 2019 at 2:30 pm. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed an "unsworn declaration" may result in delay.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: [alexandra.vela@co.hidalgo.tx.us](mailto:alexandra.vela@co.hidalgo.tx.us) by no later than date reflected above.

Please acknowledge receipt of this notice by signing below and returning to the Hidalgo County Purchasing Department, via email to [yvette.salinas@co.hidalgo.tx.us](mailto:yvette.salinas@co.hidalgo.tx.us) by no later than date reflected above.

By:

  
Efrain Villarreal

Date: 9/11/19

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,

*Alexandra Vela*

Alexandra Vela  
Contract Specialist II  
Hidalgo County Purchasing Department

xc: project file